

Presiding:
Chair
Joseph M. Gingo
February 12, 2020

1	Call to Order
2	Report of the Chair
3	Report of the President
4	Report of the Student Trustees
5	Approval of Minutes
6	Report of the Finance & Administration Committee
7	Report of the Rules Committee
8	Consent Agenda Vote
9	New Business
10	Next Regular Meeting: April 15, 2020 Student Union, Room 339
11	Adjournment

Board of Trustees

THE UNIVERSITY OF AKRON
BOARD OF TRUSTEES

Meeting Minutes

Wednesday, December 11, 2019

Student Union, Room 339

Board Members Present:

Joseph M. Gingo, Chair*	Lewis W. Adkins, Jr.	Michael J. Dowling
Olivia P. Demas, Vice Chair**	Roland H. Bauer	Thomas F. Needles
Alfred V. Ciraldo, M.D., Vice Chair	Cindy P. Crotty	William A. Scala

*Left meeting at 11:00 a.m.

**Joined meeting at 7:34 a.m.

Student Trustees Present:

Andrew M. Adolph
Taylor A. Bennington

Advisory Trustees Present:

Anthony J. Alexander
David W. James

Staff Officers of the Board Present:

M. Celeste Cook, Secretary; Vice President & General Counsel
John J. Reilly, Assistant Secretary; Associate Vice President & Deputy General Counsel

Administrative Officers Present:

Dr. Gary L. Miller, President
Dr. Joseph R. Urgo, Interim Executive Vice President & Provost
Kimberly M. Cole, Vice President, Advancement
Dr. John C. Green, Special Assistant to the President for Strategy and Transition
Wayne R. Hill, Vice President and Chief of Staff
Jolene A. Lane, Chief Diversity Officer/Vice President, Inclusion and Equity
Dr. John A. Messina, Vice President, Student Affairs
Nathan J. Mortimer, Vice President, Finance and Administration/Chief Financial Officer
Dr. Rex D. Ramsier, Executive Vice President and Chief Administrative Officer

Others Present: (See Appendix A.)

REGULAR BUSINESS MEETING OF THE BOARD OF TRUSTEES

Mr. Gingo called the meeting to order at 7:30 a.m., and the Board adjourned into executive session on an 8-0 vote for the stated purposes of—considering employment and compensation of public employees pursuant to O.R.C. 121.22(G)(1) and reviewing for collective bargaining sessions pursuant to O.R.C. 121.22(G)(4). The meeting returned to public session at 10:30 a.m. on a 9-0 vote.

NEW BUSINESS

- Expression of Appreciation to Dr. John C. Green

Mr. Gingo made the following statement:

“Normally, New Business is handled at the end of our meetings, but because of the significance of this item, we will consider it at the start of our meeting today. Our sole item of new business today is to extend this Board’s appreciation to Dr. John C. Green for his longstanding, multifaceted, and excellent service to The University of Akron. Allow me to summarize a few of the highlights from the Resolution on which the Board will be voting.

John first joined The University of Akron as a tenured associate professor of political science in 1987 and was promoted to full professor in 1993. Twice, in 1989 and 1994, John was recognized by this Board as an Outstanding Faculty Member, and in 2003 was named a distinguished professor.

Outside of the classroom, John has been a prolific scholar and writer. He has authored or co-authored nine books, 138 book chapters, and innumerable articles and essays. The news media has long recognized his scholarly achievements, and John has been the “go-to” source for media outlets seeking an expert opinion or timely interview on political issues of the day.

But perhaps his greatest academic contribution to The University of Akron has been John’s steady guidance of the Ray C. Bliss Institute of Applied Politics. Appointed as its director in 1988, John has continued to lead the Institute for more than 30 years, teaching and inspiring generations of politicians. Because of his academic accomplishments, and his well-known reputation for non-partisanship and fairness, in 2018 John also was asked to create the Greater Akron Civility Center under the auspices of the Bliss Institute, with the goal to help foster a culture of civility in public engagement in Akron.

John’s service to the University also has extended beyond the academic arena. Prior to 2018, John had held nearly every administrative position in the University, including: department chair, vice dean, dean and director.

However, at a pivotal time of transition when the University needed steady leadership while it undertook a search for a new president, John accepted this Board’s request that he serve as Interim President. His distinctive voice and vision helped the institution navigate and strategize toward the future, reestablishing credibility for the University at a critical time. John did this with his usual effectiveness and good humor until the arrival of our new president, Dr. Gary Miller.

John recently advised Dr. Miller of his intent to retire from the University, effective December 31, 2019. However, in his typical generous way, John has agreed to return just for a few months, from March through June 2020, to assist with the transition of the Bliss Institute to its new director.

I also am pleased to announce that in recognition of John's significant and lasting contributions to the Bliss Institute, this Board will confer on John the title of Director Emeritus of the Ray C. Bliss Institute of Applied Politics, in perpetuity.

In recognition of John's extraordinary service to the University, I am pleased to announce that the University has established The Dr. John C. Green Endowed Scholarship to provide financial support to deserving students of the Bliss Institute. This scholarship fund will support tuition and fees, as well as expenses of Bliss Institute students for travel, lodging and fees for conferences or internship opportunities related to their Bliss curriculum. We are pleased to honor Dr. Green's passion and life's work by providing students with avenues in all forms, including beyond the classroom and working side by side with legislative officials.

So, even in retirement, John's impact will continue to be felt for years to come.

I ask you to please join me in expressing this Board's sincere appreciation to Dr. John C. Green for his extensive service to this Board of Trustees and The University of Akron and wish him and his wife Lynn, and their family, good health and good fortune."

Mr. Gingo then invited President Miller to comment.

Dr. Miller said that, "It is difficult to imagine someone who has had a more distinguished career and served the University more successfully than Dr. Green. I am humbled to have had a chance to work with him. His in-depth knowledge of this University really has helped us since I have been here, and well before that in his term as Interim President. He will continue to serve this community in the way he has always served it, which is to our great benefit. John, I want to wish you and Lynn all the best. You are always a Zip; remember that. You are always welcome here. Congratulations!"

RESOLUTION 12-1-19 (See Appendix B.)
ACTION: Bauer motion, Needles second, passed 9-0.

At Mr. Gingo's invitation to say a few words, Dr. Green made the following statement:

"Thank you, Mr. Chairman, and thank you to the Board for your kind words and actions. As is my custom, I will be brief. It has been a real privilege to serve this great University for most of my career. It turns out that, according to the State Teachers Retirement System, by December 31 of this year I will have served exactly 32.5 years at The University of Akron. As Chairman Gingo mentioned, it may be a little bit longer because I will be back in March to help with the transition to the new director of the Bliss Institute. Now, you know, 32.5 years did not seem very long to me until a very helpful person pointed out that my tenure here at the University accounts for more than one-fifth of the institution's history. That made me feel a little bit old, I have to admit. Longevity may or may not bring wisdom, but it does provide perspective. During my tenure here at The University of Akron, the institution has experienced both wonderful times of

achievement and difficult times of challenge. And I can attest from personal experience during my time at the University that the institution has always risen to meet its challenges with success. I am confident that we will successfully meet our present challenges as well.

Now, for the skeptics, and you know there are always skeptics. (We are a university, right? We are filled with skeptics.) Let me remind you of what we have done in the last 18 months. You know, sometimes it is valuable to catch ourselves being good. The pressing issue before us 18 months ago was the challenge of finding a new president to lead this institution with the necessary commitment, experience, and skill. It was a bit of a daunting task, but I am very proud of how this campus came together to meet that challenge with success— from the actions of the Board to the support of the administration; the contributions of the shared governance bodies; and the support of the faculty, contract professionals, staff, students, alumni and all of the thousands of people in the greater Akron area who believe in and support this institution.

President Miller, thank you again for rising to meet the challenge of this day. You can always count on my strong support.

In closing, ladies and gentlemen of the Board, I want to thank you and previous members who served on this board for allowing me to serve this great institution.”

REPORT OF THE CHAIR

Mr. Gingo called the Board’s attention to some specific gifts recently received by the University:

Parker Hannifin

- Parker Hannifin has continued its support of the University’s engineering program.
- Engineering students are gaining hands-on training through the Parker Hannifin Motion and Control Lab.
- The lab helps provide students an additional edge when applying for jobs after graduation.
- This support is in addition to Parker Hannifin’s tradition of offering internships and co-op positions to University of Akron engineering students.
- Parker Hannifin is truly an educational partner with the University, through its support and engagement with students and faculty.

- Of special note, Parker Hannifin’s Chairman and CEO, Tom Williams, will be the keynote for the next Goodyear Executive Leadership Lecture on September 29, 2020.

J.M. Smucker Company

- The J.M. Smucker Company has continued its focus on helping students to develop leadership skills.
- Because of Smucker’s support, The Institute for Leadership Advancement has become a premier program in the College of Business Administration.
- Established in 2012 through a gift from The J.M. Smucker Company, the Institute for Leadership Advancement gives students leadership opportunities to develop their skills.
- Unique opportunities such as co-curricular workshops, global immersions and leadership projects ensure that University of Akron students have a robust and successful educational experience.
- An example of the Institute’s innovative programs occurred last June with the first “Zips in the Valley” travel experience.
- Institute director Kevin Smith led a cohort of 25 students to San Francisco to visit more than a dozen of the country’s most successful innovators, such as: NASA, Tesla, HP and Google. They also visited the campus of nearby Stanford University.

Fall 2019 Commencement Ceremonies

Mr. Gingo said that Fall 2019 Commencement ceremonies would take place on Saturday, December 14, at E. J. Thomas Hall at 10 a.m. and 2 p.m. Former Trustee Ralph J. Palmisano would receive the Honorary Doctor of Laws degree at the morning ceremony. Mr. Gingo said that he looks forward to again joining in the stage party for both ceremonies, along with several Trustees who had confirmed their attendance.

REPORT OF THE PRESIDENT (See Appendix C.)

REPORT OF THE STUDENT TRUSTEES

Mr. Adolph reported that, with fall semester drawing to a close, Zips were preparing for a well-deserved rest after an exciting and accomplishment-filled semester.

- Since the Board’s previous meeting in October, the Career Services office had hosted three career fairs that engaged thousands of students with hundreds of employers and presented opportunities for internships, co-ops, and post-graduation careers.
- Students had celebrated a well-attended Homecoming over the weekend of October 11-13.

- The first student leader night in the Board of Trustees suite at InfoCision Stadium had coincided with the home football game on November 12. Mr. Adolph thanked Mr. Gingo, on behalf of Mr. Bennington and himself, for the opportunity to host that event, and he conveyed the appreciation of the more than 20 student leaders who had attended.
- Looking ahead, Mr. Adolph said that he and Mr. Bennington plan to invite Trustees to participate again in the “Day in the Life of a Zip” initiative during spring semester.

Mr. Adolph concluded his report by congratulating the women’s Swimming and Diving team for winning its sixth consecutive Zippy Invitational title on Sunday, December 8, and, on behalf of Mr. Bennington and himself, he wished everyone a happy holiday season.

Mr. Bennington then introduced the featured speaker, senior Accounting student Matthew Deibel, who presented on his Akron Experience (see Appendix D). He received a commemorative gift from Trustees.

After thanking the Student Trustees and Mr. Deibel, Mr. Gingo departed the meeting due to a prior commitment, and Vice Chair Demas assumed the role of chair for the remainder of the meeting.

ACTION ITEMS

Mrs. Demas said that, because the Board uses a consent agenda, it would hear reports for each committee and wait to hold one vote for all actions on the consent agenda. The Board would vote on actions not listed on the consent agenda immediately after those items are raised. All of the action and informational items in the Board materials had been discussed in detail during committee meetings held on Thursday, December 5 and Friday, December 6.

CONSIDERATION OF MINUTES (“Board of Trustees” Tab) presented by Vice Chair Demas

By consensus, the proposed action to approve the minutes of the Board of Trustees meeting of October 9, 2019 was placed on the consent agenda.

RESOLUTION 12-2-19 (See Appendix B.)

REPORT OF THE FINANCE & ADMINISTRATION COMMITTEE presented by Committee Chair Scala

- Personnel Actions recommended by Dr. Miller as amended (Tab 1)

RESOLUTION 12-3-19 (See Appendix B.) **ACTION: Scala motion on behalf of Committee, passed 8-0**

- Investment Report for the Three Months Ended September 30, 2019 (Tab 2)

OPERATING FUNDS

The operating funds totaled \$245.5 million at September 30, 2019 and posted a blended rate of return (ROR) of 0.6 percent, or \$1.5 million, for the three months ended September 30, 2019.

Cash and Fixed Income

PFM and JPMorgan Chase each manage a portion of the cash and equivalents portfolio, while PFM also manages the short- and intermediate-term fixed income investments portfolios. During March 2018, a University escrow was established with PNC. That escrow holds cash that will be used to fund the University's Voluntary Retirement Incentive Program's defined contribution plan. Cash and fixed income portfolios totaled \$185.6 million at September 30, 2019. The cash and fixed income portfolios achieved an overall three-month ROR of 1 percent, or \$1.4 million [\$185.6 million average quarterly balance].

Long Term

The long-term investments managed by Legacy totaled \$59.9 million at September 30, 2019 and achieved an overall three-month ROR of 0.1 percent, or \$0.1 million [\$59.9 million average quarterly balance] compared to the benchmark of 0.0 percent.

The operating funds were within the University's prescribed asset allocation requirements at September 30, 2019.

ENDOWMENTS

The endowments totaled \$68.7 million at September 30, 2019 and posted a blended ROR of -0.4 percent, or -\$0.3 million, for the three months ended September 30, 2019.

The September 30, 2019 market value decreased \$1 million from June 30, 2019. The largest contributors to that change were realized and unrealized loss of -\$0.8 million, offset by net interest and dividends reinvested of \$0.6 million.

Pooled

The pooled endowment managed by Cambridge totaled \$61.8 million at September 30, 2019 and achieved an overall three-month ROR of -0.3 percent, or -\$0.2 million [\$61.8 million average quarterly balance] compared to the policy benchmark of -0.1 percent.

Of Cambridge's portfolio, Vanguard REIT Index ETF achieved the highest three-month ROR at 7.6 percent [\$2.8 million balance at September 30], while the DFA Emerging Markets fund posted the lowest ROR at -7 percent [\$2.1 million balance at September 30].

These funds were within the University's prescribed asset allocation requirements at September 30, 2019. The following statement was included in the report: "With the exception of diversified index

funds, no single manager or fund should represent more than 10 percent of the portfolio (based on current net asset value); however, Oak Associates holds 15 percent.”

Separately Invested

The separately invested endowments totaled \$6.9 million at September 30, 2019, are invested in accord with donor stipulations, and posted a blended three-month ROR of -0.7 percent, or -\$0.05 million [\$6.9 million average quarterly balance].

The highest ROR for the three months ended September 30 was the Oelschlager Leadership portfolio, invested at Oak Associates, at 2 percent on market value of \$2.3 million at September 30. The lowest ROR for the three months ended September 30 was the Timken Stock holdings, at -15.8 percent on market value of \$0.7 million at September 30.

These funds are separately invested for a number of reasons and do not have uniform prescribed asset allocation requirements.

RESOLUTION 12-4-19 (See Appendix B.)

- Financial Report for Three Months Ended September 30, 2019 (Tab 3)

Percentages noted are approximate.

GENERAL FUND – AKRON AND WAYNE

Revenues

Tuition & General Service Fees revenue totaled \$92.2 million, or 52 percent of the \$178.7 million annual budget.

Other Fees revenue totaled \$10.9 million, or 51 percent of the \$21.5 million annual budget.

Scholarships (budgeted as contra revenue) totaled -\$24.9 million, or 40 percent of the -\$61.8 million annual budget.

State Share of Instruction (SSI) revenue totaled \$25 million, or 25 percent of the \$99.1 million annual budget.

Indirect Cost Recovery (IDC) revenue totaled \$1.3 million, or 26 percent of the \$5.2 million annual budget.

Investment Income revenue totaled \$247,000, or 18 percent of the \$1.4 million annual budget.

Expenditures

Payroll and Fringe Benefits: Payroll expenditures totaled \$26 million, or 19 percent of the \$139.7 million annual budget. Fringe benefit costs totaled \$9.7 million, or 22 percent of the \$43.9 million annual budget.

Utilities expenditures approximated \$1.5 million, or 10 percent of the \$10.3 million annual budget.

Operating expenditures totaled \$13.6 million, or 37 percent of the \$36.5 million annual budget.

Transfers, Advances and Loan

Transfers-in (Draw on Operating Reserves): The projected draw on reserves had been budgeted at \$11.6 million as needed.

Transfers-in Plant Fund and Other: The \$112,000 transfer largely represented a remaining Fiscal Year 2019 balance within Recreation and Wellness Services that had been returned to the general fund. A total of \$1 million had been budgeted to be transferred in from reserves as needed for plant fund projects.

Transfers-out – Plant Fund: Upon completion of the Akron Engineering Research Center air chiller replacement, \$65,000 remained and was returned to the general fund.

Transfers-out – Other: Transfers of \$7.7 million reflected facilities fees and general service fees as well as general support to Athletics.

Advances-in/-out: In accordance with agreements, \$93,000 had been repaid, leaving a balance of \$180,000 to be repaid.

Loan: A line of credit for up to \$1 million, provided by The University of Akron Foundation to help fund the baseball field project, had been accessed by the University for \$700,000, of which \$400,000 represents pledges.

AUXILIARIES – AKRON AND WAYNE

Athletics

Athletics actual revenue totaled \$447,000, or 5 percent of the \$9.4 million annual budget. Unearned revenue of \$284,000 for seasonal and single tickets would be realized in the fiscal year when the games are held. Earned but yet-to-be-collected revenue included \$1.3 million in football game guarantees and \$380,000 for pouring rights. Payroll and fringe benefit expenditures totaled \$2.7 million, or 24 percent of the \$10.9 million annual budget. Operating expenditures totaled \$4.8 million, or 48 percent of the \$10.1 million annual budget. Scholarships, or athletic financial aid, totaled \$2.5 million, or 36 percent of the \$7 million annual budget.

Other sources of funding included transfers-in of \$1.1 million in facilities fees, which serviced a portion of the stadium and field house debt, and \$4.9 million combined transfers-in from the General Service Fees and Other categories. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$13,000. Transfers-out for debt service totaled \$1.2 million, or 25 percent of the \$5 million annual budget, and paid the bonded debt related to InfoCision Stadium and the Stile Athletics Field House.

Residence Life and Housing

Residence Life and Housing actual revenue totaled \$9 million, or 47 percent of the \$19.1 million annual budget. Unearned revenue accounted for \$632,000. Payroll and fringe benefit expenditures totaled \$269,000, or 23 percent of the \$1.2 million annual budget. Operating expenditures totaled \$2 million, or 26 percent of the \$7.6 million annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$37,000. Transfers-out for debt service totaled \$2.7 million, or 25 percent of the \$10.6 million annual budget, and paid the debt related to the renovation of seven residence halls and construction of four new buildings.

E. J. Thomas Performing Arts Hall

E. J. Thomas Hall actual revenue totaled \$470,000, or 18 percent of the \$2.6 million annual budget. Unearned ticket revenue of \$63,000 for the Broadway in Akron Series Fiscal Year 2020 would be realized once those shows are held. Payroll and fringe benefit expenditures totaled \$73,000, or 18 percent of the \$409,000 annual budget. Operating expenditures totaled \$385,000, or 14 percent of the \$2.8 million annual budget. Transfers-in – Other of \$218,000, or 25 percent of the \$871,000 annual budget, represented general fund support for operations. Transfers-out for debt service totaled \$82,000, or 25 percent of the \$327,000 annual budget, and paid the bonded debt related to improvements and equipment.

Dining Services (Aramark)

Aramark actual revenue totaled \$1 million, or 31 percent of annual budgeted revenue of \$3.2 million. Payroll and fringe benefit expenditures totaled \$63,000, or 22 percent of the \$288,000 annual budget. The \$250,000 in fringe benefits included the difference between SERS and FICA for CWA employees who remained with the University as well as certain Aramark employees performing work at the University. Operating expenditures totaled \$686,000, or 39 percent of the \$1.7 million annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$46,000. The \$175,000 Transfers-out – Plant Fund supported replacement of the Student Union dishwasher. The \$12,000 Transfers-out – Other supported the Student Union’s extended hours for Union Market. Transfers-out for debt service totaled \$194,000, or 25 percent of the \$777,000 annual budget, and paid the bonded debt related to various buildouts of space and renovations including the dining hall and retail sites located throughout the campus.

Recreation and Wellness Services

Recreation and Wellness Services actual revenue totaled \$162,000, or 25 percent of the \$640,000 annual budget. Payroll and fringe benefit expenditures totaled \$184,000, or 23 percent of the \$787,000 annual budget. Operating expenditures totaled \$365,000, or 21 percent of the \$1.8 million annual budget. Transfers-in of \$895,000 represented facilities fees and general fund support to service the building’s debt and operations. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$12,000. Transfers-out – Other of \$107,000 represented the remaining balance returned to the general fund related to Fiscal Year 2019 activity. Transfers-out of \$421,000, or 25 percent of the \$1.7 million annual budget, supported upcoming debt service requirements.

Jean Hower Taber Student Union

Student Union actual revenue totaled \$82,000, or 9 percent of the \$947,000 annual budget. Payroll and fringe benefit expenditures totaled \$205,000, or 25 percent of the \$821,000 annual budget. Operating expenditures totaled \$335,000, or 19 percent of the \$1.8 million annual budget. Transfers-in of \$1.1 million represented facilities fees and general fund support to service the building’s debt and for operations, respectively. Transfers-in – Other included \$12,000 from Aramark to assist the Student Union with the extended hours for Union Market. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$12,000. Transfers-out for debt service requirements totaled \$724,000, or 25 percent of the \$2.9 million annual budget.

Parking Transportation & Services

Parking revenue totaled \$3 million, or 47 percent of the \$6.5 million annual budget. Payroll and fringe benefit expenditures totaled \$69,000, or approximately 21 percent of the \$323,000 annual budget. Operating expenditures totaled \$1.3 million, or 54 percent of the \$2.4 million annual budget. The Transfers-in – Fund Balance of \$745,000 will support the expected fiscal year shortfall. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$16,000. Transfers-out for debt service totaled \$1.1 million, or 25 percent of the \$4.5 million annual budget, and paid the bonded debt related to the renovation and construction of six parking decks.

Wayne Student Union

Wayne Student union revenue totaled \$1,000, or 3 percent of annual budgeted revenue of \$54,000. Operating expenditures totaled \$1,700, or 17 percent of the \$10,000 annual budget.

DEPARTMENT SALES AND SERVICES – AKRON AND WAYNE

Self-insurance Health Care

Self-insurance Health Care actual revenue totaled \$4 million, or 16 percent of the 25.8 million annual budget. Payroll and fringe benefit expenditures totaled \$50,000, or 26 percent of the \$189,000 annual budget. Operating expenditures totaled \$26,000, or 12 percent of the \$208,000 annual budget. Premium and claims expenditures totaled \$6 million, or 21 percent of the \$28 million annual budget.

Workforce Training Solutions

Workforce Training Solutions actual revenue totaled \$167,000, or 22 percent of the \$750,000 annual budget. Payroll and fringe benefit expenditures totaled \$130,000, or 47 percent of the \$274,000 annual budget. Generally, payroll costs related to contract training is incurred prior to the associated revenue being collected. Operating expenditures totaled \$113,000, or 30 percent of the \$377,000 annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$34,000.

New Student Orientation

New Student Orientation actual revenue totaled \$34,000, or 6 percent of the \$551,000 annual budget. Payroll and fringe benefit expenditures totaled \$47,000, or 20 percent of the \$242,000 annual budget. Operating expenditures totaled \$120,000, or 27 percent of the \$452,000 annual budget.

English Language Institute

English Language Institute actual revenue totaled \$95,000, or 29 percent of the \$325,000 annual budget. Payroll and fringe benefit expenditures totaled \$46,000, or 17 percent of the \$270,000 annual budget. Operating expenditures totaled \$4,900, or 61 percent of the \$8,000 annual budget.

Other

Other departmental sales and services actual revenue totaled \$1.6 million, or 30 percent of the \$5.3 million annual budget. Payroll and fringe benefit expenditures totaled \$587,000, or 28 percent of the \$2.1 million annual budget. Operating expenditures totaled \$1.2 million, or 57 percent of the \$2.1

million annual budget. Capital expenditures totaled \$42,000, or 420 percent of the \$10,000 annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$259,000.

RESOLUTION 12-5-19 (See Appendix B.)

- Procurements for More Than \$500,000 (Tab 4)

1. Buckingham Building Renovations (State Capital Funds)

An award was proposed to Infinity Construction in the amount of its \$1,536,000 bid to upgrade the HVAC system, fire alarm, and to perform certain interior renovations to include relocation of Academic Achievement programs from Ayer Hall. The award had been recommended by Capital Planning and Facilities Management and the Department of Purchasing and would be made following review for legal form and sufficiency by the Office of General Counsel and approval by the state Controlling Board.

2. Auburn Science and Engineering Center Vivarium Air Handler Replacement (State Capital Funds)

A vendor award and GMP amendment was proposed to Synergy, LLC in the amount of up to \$1,200,000 for the design build project to replace the vivarium's air handler. The award had been recommended by Capital Planning and Facilities Management and the Department of Purchasing and would be made following review for legal form and sufficiency by the Office of General Counsel and approval by the state Controlling Board.

3. Stop Loss Insurance (General/Other Funds)

An award was proposed to Anthem Blue Cross & Blue Shield in the rate amount of \$57.69 with an estimated expenditure of \$1,292,000 for Calendar Year 2020 stop loss insurance. The proposal had been evaluated and recommended by the Department of Human Resources in consultation with Willis Towers Watson, the University's benefits consultant, and deemed legally acceptable by the Office of General Counsel.

RESOLUTION 12-6-19 (See Appendix B.)

- 2019 Efficiency Report to the Ohio Department of Higher Education (Tab 5)

The University's 2019 Efficiency Report to the Ohio Department of Higher Education, which quantifies institutional progress toward implementing the recommendations of the Ohio Task Force on Affordability and Efficiency in Higher Education, was submitted for Board approval.

RESOLUTION 12-7-19 (See Appendix B.)

- Cumulative Gift and Grant Income Report for July 1, 2019 through October 31, 2019 (Tab 6)

During July 1 through October 2019, The University of Akron recorded gifts of cash, bequests, gifts-in-kind and pledges totaling \$4,286,663.

RESOLUTION 12-8-19 (See Appendix B.)

- Bond Refunding Conclusion (Tab 7) INFORMATION ONLY
- Outsourced Chief Investment Officer Selection (Tab 8) INFORMATION ONLY
- Purchases \$25,000 to \$500,000 (Tab 9) INFORMATION ONLY
- Capital Projects Report (Tab 10) INFORMATION ONLY
- Information Technology Report (Tab 11) INFORMATION ONLY
- Advancement Report (Tab 12) INFORMATION ONLY
- University Communications and Marketing Report (Tab 13) INFORMATION ONLY
- Public Liaison and Government Relations Report (TAB 14) INFORMATION ONLY

REPORT OF THE ACADEMIC ISSUES & STUDENT SUCCESS COMMITTEE

presented by Committee Vice Chair Adolph

- Curricular Changes (Tab 1)

Program Revision:

Revise the program curriculum of the Bachelor of Arts in Art Education in the Buchtel College of Arts and Sciences, Mary Schiller Myers School of Art, proposal #18-25643

This proposal would revise the program curriculum to reflect changes in the Mary Schiller Myers School of Art and the LeBron James Family Foundation College of Education Art Education coursework to align with National Association of Schools of Art and Design (NASAD) accreditation and reduces the credit hours to 129.

Revise the program curriculum of the Bachelor of Fine Arts in Graphic Design in the Buchtel College of Arts and Sciences, Mary Schiller Myers School of Art, proposal #18-25945

This proposal would revise the program curriculum to update and streamline the course offerings to align with NASAD accreditation and reduces the credit hours to 120.

Revise the program curriculum of the Bachelor of Fine Arts in Sculpture in the Buchtel College of Arts and Sciences, Mary Schiller Myers School of Art, proposal #18-25982

This proposal would revise the program curriculum to update and streamline the coursework to align with NASAD accreditation and reduces the credit hours to 120.

Amend Name Change:

Amend name change request from June 2019 Board of Trustees meeting for the Master of Arts Education Counseling – Marriage and Family to Master of Arts in Marriage and Family Therapy in the College of Health Professions, School of Counseling, proposal #18-22971

Proposal #18-22971 had been approved by The University of Akron’s Board of Trustees in June 2019 to update the curriculum and change the program name for the Master of Arts Education Counseling – Marriage and Family program. Subsequently the Chancellor’s Council on Graduate Studies had requested that the name be amended to Master of Arts in Marriage and Family Therapy for consistency purposes.

RESOLUTION 12-9-19 (See Appendix B.)

- Tentative Graduation List for Fall 2019 (Tab 2)

Tentatively, 1,061 total degrees were proposed to be conferred in fall 2019 commencement ceremonies. The total was comprised of 47 doctoral, 35 Juris Doctor, 149 master's, 719 baccalaureate and 111 associate degrees.

RESOLUTION 12-10-19 (See Appendix B.)

- Report to the Chancellor on Remediation of Students per ORC 3345.062 (Tab 3)
INFORMATION ONLY
- Enrollment Management Report (Tab 4) INFORMATION ONLY
- Research Report (Tab 5) INFORMATION ONLY
- Student Affairs Report (Tab 6) INFORMATION ONLY

REPORT OF THE RULES COMMITTEE

presented by Committee Chair Ciraldo

- Revisions to University Rule 3359-20-05.1, Grading system, discipline, academic probation and dismissal (Tab 1)

The existing rule had provided that any course may be repeated twice by an undergraduate student, subject to specific conditions. Under the existing rule, only the grade of the last attempt was to be used to calculate the grade point average, but all grades for attempts at the course were used to calculate the grade point average for purposes of graduating with Latin honors and class rank. The proposed revision would revise the text to provide that the grade earned for the last attempt would count for all purposes, including graduating with Latin honors. This revision had been approved by the Faculty Senate and was supported by the Provost and the President.

RESOLUTION 12-11-19 (See Appendix B.)

- Revisions to University Rule 3359-20-06.1, Part-time faculty appointments (Tab 2)

The existing rule had provided that salary ranges for part-time faculty be reviewed annually by the planning and budget committee of the Faculty Senate. Since the Faculty Senate no longer maintains this committee, the proposed rule revision would move the responsibility for review to the planning and budget committee of the University Council. This revision had been approved by the Faculty Senate and was supported by the Provost and the President.

RESOLUTION 12-12-19 (See Appendix B.)

- Revisions to University Rule 3359-31-05, Travel on behalf of the university (Tab 3)

The proposed revisions would require exceptions to the travel rule to be made in accordance with the Department of Purchasing's policies and procedures rather than with the approval of the Vice President for Finance and Administration/Chief Financial Officer. The proposed revision had arisen in conjunction with the recent audit of the use of procurement cards and the need to make all rules related to travel and business expenses consistent with applicable purchasing policies and procedures. The revision had been recommended by the University's internal audit executive.

RESOLUTION 12-13-19 (See Appendix B.)

- Revisions to University Rule 3359-31-06, Business-related expenses (Tab 4)

The proposed revisions would remove provisions for a president's discretionary account, which had not been in use for some time. Proposed revisions also would clarify the extent to which employees may expend University resources for the purposes of business meals and hospitality, and the process to obtain exceptions to the policy. The proposed revision had arisen in conjunction with the recent audit of the use of procurement cards and the need to make all rules related to travel and business expenses consistent with applicable purchasing policies and procedures. The revision had been recommended by the University's internal audit executive.

RESOLUTION 12-14-19 (See Appendix B.)

- Revisions to University Rule 3359-60-02, Undergraduate admissions (Tab 5)

The proposed revision would standardize the opportunity for holistic review in the application process for students whose admissions index score is below the cutoff for emergent status. Under the proposed revision, students with an admissions index score below the cutoff for emergent status, who demonstrate extenuating circumstances or extraordinary talent not reflected in the admissions index score, may receive a holistic review and, at the discretion of the Office of Academic Affairs in consultation with appropriate academic units, be granted admission to the university with preparatory status. This revision had been approved by the Faculty Senate and was supported by the Provost and the President.

RESOLUTION 12-15-19 (See Appendix B.)

- Revisions to University Rule 3359-60-03.1, Credit by transfer and/or examination (Tab 6)

This proposed revision would permit academic departments to designate certain courses as eligible for bypassed credit, in which a student who earns a grade of “C” or better receives academic credit, but the earned grade does not count toward the student’s quality point ratio, class standing, or hours required to graduate with Latin honors. The proposed revisions clarify that use of bypassed credit only is available to a degree-seeking undergraduate student and that bypassed credit may not be used to repeat a course for purposes of changing a previously earned grade. This revision had been approved by the Faculty Senate and was supported by the Provost and the President.

RESOLUTION 12-16-19 (See Appendix B.)

- Revisions to University Rule 3359-60-03.3, Repeating courses (Tab 7)

The proposed revision would eliminate the provision that all attempts at an academic course are used to calculate the grade point average for purposes of graduating with Latin honors and class rank. This revision would be consistent with Rule 3359-20-05.1, had been approved by the Faculty Senate and was supported by the Provost and the President.

RESOLUTION 12-17-19 (See Appendix B.)

- Revisions to University Rule 3359-60-03.4, Academic reassessment and discipline (Tab 8)

The proposed revision would eliminate the provision that all attempts at an academic course are used to calculate the grade point average for purposes of graduating with Latin honors and class rank. This revision would be consistent with Rules 3359-20-05.1 and 3359-60-03.1, had been approved by the Faculty Senate and was supported by the Provost and the President.

RESOLUTION 12-18-19 (See Appendix B.)

REPORT OF THE AUDIT & COMPLIANCE COMMITTEE

presented by Committee Chair Crotty

- Acceptance of the June 30, 2019 Financial Statement Audits (Tab 1)

A resolution was proposed to accept the June 30, 2019 annual financial statements and footnotes of the University, University of Akron Foundation and University of Akron Research Foundation including audit opinions and reports from external auditors, Crowe LLP.

RESOLUTION 12-19-19 (See Appendix B.)

CONSENT AGENDA VOTE

Ms. Demas said that each of the items on the consent agenda had been thoroughly discussed at committee meetings held the previous week and had been recommended for approval by the appropriate committee, which also had approved the addition of the items to the consent agenda.

ACTION: Needles motion, Scala second for approval of Resolutions 12-2-19, and 12-4-19 through 12-19-19, passed 8-0.

ADJOURNMENT

ACTION: Meeting adjourned by consensus at 11:09 a.m.

Joseph M. Gingo
Chair, Board of Trustees

M. Celeste Cook
Secretary, Board of Trustees

February 12, 2020

APPENDIX A: OTHERS PRESENT

Dr. Matthew P. Akers, Public Liaison, Assistant Director, Ray C. Bliss Institute of Applied Politics

Cristine Boyd, Director, Media Relations

Matthew Deibel, Featured Student

Kathee Evans, Staff Employee Advisory Committee

Sidney C. Foster, Jr., Associate Vice President, Faculty Relations

Anne C. Hanson, Director, Community Relations and Engagement

Sarah J. Kelly, Associate Vice President, Human Resources/CHRO

Paula Neugebauer, Coordinator, Office of the Board of Trustees

Ruth N. Nine-Duff, Chair, University Council

Steven M. Nobil, Attorney, Fisher Phillips

Alan D. Parker, Contract Professional Advisory Committee

Jennifer Pignolet, Akron Beacon Journal

Dr. D. Dane Quinn, Acting Dean, Williams Honors College

Dr. Linda M. Saliga, Chair, Faculty Senate

Dr. Julia A. Spiker, University Council

Mark G. Stasitis, Assistant General Counsel

Nathaniel L. Yost, Staff Employee Advisory Committee

APPENDIX B: RESOLUTIONS

RESOLUTION 12-1-19: Expression of Appreciation to Dr. John C. Green

WHEREAS, Dr. John C. Green has served The University of Akron ably, faithfully and well for 32 years as a teacher, scholar, colleague and administrator, and though a Coloradan by birth and an Ohioan by choice, has discharged his duties and rendered his services with the honor, loyalty and enthusiasm equal to any native son; and

WHEREAS, After earning a Bachelor of Economics degree from the University of Colorado in 1975, and a Doctor of Philosophy in Political Science degree from Cornell University in 1983, and having launched his scholarly career in 1979 as an instructor of political science at Furman University, was promoted to assistant professor in 1983, and granted tenure there in 1985; and

WHEREAS, Dr. Green was appointed associate professor of political science with tenure at The University of Akron in 1987, professor in 1993, and distinguished professor in 2003, and won recognition from this Board as an Outstanding Faculty Member in 1989 and 1994; and

WHEREAS, Dr. Green has led the Ray C. Bliss Institute of Applied Politics wisely, energetically, and continuously since his appointment as its director in 1988, inspiring new generations of politicians and practitioners of politics, many of whom occupy legislative and administrative offices at the local, county, state and federal levels; and

WHEREAS, Due to his widely held reputation for equanimity and fairness in the often-contentious arena of partisan politics, Dr. Green was asked by Akron community leaders in 2018 to establish the Greater Akron Civility Center under the auspices of the Bliss Institute, to create a culture of civility in the Greater Akron area; and

WHEREAS, During the course of his academic career, Dr. Green has proven himself an energetic scholar and prolific writer, having authored or co-authored nine books, 138 book chapters, 39 refereed articles, 32 edited volumes and essay collections, and has been interviewed and referenced by news media at every level, from local radio and newspapers to most major broadcast networks, cable news outlets, national newspapers, news magazines and other media outlets; and

WHEREAS, Dr. Green has earned honors and eminence in his field for his study of the intersection of religion and politics, having won the Distinguished Service Award from the American Political Science Association (1993), the title Senior Research Advisor of the Pew Forum on Religion & Public Life (2005 – Present); membership on numerous professional associations and scholarly societies; and

WHEREAS, In addition to his pedagogical and scholarly research, Dr. Green also has served the University and its constituencies as an administrator, including terms as interim dean and dean of the Buchtel College of Arts and Sciences; vice dean for liberal arts; director of the Ray C. Bliss Institute of Applied Politics for 31 years; chair of the Department of Political Science; and interim department chair for the departments of anthropology, criminal justice studies, economics, public administration, and statistics; and

WHEREAS, At a point in his illustrious career when most scholars and administrators might contemplate the allure of a well-earned retirement, Dr. Green took on additional responsibilities

APPENDIX B: RESOLUTIONS, Page 2

and duties of leadership, accepting the Board of Trustees' appointment as Interim President of The University of Akron serving from May 1, 2018, to September 30, 2019; and, with a steady hand and good humor, effectively addressing a wide range of issues and positioning the University well for his successor; and

WHEREAS, Dr. Green, has stated his intention to retire from The University of Akron on December 31, 2019 under his present titles of Special Assistant to the President for Strategy and Transition, Director of the Ray C. Bliss Institute of Applied Politics, and Distinguished Professor of Political Science; and

WHEREAS, In recognition of the profound and beneficial influence Dr. Green has exerted upon students, graduates, colleagues, peers, legislators, and community and business leaders and to honor his legacy and uphold his example for future generations of students, The University of Akron has established the Dr. John C. Green Endowed Scholarship to provide selected, deserving students of the Bliss Institute with support for tuition and fees, and to fund their expenses related to conferences and internship opportunities; Now, Therefore,

BE IT RESOLVED, That the Board of Trustees of The University of Akron confers upon Dr. John C. Green the title Director Emeritus of the Ray C. Bliss Institute of Applied Politics into perpetuity; and, in accordance with the terms and conditions of The University of Akron Transition After Retirement Program, following an obligatory two-month absence from campus from the date of his retirement, extends his engagement with the Institute for a period of four months, from March 2, 2020, to June 30, 2020, to ensure a smooth and successful transition to a new director; and

BE IT FURTHER RESOLVED, That the Board of Trustees of The University of Akron expresses its sincere appreciation to Dr. John C. Green for his many years of exceptional service to this institution, and wishes him, his wife Lynn, and their family good health and good fortune for many years to come.

RESOLUTION 12-2-19: Pertaining to Approval of Board Meeting Minutes

BE IT RESOLVED, That the minutes of the Board of Trustees meeting of October 9, 2019 be approved.

RESOLUTION 12-3-19: Pertaining to Personnel Actions

BE IT RESOLVED, That the Personnel Actions recommended by President Gary L. Miller, dated December 11, 2019, as attached, which include but are not limited to hires, promotions, leaves, fellowships, reclassifications, renewals, non-renewals, orders of removal, etc., be approved as amended.

RESOLUTION 12-4-19: Acceptance of the Investment Report for the Three Months Ended September 30, 2019

BE IT RESOLVED, That the recommendation presented by the Finance & Administration Committee on December 11, 2019, accepting the Investment Report for the Three Months Ended September 30, 2019, be approved.

APPENDIX B: RESOLUTIONS, Page 3

RESOLUTION 12-5-19: Acceptance of the Financial Report for the Three Months Ended September 30, 2019

BE IT RESOLVED, That the recommendation presented by the Finance & Administration Committee on December 11, 2019, accepting the Financial Report for the Three Months Ended September 30, 2019, be approved.

RESOLUTION 12-6-19: Acceptance of Procurements for More Than \$500,000

BE IT RESOLVED, That the following recommendations presented by the Finance & Administration Committee on December 11, 2019 be approved:

Award to Infinity Construction a contract to upgrade the HVAC system, fire alarm, and to perform certain interior renovations to include relocation of Academic Achievement programs from Ayer Hall, in the amount of \$1,536,900.

Award to Synergy, LLC a contract and a GMP Amendment to replace the vivarium's air handler, in the amount of \$1,200,000.

Award to Anthem Blue Cross & Blue Shield a contract for Stop Loss insurance regarding the University's self-insurance medical and prescription drug plans for calendar year 2020, in the amount of approximately \$1,292,000.

RESOLUTION 12-7-19: Acceptance of The University of Akron's Report to the Ohio Task Force on Affordability and Efficiency in Higher Education

BE IT RESOLVED, That The University of Akron's 2019 Efficiency Report to the Ohio Department of Higher Education, in accordance with the guidelines of the Governor's Ohio Task Force on Affordability and Efficiency, be approved.

RESOLUTION 12-8-19: Acceptance of Gift Income Report for July 2019 through October 2019

BE IT RESOLVED, That the recommendation of the Finance & Administration Committee on December 11, 2019, pertaining to acceptance of the Gift Income Report for July 2019 through October 2019, be approved.

RESOLUTION 12-9-19: Proposed Curricular Changes

BE IT RESOLVED, That the recommendations presented by the Academic Issues & Student Success Committee on December 11, 2019 for the following curricular changes, as recommended by the Faculty Senate, be approved.

Revise the curriculum of the Bachelor of Arts in Art Education offered by the Buchtel College of Arts and Sciences, Mary Schiller Myers School of Art.

Revise the curriculum of the Bachelor of Fine Arts in Graphic Design offered by the Buchtel College of Arts and Sciences, Mary Schiller Myers School of Art.

APPENDIX B: RESOLUTIONS, Page 4

Revise the curriculum of the Bachelor of Fine Arts in Sculpture offered by the Buchtel College of Arts and Sciences, Mary Schiller Myers School of Art.

Change the name of the Master of Arts Education - Counseling – Marriage and Family to the Master of Arts in Marriage and Family Therapy in the College of Health Professions, School of Counseling.

RESOLUTION 12-10-19: Proposed Degree Recipients for Fall 2019

BE IT RESOLVED, That the recommendation presented by the Academic Issues & Student Success Committee on December 11, 2019, pertaining to the Proposed List of Degree Recipients for The University of Akron Fall Commencement 2019, contingent upon candidates' fulfillment of requirements, be approved.

RESOLUTION 12-11-19: Revisions to University Rule 3359-20-05.1, Grading system, discipline, academic probation and dismissal

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-20-05.1, be approved.

RESOLUTION 12-12-19: Revisions to University Rule 3359-20-06.1, Part-time faculty appointments

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-20-06.1, be approved.

RESOLUTION 12-13-19: Revisions to University Rule 3359-31-05, Travel on behalf of the university

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-31-05, be approved.

RESOLUTION 12-14-19: Revisions to University Rule 3359-31-06, Business-related expenses

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-31-06, be approved.

RESOLUTION 12-15-19: Revisions to University Rule 3359-60-02, Undergraduate admissions

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-60-02, be approved.

RESOLUTION 12-16-19: Revisions to University Rule 3359-60-03.1, Credit by transfer and/or examination

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-60-03.1, be approved.

APPENDIX B: RESOLUTIONS, Page 5

RESOLUTION 12-17-19: Revisions to University Rule 3359-60-03.3, Repeating courses

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-60-03.3, be approved.

RESOLUTION 12-18-19: Revisions to University Rule 3359-60-03.4, Academic reassessment and discipline

BE IT RESOLVED, That the recommendation presented by the Rules Committee on December 11, 2019, to revise Rule 3359-60-03.4, be approved.

RESOLUTION 12-19-19: Acceptance of the June 30, 2019 Financial Statement Audits

BE IT RESOLVED, That the recommendation of the Audit & Compliance Committee on December 11, 2019, to accept the annual financial statements and footnotes as presented by personnel of the University, Foundation, and Research Foundation, including Crowe's audit opinions and reports thereon, as of and for the year ended June 30, 2019, be approved.

APPENDIX C: REPORT OF THE PRESIDENT

Thank you, Chairman Gingo. I have some exciting updates for the Board.

Strategic Plan

We are making good progress on the *Affirming our Promises* strategic planning process, which, you will remember, has three parts.

The University Council Executive Committee has been reviewing the three-year action plans from the colleges, and they are completing their discussions now with the deans about those plans. The goal is to identify some common themes and directions to inform the overall strategic plan.

The Strategic Work Group, which is chaired by Dr. Steve Ash of the College of Business Administration, is identifying areas where investments would most likely spark growth, identifying barriers to success, and beginning to draft overall strategic outcomes.

The Enrollment Work Group, chaired by William Kraus, associate provost for enrollment, is examining enrollment strategy to better connect with prospects who are recent high school graduates, veterans and other adult learners, degree completers, and professionals and workers seeking certificates.

This is very exciting work, and I am very pleased with the progress.

Cyber Security Ribbon Cutting

On Monday, December 9, we celebrated an exciting ribbon cutting at the Polsky building. The Musson Industrial Control Systems (ICS) Testbed, part of the Ohio Cyber Range core services site, was opened. This facility significantly enhances our cybersecurity degree programs and workforce development capabilities. More than 30 dignitaries attended, including Secretary of State Frank LaRose and Representative Tavia Galonski. Representatives from the Musson Foundation, Timken Foundation and UA Women's Committee, all of which donated funds to establish the ICS testbed, were there as well as many others.

Partnerships

We continue to be very proud of our partnerships. The University of Akron School of Law will partner with The Ohio State University's Moritz College of Law on the Expedited Pardon Project initiative launched by Governor DeWine. The goal is to simplify the lengthy clemency process for certain rehabilitated citizens to rejoin society. Akron Law's Reentry Clinic will work with OSU's team to screen potential pardon candidates and provide free assistance. This is a very exciting partnership.

APPENDIX C: REPORT OF THE PRESIDENT, Page 2

Our Educate to Elevate partnership with FirstEnergy continues. Instructors from The University of Akron and Stark State will teach onsite at FirstEnergy facilities. The Educate to Elevate program will enable FirstEnergy customer service employees to pursue associate and bachelor's degrees. This aligns very strongly with the Elevate Greater Akron plan, and we hope that it also may serve as a model for other FirstEnergy facilities in Ohio, Pennsylvania and West Virginia.

Grants

Two University of Akron startup companies received grant funding of \$100,000 each from the Ohio Third Frontier. RooSense LLC, which is a College of Engineering startup, received a grant to commercialize wearable fabric sensors that can monitor hydration and lactic acid levels in real time. Akron PolyEnergy Inc. received a grant to develop and commercialize polymer-based solutions for energy storage, transmission and other applications and products.

Awards

A team of six UA students came in second place in the 2019 Midwest Invitational Collegiate Cyber Defense competition in Palos Hills, Illinois. A field of 17 teams competed, and UA finished highest among Ohio schools. I want to offer congratulations to those students and their faculty advisor, Stanley Smith, professor of practice.

Jennifer Turner, fifth-year doctoral candidate in the Psychology Department's Adult Development and Aging Program, received the American Psychological Association Dissertation Research Award for her work on nostalgia in everyday life and its role in a person's social and emotional development.

Our esports team continues on a roll. The varsity Zips team won the Collegiate Rocket League 2019 National Championship in November in Arlington, Texas. This is the team's second consecutive national title in this competition, and they received \$15,000 in scholarship prize money. Over 2,000 spectators cheered the teams live from the Esports Stadium in Texas, and more than 79,000 streamed the championships online.

UA students also won a statewide insurance competition again. Students in the Risk Management and Insurance degree program won the Insurance Collegiate Challenge for the third consecutive year. The competition tests students' abilities in strategic planning, decision making, collaboration and skills needed to operate a successful insurance company. The five-person team is advised by Drs. Jill Bisco and Jinjing Wang of the Department of Finance, and Suzanne Gradisher from the School of Law.

WealthManagement.com ranked our College of Business Administration's Financial Planning degree program first in Ohio and 11th nationwide. The publication had assessed 67 on-campus, full-time, four-year programs.

APPENDIX C: REPORT OF THE PRESIDENT, Page 3

Fall Commencement

Fall 2019 Commencement is this Saturday, December 14. We will have two ceremonies and confer over 1,000 degrees. Candidates are from 24 states and 26 countries. We encourage all Board members to attend to celebrate our students' success.

I also want to mention a few holiday dates since we are getting ready to go into the holiday season.

Final exams for the semester conclude Sunday, December 15. Final grades are due on Tuesday, December 17. Students and faculty will return for the spring semester on Monday, January 13.

The campus will be closed from December 23 through January 1, with operations resuming on Thursday, January 2.

Georgia and I wish to extend to all of you on the Board and everybody here a very happy holiday and a joyful new year.

That concludes my report, Mr. Chairman.

APPENDIX D: INTRODUCTION - FEATURED STUDENT

MATTHEW DEIBEL

Senior Matthew Deibel is an Akron native and a graduate of Archbishop Hoban High School. He will graduate from The University of Akron in May 2020 with a Bachelor of Science degree in Accounting and a minor in Risk Management and Insurance. Upon graduation, he will be employed by Ernst and Young (EY) as a Financial Services Auditor based at their Cleveland, Ohio office.

Matt is the president of the UA Ambassadors. He also works as a caddy at a local country club, as an accountant at a small local firm, and as a student assistant for the University's Office of Admissions. Over the last three-and-a-half years, he has led an estimated 100 tours of campus.

Matt is a Buckingham and Orr Prestigious Honors Scholar. He represents the Williams Honors College as a delegate and is showcased in the college's atrium. He is a member of Roo Catholic on campus and serves as a Eucharistic minister at St. Bernard Parish. He is a member of the UA Accounting Association and the Ohio Society of Certified Public Accountants.

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Pertaining to Approval of Board Meeting Minutes

BE IT RESOLVED, That the minutes of the Board of Trustees meeting of December 11, 2019 be approved.

M. Celeste Cook, Secretary
Board of Trustees

February 12, 2020
Board Meeting
Presiding:
William A. Scala

1	Personnel Actions
2	*Investment Report for the Six Months Ended December 31, 2019
3	*Financial Report for the Six Months Ended December 31, 2019
4	*Procurements for More Than \$500,000
5	*Donation of Former Radiator Rich Property
6	*Summit County Natural Disaster Hazard Mitigation Plan Participation
7	*Cumulative Gift and Grant Income Report for the Six Months Ended December 31, 2019
	For Information Only:
8	Purchases \$25,000 to \$500,000 Report
9	Capital Projects Report
10	Information Technology Report
11	Advancement Report
12	University Communications and Marketing Report
13	Public Liaison and Government Relations Update
*	CONSENT AGENDA: ITEMS 2, 3, 4, 5, 6, 7

FINANCE & ADMINISTRATION COMMITTEE

TAB 1

PERSONNEL

SUMMARY REPORT FOR EMPLOYEE PERSONNEL ACTIONS
EMPLOYEE PERSONNEL ACTIONS
EMPLOYEE PERSONNEL ACTIONS ADDENDUM
UNCLASSIFIED CLASSIFICATION CHANGES
CLASSIFIED CLASSIFICATION CHANGES

In accordance with University Rules 3359-1-05 and 3359-9-01, adopted December 5, 2018, applicable personnel matters concerning faculty and staff are listed separately in the attached, and are recommended for the action indicated for each individual and to be effective as noted.

Pay grade assigned only to contract professional and unclassified exempt and nonexempt positions.

February 12, 2020

Human Resources

Summary Report of Personnel Actions for Board of Trustees

February 12, 2020

The following information is provided to summarize significant personnel actions contained in the employee personnel actions report and addendum:

Voluntary Separations – 6

Resignations 3 Total – 3 Faculty

Retirements 3 Total – 2 Faculty, 1 Contract Professional

Professional Development Leave

Article 18 of the American Association of University Professors collective bargaining agreement provides that faculty with at least seven academic years of teaching service at The University of Akron may be granted professional leave for a period of not more than one academic year. There are 14 professional development leave requests for academic year 2020-2021 that can be summarized as follows:

- 5 Faculty members in Buchtel College Arts and Science
- 2 Faculty members in College of Business Administration
- 1 Faculty member in LeBron James Family Foundation College of Education
- 3 Faculty members in College of Engineering
- 1 Faculty member in College of Polymer Science and Polymer Engineering
- 1 Faculty member in College of Applied Science and Technology
- 1 Faculty member in University Libraries

Emeritus Status

There is one recommendation for emeritus status in accordance with Article 21 of the American Association of University Professors collective bargaining agreement:

- Reneker, Darrell H; Distinguished Professor Emeritus, Polymer Science; Department of Polymer Science; College of Polymer Science and Polymer Engineering

Name	Job/Dept/Job Function	Effective Date	Salary/Term	Comments
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EMPLOYEE PERSONNEL ACTIONS

Office of Athletics

Appointment/Reappointment

Coppinger, Ger	Assistant Men's Soccer Coach; First Assistant Coach/Office of Athletics/Contract Professional	12/12/19	\$4,166.67 one time payment	Payment for Mid American Conference regular season championship per head coach employment contract
Embick, Jared R.	Head Men's Soccer Coach/Office of Athletics/Contract Professional	12/12/19	\$4,000.00 one time payment	Payment for Mid American Conference regular season championship \$2,500.00; and Mid American Conference Coach of the Year \$1,500.00 per employment contract
Hammond, Paul A.	Associate Athletics Director, Facilities & Operations/Office of Athletics/Contract Professional	08/05/19	\$420.00 one time payment	Payment for working parking, traffic and event oversight for Bluecoats Band event
Nanchoff, Michael J.	Assistant Men's Soccer Coach; Second Assistant Coach/Office of Athletics/Contract Professional	12/12/19	\$3,125.00 one time payment	Payment for Mid American Conference regular season championship per head coach employment contract
Peresie, Brian	Head Women's Swimming & Diving Coach/Office of Athletics/Contract Professional	01/06/20	\$3,000.00 one time payment	For working swimming camps
Pettipiece, Meaggan	Head Women's Softball Coach/Office of Athletics/Contract Professional	11/06/19	\$500.00 one time payment	For working softball clinics
		12/12/19	\$750.00 one time payment	For working softball clinics

Office of Academic Affairs

Appointment/Reappointment

Kandray, Daniel E.	Lecturer/UA Solutions/Faculty	01/12/20 05/09/20	\$6,000.00 for the period	Additional pay for part-time teaching assignment
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Separation

Byrne, Michelle W.	Assessment Director; Professor, Technical Writing & Composition/Office of Academic Affairs/Faculty	01/15/20	\$112,961.00 12 mo	Resignation
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Division of Student Affairs

Appointment/Reappointment

Grove, Melinda	Assistant Lecturer/Office of Student Affairs/Faculty	01/13/20 05/17/20	\$1,680.96 for the period	Additional pay for part-time teaching assignment
Mikulski, Brandon A.	Director, Learning Communities & The Akron Experience/Student Success Center/Contract Professional	01/06/20 10/30/20	\$8,500.00 10 mo (stipend)	Extension of temporary administrative stipend for Director, Oelschlager Summer Leadership Institute duties; base salary is \$66,188.00/12 mo
	Assistant Lecturer/Office of Student Affairs/Faculty	01/13/20 05/17/20	\$1,680.96 for the period	Additional pay for part-time teaching assignment
Torgler, William E.	Associate Lecturer/Office of Student Affairs/Faculty	01/13/20 05/17/20	\$1,821.22 for the period	Additional pay for part-time teaching assignment

Vice President, Finance & Administration/Chief Financial Officer**Appointment/Reappointment**

Sayre, Vickie L.	Director Financial Reporting/Office of the Associate Vice President & Controller/Contract Professional	01/02/20	\$84,000.00 12 mo	Appointment
Storck, Stephen R.	Interim Chief Financial Officer/Office of the Vice President for Finance & Administration/Chief Financial Officer/Contract Professional	01/13/20 06/30/20	\$260,000.00 12 mo	Temporary appointment vice N. Mortimer

Change

Clutter, Denny C.	Associate Director, Accounting University of Akron Research Foundation/Office of the Vice President for Finance & Administration/Chief Financial Officer/Contract Professional	01/06/20	\$86,093.00 12 mo	Title change from Director, Strategic Initiatives
Mortimer, Nathan J.	Vice President, Operations/Office of the Vice President for Finance & Administration/Chief Financial Officer/Contract Professional	01/13/20	\$246,840.00 12 mo	Title change from Vice President, Finance & Administration/Chief Financial Officer

Vice President, Development**Appointment/Reappointment**

Ghaziasgar, Meena M.	Director of Development/Department of Development/Contract Professional	12/09/19	\$80,000.00 12 mo	Appointment vice M. Hopper
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Office of Capital Planning & Facilities Management**Appointment/Reappointment**

Myers, Stephen L.	Interim Chief Planning & Facilities Officer/Capital Planning & Facilities Management/Contract Professional	01/01/20 06/30/20	\$110,313.00 12 mo	Extension of temporary job reclassification; salary change from \$80,371.00; title change from Director, Architecture and Design
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Vice President, Chief Communication & Marketing**Appointment/Reappointment**

Ewin, Tammy	Vice President/Chief Communications & Marketing Officer/University Communications & Marketing/Contract Professional	01/13/20	\$185,000.00 12 mo	Appointment vice W. Hill
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Office of Information Technology Services**Appointment/Reappointment**

Parham, Faarass	Cyber Security Analyst/Information Technology Services/Staff	11/25/19	\$2,884.62 biweekly	Appointment
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Buchtel College of Arts & Sciences

Appointment/Reappointment

Levy, Paul E.	Professor, Psychology; Department Chair, Psychology; Fellow, Institute for Life-Span Development & Gerontology; Program Director, Child & Family Development/Department of Psychology/Faculty	07/23/19	\$1,000.00 one time payment	Payment for teaching Executive Education seminar for the Institute for Leadership Advancement
Lin, Yang Y.	Professor, Communication; Director, Confucius Institute/School of Communication/Faculty (BUF)	08/26/19 05/17/20	\$4,000.00 9 mo (stipend)	Extension of temporary administrative stipend for Director, Confucius Institute assignment; base salary is \$97,808.00/9 mo
Luetmer-Strathmann, Jutta	Professor, Physics; Coordinator, Physics; Professor, Chemistry/Department of Physics/Faculty (BUF)	08/26/19 05/17/20	\$2,000.00 9 mo (stipend)	Extension of temporary administrative stipend for Coordinator, Physics assignment; base salary is \$98,459.00/9 mo
Tabatcher, Patrick M.	Assistant Lecturer/School of Art/Faculty	01/13/20 05/17/20	\$3,679.24 for the period	Additional pay for part-time teaching assignment
Wahler, Charles A.	Associate Professor, Psychology/Department of Psychology/Faculty (BUF)	12/03/19	\$3,000.00 one time payment	Payment for grant-funded development of online course
Xi, Juan	Associate Professor, Sociology/Department of Sociology/Faculty (BUF)	11/13/19	\$3,000.00 one time payment	Payment for grant-funded development of online course

Change

Lyuksyutov, Sergei F.	Professor, Physics; Professor, Chemistry/Department of Physics/Faculty (BUF)	08/24/20 05/22/23	\$97,808.00 9 mo	Extension of joint title agreement with Physics (primary) and Chemistry (secondary)
Mallik, Robert R.	Professor, Physics; Professor, Chemistry/Department of Physics/Faculty (BUF)	08/24/20 05/22/23	\$124,854.00 9 mo	Extension of joint title agreement with Physics (primary) and Chemistry (secondary)
Marion, Nancy E.	Professor, Political Science; Department Chair, Political Science; Department Chair, Criminal Justice Studies; Department Chair, Public Administration & Urban Studies; Fellow, Ray C. Bliss Institute of Applied Politics/Department of Political Science/Faculty	08/26/19	\$133,618.00 12 mo	Additional title of Fellow, Ray C. Bliss Institute of Applied Politics
	Professor, Political Science; Professor, Criminal Justice Studies; Department Chair, Political Science; Department Chair, Criminal Justice Studies; Department Chair, Public Administration & Urban Studies; Fellow, Ray C. Bliss Institute of Applied Politics/Department of Political Science/Faculty	08/29/19 08/30/22	\$133,618.00 12 mo	Temporary joint appointment with Political Science (primary) and Criminal Justice Studies (secondary)

Leave

Ambrisco, Alan S.	Professor, English/Department of English/Faculty (BUF)	01/11/21 05/16/21	\$86,078.00 9 mo	100% leave with compensation; Professional Development Leave for spring 2021
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Beneke, Charles C.	Professor, Art/School of Art/Faculty (BUF)	08/24/20 05/16/21	\$86,515.00 9 mo	50% leave without compensation; Professional Development Leave for academic year 2020-2021
Johnson, Dawn M.	Professor, Psychology; Chair, Institutional Review Board/Psychology/Faculty (BUF)	01/11/21 05/16/21	\$111,087.00 9 mo	100% leave with compensation; Professional Development Leave for spring 2021
Nunn, Hillary M.	Professor, English/Department of English/Faculty (BUF)	01/11/21 05/16/21	\$89,717.00 9 mo	100% leave with compensation; Professional Development Leave for spring 2021
Triece, Mary E.	Professor, Communication/School of Communication/Faculty (BUF)	01/11/21 05/16/21	\$95,749.00 9 mo	100% leave with compensation; Professional Development Leave for spring 2021

College of Business Administration

Appointment/Reappointment

Gerber, Lissia K.	Associate Lecturer/Department of Management/Faculty	01/13/20 05/17/20	\$2,943.78 for the period	Additional pay for part-time teaching assignment
Schulte, Sheri B.	Visiting College Lecturer/Department of Management/Faculty	10/02/19	\$750.00 one time payment	Payment for teaching grant-funded seminars for Ethical Leadership assignment

Change

Dey, Asoke K.	Associate Professor - Summer/Department of Management/Faculty	07/24/19	\$1,000.00 one time payment	Amend action approved at December 19, 2019 Board of Trustees meeting; change payment for teaching seminar at the Institute for Leadership Advancement from \$500.00
Srinivasan, Mahesh	Associate Professor - Summer/Department of Management/Faculty	07/24/19	\$1,000.00 one time payment	Amend action approved at December 19, 2019 Board of Trustees meeting; change payment for teaching seminar at the Institute for Leadership Advancement from \$500.00

Leave

DeGregorio, Federico	Associate Professor, Marketing/Department of Marketing/Faculty (BUF)	08/24/20 12/20/20	\$130,805.00 9 mo	100% leave with compensation; Professional Development Leave for fall 2020
Makarius, Erin	Associate Professor, Management/Department of Management/Faculty (BUF)	08/24/20 12/20/20	\$143,025.00 9 mo	100% leave with compensation; Professional Development Leave for fall 2020

Separation

Hardin, Mary L.	Director, Technology - College of Business Administration/College of Business Administration, Office of the Dean/Contract Professional	12/31/19	\$79,543.00 12 mo	Retirement
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LeBron James Family Foundation College of Education

Leave

Holliday, Gary M.	Associate Professor, Education/Department of Curricular & Instructional Studies/Faculty (BUF)	08/24/20 12/20/20	\$80,154.00 9 mo	100% leave with compensation; Professional Development Leave for fall 2020
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College of Engineering**Appointment/Reappointment**

Cressman, Heidi E.	Director, Diversity & Inclusion - Engineering/College of Engineering, Office of the Dean/Contract Professional	11/01/19	\$56.81 one time payment	Payment for grant-funded STEM activities
Farhad, Siamak	Assistant Professor - Summer/Department of Mechanical Engineering/Faculty	07/01/19 07/05/19	\$1,736.80 for the period	Payment for summer activity; new student orientation
Noble Jr., Lawrence D.	Associate Professor of Practice - Summer/Department of Biomedical Engineering/Faculty	05/14/18 05/26/18	\$5,000.00 for the period	Payment for summer activity; Accreditation Board for Engineering and Technology survey and visit preparation
Thomas, Vineet Sunny	Visiting Assistant Professor, Biomedical Engineering/Department of Biomedical Engineering/Faculty	01/13/20 05/17/20	\$75,000.00 9 mo	Successful internal applicant; title change from Postdoctoral Research Associate, Biomedical Engineering; salary change from \$2,129.75/biweekly

Leave

Lee,Kye-Shin	Associate Professor, Electrical & Computer Engineering/Department of Electrical & Computer Engineering/Faculty (BUF)	01/11/21 05/16/21	\$101,019.00 9 mo	100% leave with compensation; Professional Development Leave for spring 2021
Zhang,Ge	Associate Professor, Biomedical Engineering; Associate Professor, Mechanical Engineering; Associate Professor, Chemical, Biomolecular & Corrosion Engineering/Department of Biomedical Engineering/Faculty (BUF)	08/24/20 12/20/20	\$103,989.00 9 mo	100% leave with compensation; Professional Development Leave for fall 2020
Zhe,Jiang J.	Professor, Mechanical Engineering/Department of Mechanical Engineering/Faculty (BUF)	08/24/20 12/20/20	\$138,964.00 9 mo	100% leave with compensation; Professional Development Leave for fall 2020

Separation

Ye, Chang C.	Associate Professor, Mechanical Engineering/Department of Mechanical Engineering/Faculty (BUF)	01/10/20	\$101,011.00 9 mo	Resignation
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College of Health Professions**Appointment/Reappointment**

Ascar, Monica M.	Assistant Lecturer/School of Social Work/Faculty	01/13/20 05/17/20	\$2,521.44 for the period	Additional pay for part-time teaching assignment
Sigal Papp, Kathern L.	Senior Lecturer/School of Speech-Language Pathology & Audiology/Faculty	01/13/20 05/17/20	\$5,042.88 for the period	Additional pay for part-time teaching assignment
Sonstrom Malowski, Kristine E.	Assistant Professor - Summer/School of Speech-Language Pathology & Audiology/Faculty	07/15/19 08/17/19	\$11,260.00 for the period	Payment for grant-funded summer research
Steinmetz, Janice E.	Associate Lecturer/School of Social Work/Faculty	01/13/20 05/17/20	\$2,626.17 for the period	Additional pay for part-time teaching assignment

Terry, Robert P.	Senior Lecturer/School of Social Work/Faculty	01/13/20 05/17/20	\$2,700.00 for the period	Additional pay for part-time teaching assignment
Thomas, Becky L.	Senior Lecturer/School of Social Work/Faculty	01/13/20 05/17/20	\$2,754.00 for the period	Additional pay for part-time teaching assignment

Separation

Marshall, Diana M.	Assistant Professor of Instruction, Nursing/School of Nursing/Faculty (BUF)	05/17/20	\$86,448.00 9 mo	Resignation
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School of Law

Appointment/Reappointment

Benedict O'Brien, Alisa N.	Senior Lecturer/Law - Instruction/Faculty	01/13/20 05/17/20	\$5,253.00 for the period	Additional pay for part-time teaching assignment
Gaughan, Patrick H.	Associate Professor, Law/Law - Instruction/Faculty	12/30/19	\$1,500.00 one time payment	Payment for grant-funded online course development
Genetin, Bernadette B.	Professor, Law; C. Blake McDowell, Jr. Professor/Law - Instruction/Faculty	01/13/20 05/17/20	\$3,750.00 for the period (stipend)	Temporary additional title and administrative stipend for C. Blake McDowell Jr. Professor assignment; base salary is \$140,966.00/9 mo
		08/24/20 05/16/21	\$7,500.00 9 mo (stipend)	Extension of temporary additional title and administrative stipend for C. Blake McDowell Jr. Professor assignment; base salary is \$140,966.00/9 mo
Gibson, Willa E.	Professor, Law; Law Review Faculty Advisor; Associate Dean for Student Engagement; Intellectual Property Center Fellow; Dean's Club Professor of Law/Law - Instruction/Faculty	08/26/19 05/17/20	\$7,500.00 9 mo (stipend)	Temporary additional title and administrative stipend for Associate Dean for Student Engagement assignment; base salary is \$146,816.00/9 mo
		01/13/20 05/17/20	\$3,750.00 for the period (stipend)	Temporary additional title and administrative stipend for C. Blake McDowell Jr. Professor assignment; base salary is \$146,816.00/9 mo
		08/24/20 05/16/21	\$7,500.00 9 mo (stipend)	Extension of temporary additional title and administrative stipend for Associate Dean for Student Engagement assignment; base salary is \$146,816.00/9 mo
			\$7,500.00 9 mo (stipend)	Extension of temporary additional title and administrative stipend for C. Blake McDowell Jr. Professor assignment; base salary is \$146,816.00/9 mo
Knowles, Elizabeth M.	Assistant Clinical Professor/Law - Instruction/Faculty	08/24/19	\$1,500.00 one time payment	Payment for grant-funded online course development

Lee, Brant T.	Professor-Summer/Law - Instruction/Faculty	06/03/19 06/29/19	\$14,564.00 for the period	Payment for summer activity; grant-funded Law School Admission Council Pre-Law Undergraduate Studies Program Coordinator
Padfield, Stefan	Professor/Law - Instruction/Faculty	01/13/20	\$1,500.00 one time payment	Payment for grant-funded online course development
Sahl, Joann M.	Associate Clinical Professor, Law; Assistant Director, Legal Clinic; Director, Civil Litigation Clinic; C. Blake McDowell, Jr. Professor/Law - Instruction/Faculty	01/13/20 05/17/20	\$3,750.00 for the period (stipend)	Temporary additional title and administrative stipend for C. Blake McDowell Jr. Professor assignment; base salary is \$102,456.00/9 mo
	Associate Clinical Professor, Law; Assistant Director, Legal Clinic; Director, Civil Litigation Clinic; C. Blake McDowell, Jr. Professor/Law - Instruction/Faculty	08/24/20 05/16/21	\$7,500.00 9 mo (stipend)	Extension of temporary additional title and administrative stipend for C. Blake McDowell Jr. Professor assignment; base salary is \$102,456.00/9 mo
Thomas, Tracy A.	Professor, Law/Law - Instruction/Faculty	01/14/20	\$1,500.00 one time payment	Payment for grant-funded online course development

College of Polymer Science & Polymer Engineering

Appointment/Reappointment

Foster, Mark D.	Interim Associate Dean, College of Polymer Science & Polymer Engineering; Professor, Polymer Science; Thomas A. Knowles Professor, Polymer Science/Polymers Dean's Office/Faculty	12/01/19 12/01/20	\$208,225.00 12 mo	Temporary appointment; department change from Polymer Science
Miyoshi, Toshikazu	Professor, Polymer Science; Director, Akron Masters Program/Department of Polymer Science/Faculty (BUF)	10/01/19 09/30/20	\$12,000.00 12 mo (stipend)	Temporary additional title and administrative stipend for Director of Akron Master's Program assignment; base salary is \$148,076.00/9 mo
Sahai, Nita	Professor - Summer/Department of Polymer Science/Faculty	05/21/19 05/24/19	\$2,380.00 for the period	Payment for grant-funded summer research
		07/01/19 08/04/19	\$21,787.22 for the period	Payment for grant-funded summer research

Change

Reneker, Darrell H.	Distinguished Professor Emeritus, Polymer Science/Department of Polymer Science/Faculty (BUF)	08/31/19		Emeritus status awarded
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Leave

Jia, Li	Professor, Polymer Science; Professor, Chemistry/Department of Polymer Science/Faculty (BUF)	08/24/20 05/16/21	\$141,326.00 9 mo	50% leave without compensation; Professional Development Leave for academic year 2020-2021
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College of Applied Science & Technology

Appointment/Reappointment

Belcher, Marcia C.	Professor, Construction Engineering Technology/Division of Engineering & Science Technology/Faculty	09/03/19	\$3,000.00 one time payment	Payment for online course development
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Herold, Kelly M.	Assistant Dean, College of Applied Science & Technology; Co-Chief Administrator, Northeast Ohio Tech Prep Region/College of Applied Science & Technology/Office of the Dean/Contract Professional	10/01/19 06/30/20	\$11,250.00 9 mo (stipend)	Extension of temporary additional title and grant-funded administrative stipend for Co-Chief Administrator, Northeast Ohio Tech Prep Region assignment; base salary is \$113,290.00/12 mo
Kemp, Sukanya	Professor, Social Science; Interim Department Chair, Applied General & Technical Studies/Department of Applied General & Technical Studies/Faculty	01/02/20 08/31/20	\$9,000.00 for the period (stipend)	Temporary administrative stipend for assisting with Associate Dean duties; base salary is \$92,026.00/12 mo
Spayd, Michael A.	Assistant Lecturer/Division of Business & Information Technology/Faculty	01/13/20 05/17/20	\$2,363.85 for the period	Additional pay for part-time teaching assignment
Webb Bronstrup, Kelly	Associate Professor, Technical Writing & Composition/Department of Applied General & Technical Studies/Faculty	08/26/19	\$1,500.00 one time payment	Payment for marketing and strategic initiatives work for the College of Applied Science and Technology

Change

Cerrone, Kathryn L.	Professor, Technical Mathematics; Coordinator, General Education/Department of Applied General & Technical Studies/Faculty (BUF)	01/13/20	\$75,148.00 9 mo	Additional title of Coordinator, General Education
Ramlo, Susan E.	Professor, General Technology; Professor, Physics/Division of Engineering & Science Technology/Faculty (BUF)	02/15/20 05/21/23	\$95,393.00 9 mo	Temporary joint title agreement with Engineering Science and Technology (primary) and Physics (secondary)

Leave

Ballou, Brian M.	Professor, Construction Engineering Technology/Division of Engineering & Science Technology/Faculty (BUF)	08/24/20 05/16/21	\$88,744.00 9 mo	50% leave without compensation; Professional Development Leave for academic year 2020-2021
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University Libraries

Leave

Prochazka, David	Associate Professor, Bibliography/University Libraries, Electronic Services/Faculty (BUF)	01/11/21 05/16/21	\$80,752.00 12 mo	100% leave with compensation; Professional Development Leave for spring 2021
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Wayne College

Appointment/Reappointment

Maroli, John A.	Senior Lecturer/Mathematics - Wayne College/Faculty	01/13/20 05/17/20	\$4,488.60 for the period	Additional pay for part-time teaching assignment
Snow, Alan J.	Associate Professor, Biology/Biology - Wayne College/Faculty	08/26/19 12/13/19	\$2,850.00 for the period (stipend)	Extension of temporary administrative stipend for Area Coordinator duties; base salary is \$69,834.00/9 mo

Name	Job/Dept/Job Function	Effective Date Salary/Term	Comments
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**EMPLOYEE PERSONNEL ACTIONS
ADDENDUM**

Vice President, Finance & Administration/Chief Financial Officer

Separation

Hinkle, Mary E.	Director, Accounting, University of Akron Research Foundation/Office of the Vice President for Finance & Administration/Chief Financial Officer/Contract Professional	04/30/20	\$82,782.00 12 mo	Retirement
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College of Applied Science & Technology

Separation

Schwartz, Robert M.	Professor, Emergency Management/Disaster Science & Emergency Services/Faculty (BUF)	05/31/20	\$92,765.00 9 mo	Retirement
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<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
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**PERSONNEL ACTIONS RECOMMENDED
IN EXECUTIVE SESSION FOR APPROVAL IN PUBLIC SESSION WITH THE
PERSONNEL ACTIONS, AS AMENDED**

Office of Academic Affairs

Appointment/Reappointment

Proenza, Luis	President Emeritus; Professor, Biology; Adjunct Professor, Education; Adjunct Professor, Political Science; University Professor; Trustee's Chair in Higher Education & the Economy/Office of Academic Affairs/Faculty	07/01/19 06/30/20	\$50,000.00 12 mo (Stipend)	Extension of temporary additional title and administrative stipend for Trustee's Chair in Higher Education & the Economy; base salary \$341,445.00/9 mo
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THE UNIVERSITY OF AKRON

In accordance with rule 3359-25-07, the following recommendations for Unclassified Staff
Classification changes are noted as follows:

GRADE	JOB CODE	TITLE	FLSA	REMOVE	EFFECTIVE DATE
124	22121	Dir Financial Reporting	Exempt		12/20/2019
126	24518	VP Enrollment Mgmt	Exempt		11/22/2019
123	24559	Assoc Dir Accounting UARF	Exempt		1/6/2020
120	26307	Laboratory Safety Officer	Exempt		1/8/2020
123	27632	Dir International Recruitment	Exempt		12/3/2019
121	28355	Dir Online Educ & Acad Affairs	Exempt		7/1/2019
121	28404	Lead Tech Spec-CBA	Exempt		1/2/2020
118	28533	Coord BRIC	Non-exempt		1/1/2020
999	29117	Business Comm Practitioner	Exempt		12/20/2019
999	29138	VP Operations	Exempt		1/13/2020
999	29249	CompDir/HeadCoach eSportsProgs	Exempt		12/12/2019
999	29250	Coord eSports Programs	Exempt		12/12/2019
999	29281	Camp Manager	Non-exempt		1/1/2020
999	29293	Athletic Tutor	Non-exempt		11/18/2019
999	29304	Psychology Intern	Non-exempt		1/1/2020
999	29507	Postdoctoral Research Assoc	Non-exempt		12/16/2019
999	29656	Dir Tech Projects CBA	Non-exempt		12/19/2019
999	29785	Proj Mgr Chiari Database	Non-exempt		1/1/2020
999	29787	Instructor-Fire Academy	Non-exempt		7/1/2019
999	29788	Instructor-Police Academy	Non-exempt		7/1/2019
999	29983	Multi Media Spec CCHP	Non-exempt		11/21/2019
221	T23333	Sr Business Analyst-IT	Exempt		11/18/2019

THE UNIVERSITY OF AKRON

In accordance with rule 3359-25-06, the following recommendations for Classified Staff
Classification changes are noted as follows:

GRADE	JOB CODE	TITLE	FLSA	REMOVE	EFFECTIVE DATE
117	45213	Athletics Facilities Asst Supt	Non-exempt		10/14/19

Guide to Terminology Used in Personnel Reports

Term	Definition/Explanation
Adjunct Appointment	Appointment to a full-time or part-time position, normally without pay. Individuals in this category are affiliated with the University for a specific purpose usually involving academic research/teaching. Appointment provides the individual with access to University systems/services as determined by the department/college.
Appointment	New hire of an individual to an approved Faculty, Contract Professional or Staff position. The appointment can be full-time or part-time, temporary or regular.
Department/School Chair	Faculty member appointed to provide leadership to an academic department or school within a college. Department/School Chair appointments normally cover the entire academic year (12-month appointment). A Faculty member's salary will be converted from 9-month to 12-month status using an approved formula to reflect the additional time worked. A stipend (currently calculated as 1/11 th of the converted salary) is awarded for assuming the additional responsibilities of a Department/School Chair. 1/10 th of the stipend is converted to base each year that the individual serves as a Department/School Chair.
Discharge	Involuntary termination of appointment.
Job Audit/Reclassification	Under University Rule 3359-25-10 the University may initiate audits and reviews of positions and classifications within the approved University Classified (3359-25-06) and Unclassified (3359-25-07) classification plans. In addition, employees may submit a request to determine if their current position is appropriately classified. The employee submits a Position Description Audit Questionnaire (PDAQ) to their immediate supervisor to initiate the job audit process. The immediate supervisor and second level supervisor are required to review and approve the information submitted on the PDAQ. Once the PDAQ is approved, it is submitted to the Classification Unit in Talent Development & Human Resources. The Classification Unit will review the PDAQ and determine if the position is appropriately classified or not. If the Classification Unit determines that the position is not classified correctly, it will provide a recommendation to change the classification. The recommendation will be reviewed and approved by the employee's management up to and including the appropriate Vice President. The approved recommendation will then be submitted to the University's Board of Trustees for approval.

Leave Without Compensation	If an employee is unable to work due to a documented medical condition or for other approved reasons and they have exhausted all accrued sick leave, vacation leave and compensatory time that they are entitled to use, the employee may continue their approved absence from work without pay and will retain status as a University employee.
Market Increase	The Classification unit in Talent Development & Human Resources will, upon request from a dean or vice president, conduct a market evaluation of a position or positions to determine if the University is providing an appropriate level of compensation. If it is determined that the current level of compensation is below the established market, a recommendation will be made to adjust the current level of compensation.
Merit Increase	Increase in pay granted for meeting established performance criteria.
Non-Renewal	Separation of employment of a Contract Professional employee without cause in accordance with the requirements established in University Rule 3359-22-01. The University is required to provide notice in writing to the affected Contract Professional employee. If the individual has two years or less service with the University, they will receive three months' notice. If the individual has more than two years of service, six months' notice is required.
Offline Salary Adjustment	Increase in salary that occurs outside of annual salary review process. Recommendations for offline salary adjustments are submitted by the appropriate Vice President to Talent Development & Human Resources for review and approval. Offline salary adjustments are normally recommended when specific market (internal or external) or equity (internal) issues exist with an individual's salary. Offline increases may also be recommended as a result of a reorganization involving a change in responsibilities.
Probationary Removal	Classified civil service employees are required to serve and successfully complete a probationary period following any initial appointment into a classified civil service position. If an employee's service is found to be unsatisfactory, the employee may be removed from the position at any time during the probationary period. The length of the probationary period is 120 days for classified civil service employees/CWA bargaining-unit employees and one year for Police Officers in the FOP bargaining unit. A probationary classified civil service employee duly removed for unsatisfactory service does not have the right to appeal the removal to the State Personnel Board of Review. A probationary bargaining unit employee is not permitted to appeal the removal decision under the terms of the collective bargaining agreements.

Promotion	The movement of an employee from one position to another budgeted position at a higher classification and pay range; or a higher salary where a pay range does not exist. The former position becomes vacant.
Resignation	A voluntary termination of employment.
Salary Basis Change	A change in appointment status for an employee, 12-month to 9-month or vice-versa.
Status Change	A change in pay group, job family or job function.
Stipend	Contract Professional and non-bargaining unit staff employees may receive a temporary stipend for substantial increases in responsibility for activities outside of the normal scope of the employee's assigned classification (University Rule 3359-11-12.1). Full-time Faculty may receive a stipend for primarily administrative functions requiring substantial increases in responsibility and for activities not included in the ordinary load of teaching, research, and professional service for full-time faculty (University Rule 3359-11-12).
Supplemental	Additional compensation provided for completion of assigned job responsibilities.
Temporary Appointment	An appointment for a limited period of time with a specific beginning and ending date.
Tenure Change	A change to the date for tenure eligibility for a full-time faculty member in a tenure-track position.
Title Change	An employee remains in their budgeted position, but the title changes and there may be an increase in salary. No vacancy is created by the move.
Transfer	Lateral move of an employee from one department to another department, where the employee stays in the same classification.
Training/Apprenticeship	The Collective Bargaining Agreement between the University and the Communication Workers of America contains language in Addendum A that authorizes the Office of Talent Development & Human Resources to develop and administer a Job Enrichment and Apprenticeship Program for CWA bargaining-unit employees. Employees selected to participate in the program are given an opportunity to expand their knowledge and skills. In return, these employees are provided with an increase in pay to reflect the expanded knowledge/skill set that they have developed. All increases in pay are awarded in accordance with approved Wage Progression Schedule.

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Pertaining to Personnel Actions

BE IT RESOLVED, that the Personnel Actions recommended by President Gary L. Miller, dated February 12, 2020, as attached, which include but are not limited to hires, promotions, leaves, fellowships, reclassifications, renewals, non-renewals, orders of removal, etc., be approved as amended.

M. Celeste Cook, Secretary
Board of Trustees

FINANCE & ADMINISTRATION COMMITTEE

TAB 2

**INVESTMENT REPORT FOR THE
SIX MONTHS ENDED DECEMBER 31, 2019**



**The University of Akron
Investment Report
For the Six Months Ended December 31, 2019**

SUMMARY

OPERATING FUNDS

The Operating Funds totaled \$193.5 million at December 31, 2019 and posted a blended six month rate of return (ROR) of 2.8 percent, or \$6.3 million – refer to Exhibit 1 for the detail regarding performance and Exhibit 4 for historic Operating Investment balances.

Cash and Fixed Income

PFM and JPMorgan Chase each manage a portion of the Cash and Equivalents portfolio, while PFM also manages the Short- and Intermediate-Term Fixed Income Investments portfolios.

During March 2018, the University established an escrow account with PNC. The escrow account funds the University's Voluntary Retirement Incentive Program's defined contribution plan.

Cash and Fixed Income portfolios totaled \$129.5 million at December 31, 2019 and posted a blended six month ROR of 1.4 percent, or \$2.1 million [\$157.6 million average quarterly balance] – refer to Exhibit 1 for the detail regarding performance.

Long-Term

The Long-Term investments, managed by Legacy, totaled \$64 million at December 31, 2019 and posted a blended six month ROR of 7.1 percent, or \$4.2 million [\$62 million average quarterly balance] compared to the policy benchmark of 5.9 percent – refer to Exhibit 1 for the detail regarding performance.

The operating funds are within the University's prescribed asset allocation requirements at December 31, 2019 and, we have no reason to believe those compliance requirements were not maintained throughout the quarter – refer to Exhibits 2 and 3 for the detail regarding compliance.

ENDOWMENTS

The Endowments totaled \$73.1 million at December 31, 2019 and posted a blended six month ROR of 5 percent, or \$3.5 million.

The December 31, 2019 market value increased \$3.4 million from June 30, 2019. The largest contributors to that change were realized and unrealized gains of \$2.1 million, and interest and dividends reinvested of \$1.5 million – refer to Exhibit 7 for the detail regarding components of change and Exhibit 8 for historic Investment balances.

Pooled

The Pooled Endowment, managed by Cambridge, totaled \$65.7 million at December 31, 2019 and posted a blended six month ROR of 4.8 percent, or \$3 million [\$63.9 million average quarterly balance] compared to the policy benchmark of 6.1 percent – refer to Exhibit 5 for the detail regarding performance.

Of Cambridge's portfolio, Van Eck Gold Fund achieved the highest six month ROR at 13.5 percent [\$1.2 million balance at December 31], while the AQR Managed Futures posted the lowest ROR at (0.6 percent) [\$1.8 million balance at December 31].

These funds are within the University's prescribed asset allocation requirements at December 31, 2019 and, we have no reason to believe those compliance requirements were not maintained throughout the quarter. With the exception of diversified index funds, no single manager or fund should represent more than 10 percent of the portfolio (based on current net asset value); however, Oak Associates held 15 percent – refer to Exhibit 6 for the detail regarding compliance.

Separately Invested

The Separately Invested Endowments, invested in accord with donor stipulations, totaled \$7.4 million at December 31, 2019 and posted a blended six month ROR of 6.7 percent, or \$0.5 million [\$7.1 million average quarterly balance].

Of the Separately Invested Endowments, the Oelschlager Leadership Award, invested by Oak Associates, achieved the highest six month ROR at 11.5 percent [\$2.5 million balance at December 31]. The Seiberling Chair in Constitutional Law, invested by Key Bank, posted the lowest ROR at 1.1 percent [\$1 million balance at December 31] – refer to Exhibit 5 for the detail regarding performance.

These funds are separately invested for a number of reasons and do not have uniform prescribed asset allocation requirements.

Operating Funds

THE UNIVERSITY OF AKRON
OPERATING Funds Investment Report
For the Six Months Ended December 31, 2019

Net Rates of Return for the Periods Ended December 31, 2019

Exhibit 1

- At or Above Benchmark
- < 100 Basis Pts Below Benchmark
- > 100 Basis Pts Below Benchmark

Portfolio/Advisor	Market Value	Net Rates of Return									
		Quarter ROR/Benchmark	Six Months ROR/Benchmark	One Year ROR/Benchmark	Two Years ROR/Benchmark	Three Years ROR/Benchmark					
Cash and Cash Equivalents / PFM, PNC & JPMC <i>Merrill Lynch 3 Month Treasury Index</i>	\$ 21,447,000	0.4% 0.5%	●	1.0% 1.0%	●	2.2% 2.3%	●	2.0% 2.1%	●	1.6% 1.7%	●
Short-Term Fixed Income / PFM <i>Merrill Lynch 1-3 Year Treasury/Agency Index</i>	50,313,000	0.6% 0.5%	●	1.3% 1.1%	●	4.0% 3.6%	●	2.9% 2.6%	●	2.2% 1.9%	●
Intermediate-Term Fixed Income / PFM <i>Merrill Lynch 1-10 Year Treasury/Agency Index</i>	57,785,000	0.3% 0.0%	●	1.6% 1.2%	●	5.9% 5.1%	●	3.5% 3.3%	●	3.0% 2.5%	●
SUBTOTAL - PFM, PNC & JPMC Managed Portfolios	\$ 129,545,000	0.4%		1.4%		4.3%		3.0%		2.4%	
Long-Term / Legacy <i>Policy Balanced Index (65/35)</i>	64,037,000	7.0% 5.8%	●	7.1% 5.9%	●	21.4% 19.3%	●	5.8% 6.0%	●	8.8% 9.1%	●
TOTAL OPERATING FUNDS	\$ 193,582,000	2.2%		2.8%		8.2%		3.4%		3.8%	

THE UNIVERSITY OF AKRON
OPERATING Funds Investment Report
For the Six Months Ended December 31, 2019

Operating Funds Policy Compliance: Asset Allocation at December 31, 2019

Exhibit 2

- Compliant
- Noncompliant

	Policy Guidelines		Actual Allocation	Compliance Indicator
	Range	Target		
Cash and Cash Equivalents	10-80%	25%	11%	●
Short-Term Fixed Income	20-65%	25%	26%	●
Intermediate-Term Fixed Income	0-45%	35%	30%	●
Long-Term	0-35%	15%	33%	●
<i>Large Cap</i>	20-30%	25%	30%	●
<i>Small/Mid Cap</i>	10-20%	15%	13%	●
<i>International</i>	15-25%	20%	21%	●
<i>Alternative</i>	10-20%	15%	14%	●
<i>Fixed Income</i>	15-25%	20%	21%	●
<i>Cash</i>	0-10%	5%	1%	●

**THE UNIVERSITY OF AKRON
OPERATING Funds Investment Report
For the Six Months Ended December 31, 2019**

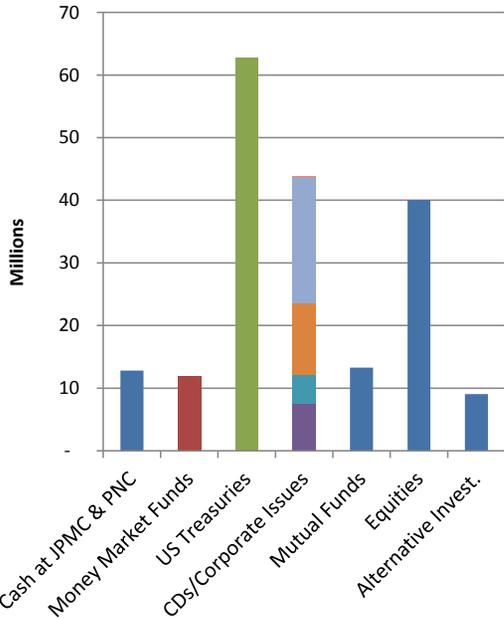
State Compliance: Portfolio Composition and Credit Quality

Exhibit 3

- Compliant
- Noncompliant

Section 3345.05 of the Ohio Revised Code states:

A stipulation that investment of at least 25% of the average amount of the investment portfolio over the course of the previous fiscal year be invested in securities of the U.S. Government or its agencies or instrumentalities, the treasurer of state's pooled investment program, obligations of the State or any political subdivision of the State, certificates of deposit of any national bank located in the State, written repurchase agreements with any eligible Ohio financial institution that is a member of the federal reserve system or federal home loan bank, money market funds [MMFs], or bankers acceptances maturing in 270 days or less which are eligible for purchase by the federal reserve system, as a reserve.



Ohio Revised Code §3345.05 Compliance

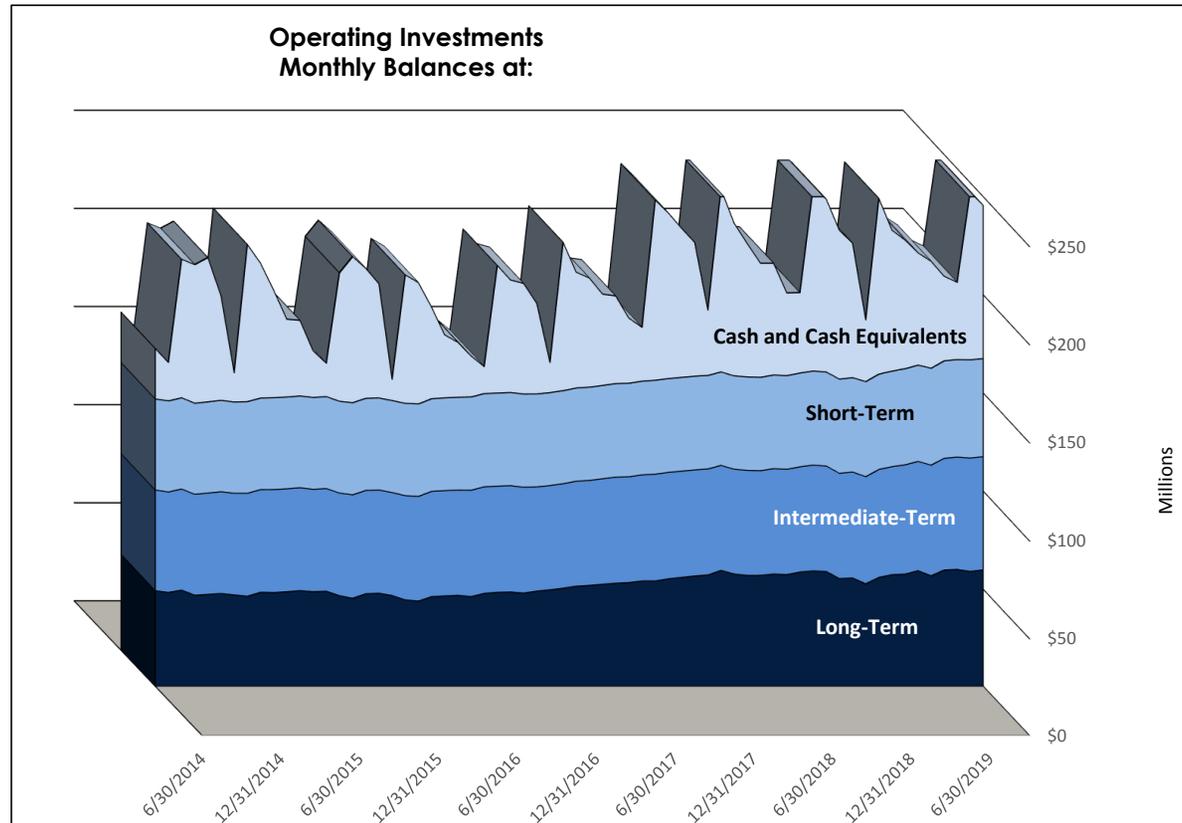
	Market Value	Actual Allocation as Average Prior Fiscal Year	Compliance Indicator
Cash, MMFs, US Treas, Negotiable CDs:	\$ 94,879,000	42%	●

	Cash and Cash Equivalents	Short-Term Fixed Income	Intermediate-Term Fixed Income	Long-Term
Cash at JPMC & PNC	\$ 12,810,000			
Money Market Funds	8,637,000	\$ 895,000	\$ 655,000	\$ 1,629,000
US Treasuries		33,539,000	29,165,000	
Negotiable CDs		4,375,000	3,174,000	
Corporate Issues		11,504,000	24,791,000	
Mutual Funds				13,293,000
Equities				40,048,000
Alternative Invest.				9,067,000
Total Operating Funds	\$ 21,447,000	\$ 50,313,000	\$ 57,785,000	\$ 64,037,000

Note: The Money Market Funds are held at PFM for all portfolios except the Long-Term portfolio held by Legacy.

THE UNIVERSITY OF AKRON
OPERATING Funds Investment Report
For the Six Months Ended December 31, 2019

Exhibit 4



Balances at June 30:

- Cash and Cash Equivalents
- Short-Term Fixed Income
- Intermediate-Term Fixed Income
- Long-Term

Total
Change

	2014	2015	2016	2017	2018	2019	12/31/2019
Cash and Cash Equivalents	\$25.7	\$23.7	\$20.9	\$33.1	\$42.1	\$43.1	\$21.4
Short-Term Fixed Income	46.4	46.8	47.5	47.6	47.7	49.6	50.3
Intermediate-Term Fixed Income	51.3	52.1	54.2	53.9	53.6	56.9	57.8
Long-Term	49.2	48.8	46.2	53.4	57.5	59.8	64.0
Total	\$172.6	\$171.4	\$168.8	\$188.0	\$200.9	\$209.4	\$193.5
Change	\$1.8	(\$1.2)	(\$2.6)	\$19.2	\$12.9	\$8.5	(\$15.9)

Endowments

THE UNIVERSITY OF AKRON
ENDOWMENT Funds Investment Report
For the Six Months Ended December 31, 2019

Net Rates of Return for the Periods Ended December 31, 2019

Exhibit 5

- At or Above Benchmark
- < 100 Basis Pts Below Benchmark
- > 100 Basis Pts Below Benchmark

Portfolio/Advisor (Inception)	Market Value	Net Rates of Return							
		Quarter ROR/Benchmark	Six Months ROR/Benchmark	One Year ROR/Benchmark	Annualized Since 1/1/2014 ROR/Benchmark	Annualized Since 6/30/2002 ROR/Benchmark			
POOLED ENDOWMENT									
Portfolio Composite / Cambridge <i>Policy Balanced Index (65/35)</i>	\$ 65,753,000	5.1% 6.2%	● 4.8% 6.1%	● 16.3% 19.4%	● 4.1% 5.6%	● 5.8% 6.5%	● 5.8% 6.5%	● 5.8% 6.5%	● 5.8% 6.5%
SEPARATELY INVESTED ENDOWMENTS									
Oelschlager Leadership Award / Oak Assoc. (7/31/2000)	\$ 2,516,000	9.2%	11.5%	28.2%	12.2%	(2.6%)			
Seiberling Chair in Con. Law / Key Bank (7/31/1997)	982,000	0.5%	1.1%	2.6%	0.4%	2.8%			
ORSP / PNC Bank (4/30/2009)	2,892,000	2.8%	4.2%	14.7%	4.4%	2.7%			
Timken Co. and TimkenSteel Corp.	964,000	29.1%	8.7%	44.5%	n/a	n/a			
<i>Total Separately Invested Endowments</i>	<u>\$ 7,354,000</u>								
TOTAL ENDOWMENTS	<u>\$ 73,107,000</u>								

Note: Cambridge's only performance is reflected within the "Annualized Since 1/1/2014" and the more current measurement columns while the "Annualized Since 6/30/2002" column includes both Cambridge and predecessor performance.

THE UNIVERSITY OF AKRON
ENDOWMENT Funds Investment Report
For the Six Months Ended December 31, 2019

Pooled Endowment Policy Compliance at December 31, 2019

Exhibit 6

- Compliant
- Noncompliant

Asset Allocation

	Policy Guidelines		Actual Allocation	Compliance Indicator
	Range	Target		
Global Equity	40-80%	60%	47%	●
Absolute Return	0-25%	15%	24%	●
Real Assets	10-25%	12%	12%	●
Bonds & Cash	10-25%	13%	17%	●

Liquidity

	Range	Target	Actual	Compliance Indicator
Daily thru 2 Years	0-100%	n/a	100%	●
Illiquid (2+ Years)	0-20%	n/a	0%	●

Fund Concentration

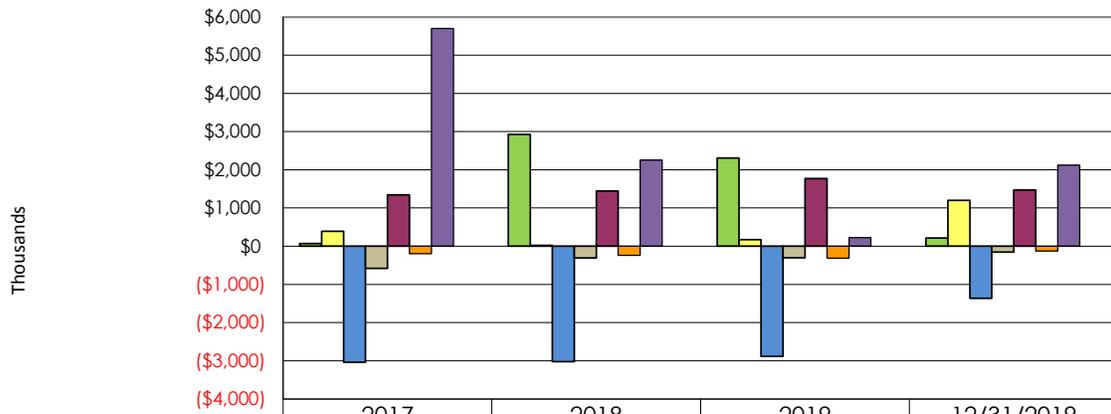
	Range	Target	Actual	Compliance Indicator
Oak Associates	0-10%	n/a	15%	●
Vanguard Total Bond Market Index Fund	0-10%	n/a	10%	●
Vanguard FTSE Developed ETF	0-10%	n/a	9%	●
Vanguard Total World Stock Index Fund	0-10%	n/a	6%	●
Gardner Russo & Gardner	0-10%	n/a	6%	●

Note: Only the 5 largest managers/funds are listed within the Fund Concentration section above.

THE UNIVERSITY OF AKRON
ENDOWMENT Funds Investment Report
For the Six Months Ended December 31, 2019

Components of and Net Change - Total Endowments
Fiscal Years Ended June 30, 2017 - 2019
And Six Months Ended December 31, 2019

Exhibit 7



	2017	2018	2019	12/31/2019
■ Endowment Gifts	\$69	\$2,926	\$2,309	\$214
■ Transfers, Net	392	20	170	1,202
■ Endowment Distributions	(3,038)	(3,021)	(2,885)	(1,364)
■ Administrative Fee	(582)	(309)	(305)	(156)
■ Interest & Dividends	1,342	1,444	1,771	1,473
■ Investment Fees	(199)	(239)	(316)	(127)
■ Realized & Unrealized G/L	5,699	2,253	222	2,122
Net Endowment Change	\$3,683	\$3,074	\$966	\$3,364

The categories that comprise the market value changes are as follows:

Endowment Gifts and Transfers, Net; Endowment Distributions; Administrative Fee, and Investment Income.

Select components are discussed below.

Endowment Gifts

Gifts to the University given in support of University Endowments. The Grotefend Family contributed \$1.5 million and \$2 million during the fiscal years 2018 and 2019, respectfully for Mechanical Engineering Scholarships. Endowment transfers, totaling \$1.2 million in 2020, represent return of unused distributions from select Polymer Science University award accounts.

Endowment Distributions

Effective July 1, 2017, distributions made from the endowments became 4.75% of a 3-year moving average.

Administrative Fee

Effective July 1, 2017, the administrative fee assessed by the University to all pooled endowments became 0.5% which is directed to the Scholarships for Excellence.

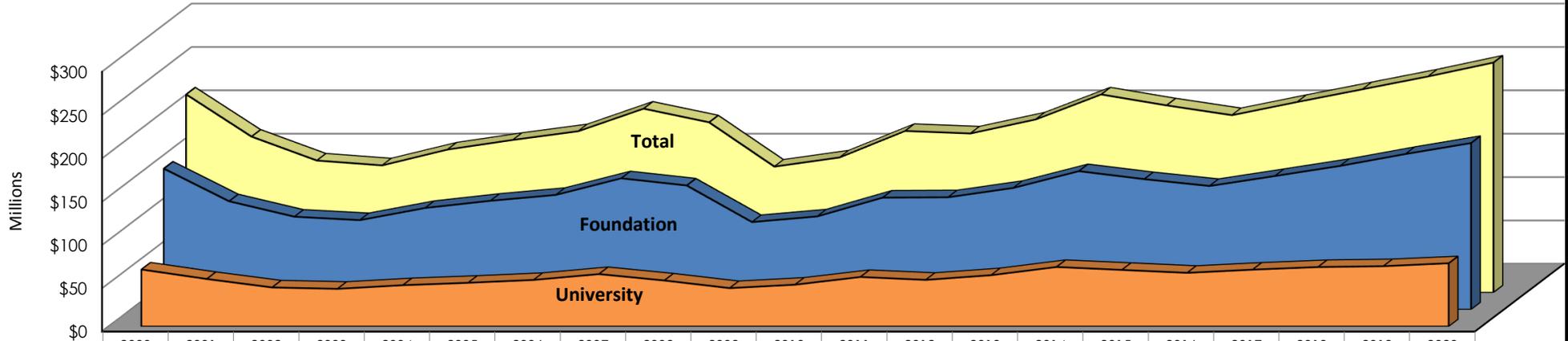
Investment Fees

Represents known advisor, manager, and custodial fees. The fees do not represent all investment costs as some fees are embedded within investments, net of returns, and are not readily determinable.

**THE UNIVERSITY OF AKRON
 ENDOWMENT Funds Investment Report
 For the Six Months Ended December 31, 2019**

**The University of Akron and Foundation
 Investment Balances
 At June 30, 2000 - 2019
 And December 31, 2019**

Exhibit 8



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
UNIVERSITY	\$65.9	\$54.9	\$45.1	\$43.5	\$47.7	\$50.5	\$53.8	\$60.6	\$53.2	\$44.3	\$48.3	\$57.2	\$53.9	\$59.3	\$68.8	\$65.4	\$62.0	\$65.7	\$68.7	\$69.7	\$73.1
FOUNDATION	162.8	125.1	107.3	103.3	117.4	125.7	132.4	151.6	143.3	101.1	107.7	129.3	129.7	140.5	159.8	150.6	142.7	154.2	165.9	179.6	192.2
TOTAL	\$228.7	\$180.0	\$152.4	\$146.8	\$165.1	\$176.2	\$186.2	\$212.2	\$196.5	\$145.4	\$156.0	\$186.5	\$183.6	\$199.8	\$228.6	\$216.0	\$204.7	\$219.9	\$234.6	\$249.3	\$265.3
Net Change	\$59.7	\$(48.7)	\$(27.6)	\$(5.6)	\$18.3	\$11.1	\$10.0	\$26.0	\$(15.7)	\$(51.1)	\$10.6	\$30.5	\$(2.9)	\$16.2	\$28.8	\$(12.6)	\$(11.3)	\$15.2	\$14.7	\$14.7	\$16.0

Note 1 : Cambridge became the Foundation and University endowment investment manager on 1/1/2014 and 4/1/2014, respectively. Strategic Investment Group became both the Foundation and University OCIO on 1/1/2020.

Note 2 : Over the last 20 years both the Foundation and University endowment portfolios realized both large and small fluctuations. The notable downturns during 2001 and 2002 were the result of the tech bubble burst and the event of September 11, 2001, and 2008 and 2009 were the result of the Great Recession.

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Acceptance of the Investment Report for the Six Months Ended December 31, 2019

BE IT RESOLVED, That the recommendation presented by the Finance & Administration Committee on February 12, 2020, accepting the Investment Report for the Six Months Ended December 31, 2019, be approved.

M. Celeste Cook, Secretary
Board of Trustees

FINANCE & ADMINISTRATION COMMITTEE

TAB 3

**FINANCIAL REPORT FOR THE
SIX MONTHS ENDED DECEMBER 31, 2019**



DATE: January 27, 2020

TO: Nathan J. Mortimer
Vice President of Operations

Amy S. Gilliland

FROM: Amy S. Gilliland, Director of Resource Analysis & Budgeting

**SUBJECT: General Fund, Auxiliary Funds, and Departmental Sales and Services Funds:
Budget to Actual Results for the Six Months Ended December 31, 2019**

As requested, the Office of Resource Analysis & Budgeting provides the accompanying Financial Report for the six months ended December 31, 2019 for the General Fund, Auxiliary Funds, and Departmental Sales and Services Funds (Akron and Wayne combined) together with accompanying FY20 budget assumptions and narratives.

This Financial Report should be presented for consideration and approval at the February 12, 2020 Board of Trustees meeting.

Resource Analysis & Budgeting
Akron, OH 44325-6202
330-972-6521 Office · 330-972-6317 Fax

The University of Akron
General Fund, Auxiliary Funds, and Departmental Sales and Services Funds
Budget to Actual Results
For the Six Months Ended December 31, 2019

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GENERAL FUND

For the Six Months Ended December 31, 2019

The University of Akron
Akron and Wayne General Fund Combined
FY20 Annual Budget and Actual Results for the six months ended December 31, 2019

	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Tuition & General Service Fees	\$186,251,268	\$97,986,203	\$178,742,000	\$92,220,135	(\$86,521,865)	
Other Fees	21,732,648	11,545,885	21,495,000	11,105,222	(10,389,778)	
Scholarships	(52,787,389)	(31,080,004)	(61,764,000)	(32,386,100)	29,377,900	
Net Tuition and Fees	155,196,527	78,452,084	138,473,000	70,939,256	(67,533,744)	51%
State Share of Instruction	101,851,513	51,753,349	99,139,000	50,065,131	(49,073,869)	
Indirect Cost Recovery	5,188,151	2,642,019	5,247,000	2,337,797	(2,909,203)	
Investment Income	1,087,866	289,845	1,410,000	484,777	(925,223)	
Miscellaneous Revenues	1,959,430	1,334,286	2,571,000	1,705,861	(865,139)	
Total Revenues	265,283,486	134,471,584	246,840,000	125,532,822	(121,307,178)	51%
Payroll	140,283,371	66,334,876	139,719,000	65,243,718	74,475,282	
Fringes	50,643,511	25,717,015	43,853,000	20,237,581	23,615,419	
Total Compensation	190,926,882	92,051,891	183,572,000	85,481,300	98,090,700	47%
Utilities	10,692,070	4,241,781	10,258,000	3,222,985	7,035,015	
Operating	33,846,757	20,399,304	36,515,000	20,587,752	15,927,248	
Total Non Personnel	44,538,828	24,641,085	46,773,000	23,810,736	22,962,264	51%
Total Expenditures	235,465,710	116,692,976	230,345,000	109,292,036	121,052,964	47%
Net Before Transfers	29,817,777	17,778,608	16,495,000	16,240,787	(254,213)	
Transfers-In (Draw on Operating Reserves)	3,795,965	0	11,584,000	0	(11,584,000)	
Transfers-In Plant Fund and Other	2,569,633	3,299,511	1,000,000	131,571	(868,429)	
Advance-In	596,972	267,972	140,000	93,028	(46,972)	
Transfers-In Encumbrance	3,832,133	3,832,133	2,600,000	3,234,688	634,688	
Transfers-Out Plant Fund	(2,822,400)	(644,650)	(1,000,000)	(141,696)	858,304	
Transfers-Out Other	(34,369,392)	(15,660,173)	(30,819,000)	(15,409,650)	15,409,351	
Advance-Out	(77,000)	(77,000)	0	(290,000)	(290,000)	
Transfers-Out - Encumbrance	(3,343,688)	0	0	0	0	
Net Transfers	(29,817,776)	(8,982,206)	(16,495,000)	(12,382,059)	4,112,941	
Difference	\$0	\$8,796,402	\$0	\$3,858,728	\$3,858,728	

The University of Akron
Akron and Wayne General Fund Combined
FY 2020 Budget Assumptions

Revenues

Tuition & General Service Fees

- Overall blended enrollment reduction of over four percent; and
- Tuition and certain fee increase of one and a half percent for the fall 2019 Tuition Guarantee Cohort.

Other Fees

- Overall blended enrollment reduction of over four percent.

Scholarships

- Undergraduate, \$46.2 million including College Credit Plus and Early College;
- Graduate assistant fee remissions, \$11.7 million; and
- Law School, \$3.9 million.

State Share of Instruction

- Based upon information received from the Ohio Department of Higher Education.

Indirect Cost Recovery

- No significant change as compared to FY19; and
- Distributions now limited to the Principal Investigator at 10 percent with remainder to the Center.

Investment Income

- Market fluctuations either way will impact the actual amount.

Miscellaneous Revenues

- Major revenues include \$1 million from the University of Akron Research Foundation, and \$0.5 million from Federal energy tax credit.

Expenditures

Payroll and Vacancies

- Four percent increase pursuant to collective bargaining agreements;
- A raise pool equivalent to two percent for qualifying non-represented employees;
- \$4.3 million of vacancy savings created by employee departures until a replacement employee is hired; and
- \$1 million in reallocation of General Fund compensation to grants, leaves without pay, and professional development leaves.

The University of Akron
Akron and Wayne General Fund Combined
FY 2020 Budget Assumptions

Fringes

- Pooled fringe rate reduced from 37 percent for full time employees to 32 percent and a further percentage reduction;
- Reduced percentage allocated to the self-insurance fund from the General Fund in the amount of \$1.5 million; and
- Voluntary Retirement Incentive Program (VRIP) year two installment of the three year program in the amount of \$0.9 million.

Utilities

- Electric, natural gas, and water and sewer.

Operating

- The designated fees such as course fees and technology fees, etc., are enrollment driven and are assumed to roughly follow the four percent enrollment decline;
- The designated fees and start-ups assume that only current-year revenues and/or allocations are expended; however, a certain level of carry over exists within these fees and start-ups, which may be expended by the units and therefore cause expenditures to exceed the initial allocations;
- The unit allocations reflect adjustments recommended as part of the reduction process, including elimination of revenue share allocations and college and department level IDC distributions while the Center assumes certain research related costs in the amount of \$0.6 million;
- State minimum wage adjustment; and
- Assumes \$2 million underspending of awarded spending authority.

Other

Transfers-In (Draw on Operating Reserves)

- Assumes \$11.6 million from general reserves; and

Transfers-In Plant Fund and Other

- \$1 million from plant fund reserves.

Advances-In

- National Museum of Psychology; and
- CAST in support of the Musson Industrial Control Systems Test Bed.

Transfers-Out Plant Fund

- Capital projects will be funded by \$1 million.

The University of Akron
Akron and Wayne General Fund Combined
FY 2020 Budget Assumptions

Transfers-Out Other

- Transfers to Auxiliaries of General Services Fee, \$11.9 million; Other, \$12.7 million (operations and debt service); and Facilities Fee, \$6.3 million.
- The Facilities Fees maintains a reserve, and a portion of that reserve, in the amount of \$1.9 million, will be used to help service the Auxiliaries' debt service for FY20; therefore, a reduction to Transfers-Out Other was applied to the Student Union, Recreation Center, and Athletics, respectively by \$1.9 million.

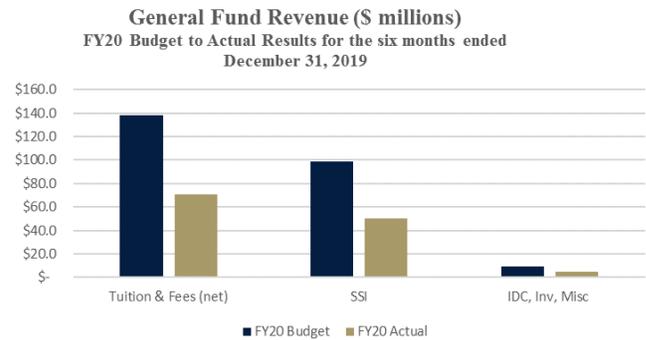
Debt Service

- The General Fund debt service requirement for FY20 reflects \$5 million temporary relief as a result of the debt deferral initiative, and reserves that reside in the plant and debt reserves will service the remaining \$7 million of FY20 General Fund debt service obligation.

**The University of Akron
Akron and Wayne General Fund Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Revenues

Tuition & General Service Fees: Tuition & General Service Fees revenues total \$92.2 million or approximately 52 percent as compared to the annual budget of \$178.7 million. These revenues reflect summer and fall activities and do not include deferred revenues associated with spring 2020.



As already known, the combined summer and fall credit hours were short of projections; therefore, current expectations through fall Census are that Tuition and General Service Fees revenues will fall short of the budget. An updated projection will be completed after the January 2020 Census.

Other Fees: Other Fees revenues total \$11.1 million or approximately 52 percent as compared to the annual budget of \$21.5 million. These revenues reflect summer and fall activities and do not include deferred revenues associated with spring 2020.

Other Fees include various student fees such as facility fees (29 percent), technology fees (21 percent), and unit and course/content, administrative, career advantage and other fees (50 percent). The University recently began to more routinely implement electronic content fees. Those fees are charged to a student’s account, the proceeds of which then pass along to Barnes & Noble. This pass-through is expected to exceed \$1.5 million for the fiscal year.

Many of the fees remain within the General Fund and are used for operations while the facility fee passes through to Auxiliary units and contributes toward the debt service requirements of the Student Recreation and Wellness Center, Student Union, InfoCision Stadium, and the Fieldhouse.

Current expectations are that Other Fees will fall short of the budget and an updated projection will be completed after the January 2020 Census.

Scholarships: Scholarships total \$32.3 million or approximately 52 percent of the \$61.8 million annual budget. Year-to-date Scholarships include undergraduate (\$25.4 million), graduate tuition remissions (\$5.2 million), and law (\$1.7 million). The undergraduate scholarships include \$6.8 million and \$1 million associated with College Credit Plus and Early College, respectively. Funds from the Making a Difference Moving Forward (MDMF) campaign were used to reduce the General Fund scholarships by more than \$300,000.

Current expectations are that actual Scholarships will be less than budgeted; however, a projection will be completed after the January 2020 Census.

State Share of Instruction: State Share of Instruction (SSI) revenues total \$50.1 million or 50 percent as compared to the annual budget of \$99.1 million.

**The University of Akron
Akron and Wayne General Fund Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

The Ohio Department of Higher Education (ODHE) revised its funding estimate after the Board of Trustees approved the General Fund Budget; however, ODHE has since returned its projection to the original budgeted level.

Indirect Cost Recovery: IDC revenues total \$2.3 million or approximately 45 percent as compared to the annual budget of \$5.2 million.

IDC is proportionately related to externally funded research activities and is currently allocated with 90 percent used to pay the general expenditures of the University and 10 percent allocated to the principal investigators.

Current expectations are that IDC revenues will fall short of budget. A projection will be completed for an upcoming financial report.

Investment Income: Investment Income revenues total \$485,000, or 34 percent as compared to the annual budget of \$1.4 million.

Investment Income is based upon the size of the operating funds investment portfolio and conditions that impact the return. Historically, certain realized gains from operating funds that were immediately reinvested were considered investment income. During FY2019, that methodology was changed so that only earnings on the cash and cash equivalent operating funds were recognized for budgetary purposes and the FY2019 YTD investment income reflects that changed methodology.

Current expectations are that budgeted Investment Income revenues will fall short of budget. A projection will be completed for an upcoming financial report.

Miscellaneous Revenues: Miscellaneous Revenues total \$1.7 million, or 66 percent as compared to the annual budget of \$2.6 million. These revenues include \$1 million from The University of Akron Research Foundation and \$706,000 from other various sources.

Current expectations are that budgeted Miscellaneous Revenues will be met.

Expenditures

Compensation: Payroll expenditures total \$65.2 million or approximately 47 percent of the annual budget of \$139.7 million.

Largely due to 9-month employee contracts, compensation is not incurred ratably throughout the year. By September 30; however, all employees became part of the payroll cycle and compensation becomes more ratable for the remainder of the fiscal year.

Current expectations are that Payroll and Fringe benefit expenditures will be less than budget. A projection will be completed for an upcoming financial report.

Employee Type	Actual YTD
Faculty	\$36,815,000
Staff	13,146,000
Contract Professionals	12,709,000
Graduate Assistants	2,573,000
Total Payroll	<u>\$65,243,000</u>
<i>Note 1: Includes all General Fund payroll-related activities (e.g. full time, part time, overload, etc.).</i>	
<i>Note 2: Excludes fringe benefits.</i>	
<i>Note 3: Includes four months of 9-month faculty payroll (full-time, part-time, visiting, etc.).</i>	

The University of Akron
Akron and Wayne General Fund Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019

Utilities: The Utilities charges approximated \$3.6 million; however, the University received a water credit which reduced the expenditures by \$400,000 while another utility provider is behind in billing. Based upon past experience, the winter and spring months are the largest campus utility consumption months so it is expected that expenditures will increase, but will still be short of budget for the fiscal year. A projection will be completed for an upcoming financial report.

Operating: Operating expenditures total \$20.6 million or approximately 56 percent of the \$36.5 million budget. These expenditures tend to be higher in the first half of the year as annual contracts and blanket purchase orders are encumbered. The six month results include \$5.6 million in encumbered funds.

The expenditures are incurred within the operating units primarily for software license, supplies and services, transcribing, advertising, travel and occasionally smaller dollar capital items such as computers and equipment.

A projection will be completed for an upcoming financial report.

Transfers, Advances and Loan

Transfers-in (Draw on Operating Reserves): The annual budget assumes draw on reserves will total \$11.6 million. The funds will be transferred in as needed later in the fiscal year.

Transfers-In Plant Fund and Other: Includes \$1 million from reserves for plant fund projects to be transferred in as needed. The year to date transfer-in largely represents a remaining FY2019 balance within Recreation and Wellness Services that was returned to the General Fund.

Transfers-Out Plant Fund: A chiller rebuild project was funded at \$240,000. Upon completion of the Akron Engineering Research Center (AERC) air chiller replacement, \$65,000 remained and was returned to the General Fund. Upon completion of the E.J. Thomas lighting project, \$33,500 was returned to the General Fund.

Transfers-Out Other: The actual transfers of \$15.4 million reflect facilities fees and General Service Fees as well as general support to various auxiliaries. At 50 percent of budget, these transfers are in line with the budget; however, the added two percent shortfall from budgeted enrollment will have an adverse cascading implication for the auxiliary support approximating \$500,000. A projection will be completed for an upcoming financial report.

Advances In/Out:

	Balance July 1, 2019	Advance Out	Repayments Advances-In	Balance Dec. 31, 2019
Musson Industrial Control System Test Bed	\$ 93,028	\$ -	\$ 93,028	\$ -
Test Bed Equipment	-	70,000	-	70,000
Cummings Center	10,000	50,000	-	60,000
Men's Soccer	-	170,000	-	170,000
Total	<u>\$ 103,028</u>	<u>\$ 290,000</u>	<u>\$ 93,028</u>	<u>\$ 300,000</u>

The University of Akron
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Loan: The University of Akron Foundation provided a loan to the University in the form of a line of credit of up to \$1 million to help fund the baseball field project until donations materialize. Initially, \$700,000 was accessed while \$200,000 was repaid during December upon receipt of a pledge; therefore, \$500,000 remains outstanding at December 31, 2019. The loan may be further accessed for remaining project phases as other pledge commitments are secured.

AUXILIARY FUNDS

For the Six Months Ended December 31, 2019

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Auxiliary Funds Combined	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$43,233,817	\$19,817,101	\$42,450,000	\$18,061,099	(\$24,388,901)	43%
Payroll	10,311,448	4,871,418	10,810,000	5,208,520	5,601,480	
Fringes	4,329,956	2,023,581	3,844,000	1,867,066	1,976,934	
Total Compensation	14,641,404	6,894,999	14,654,000	7,075,586	7,578,414	48%
Operating	29,994,659	17,232,597	28,131,000	16,592,257	11,538,743	
Scholarships	6,506,067	3,235,450	7,004,000	3,600,746	3,403,254	
Total Non Personnel	36,500,726	20,468,047	35,135,000	20,193,003	14,941,997	57%
Total Expenditures	51,142,130	27,363,046	49,789,000	27,268,590	22,520,410	55%
Net Before Transfers	(7,908,313)	(7,545,945)	(7,339,000)	(9,207,491)	(1,868,491)	
Transfers-In - Facilities Fee	9,306,997	4,784,621	8,179,000	4,089,733	(4,089,267)	
Transfers-In - General Service Fee	12,066,760	5,954,430	11,858,000	5,929,000	(5,929,000)	
Transfers-In - Other-Debt Service	0	0	1,361,000	680,398	(680,602)	
Transfers-In - Other	16,231,440	6,367,353	11,365,000	5,694,506	(5,670,494)	
Transfers-In - Fund Balance	0	0	1,066,000	0	(1,066,000)	
Transfers-In - Plant Fund	50,601	0	0	0	0	
Transfers-In - Encumbrances	271,152	271,152	0	137,044	137,044	
Transfers-Out - Plant Fund	(2,116,897)	0	0	(141,581)	(141,581)	
Transfers-Out - Encumbrances	(137,044)	0	0	0	0	
Transfers-Out - Other	0	0	0	(119,331)	(119,331)	
Transfers-Out - Debt Service	(25,798,462)	(12,899,232)	(25,780,000)	(12,890,087)	12,889,913	
Net Transfers	9,874,547	4,478,324	8,049,000	3,379,682	(4,669,318)	
Difference	\$1,966,234	(\$3,067,621)	\$710,000	(\$5,827,809)	(\$6,537,809)	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Athletics	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$9,506,464	\$2,567,714	\$9,406,000	\$2,415,483	(\$6,990,517)	26%
Payroll	7,830,374	3,644,627	8,217,000	4,008,490	4,208,510	
Fringes	3,049,475	1,436,355	2,657,000	1,301,271	1,355,729	
Total Compensation	10,879,849	5,080,982	10,874,000	5,309,761	5,564,239	49%
Operating	13,191,831	7,845,430	10,062,000	8,222,429	1,839,571	
Scholarships	6,506,067	3,235,450	7,004,000	3,600,746	3,403,254	
Total Non Personnel	19,697,898	11,080,880	17,066,000	11,823,175	5,242,825	69%
Total Expenditures	30,577,747	16,161,862	27,940,000	17,132,936	10,807,064	61%
Net Before Transfers	(21,071,283)	(13,594,148)	(18,534,000)	(14,717,453)	3,816,547	
Transfers-In - Facilities Fee	4,828,318	2,482,183	4,254,000	2,126,815	(2,127,185)	
Transfers-In - General Service Fee	12,066,760	5,954,430	11,858,000	5,929,000	(5,929,000)	
Transfers-In - Other-Debt Service	0	0	708,000	354,022	(353,978)	
Transfers-In - Other	9,116,301	3,958,803	6,968,000	3,484,233	(3,483,767)	
Transfers-In - Fund Balance	0	0	0	0	0	
Transfers-In - Plant Fund	0	0	0	0	0	
Transfers-In - Encumbrances	37,088	37,088	0	12,817	12,817	
Transfers-Out - Plant Fund	0	0	0	0	0	
Transfers-Out - Encumbrances	(12,817)	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Debt Service	(4,964,367)	(2,482,184)	(4,962,000)	(2,480,837)	2,481,163	
Net Transfers	21,071,283	9,950,320	18,826,000	9,426,050	(9,399,950)	
Difference	\$0	(\$3,643,828)	\$292,000	(\$5,291,403)	(\$5,583,403)	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Residence Life & Housing	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$19,014,962	\$10,288,245	\$19,119,000	\$9,150,607	(\$9,968,393)	48%
Payroll	802,538	392,323	845,000	388,663	456,337	
Fringes	345,161	171,249	307,000	149,295	157,705	
Total Compensation	1,147,699	563,572	1,152,000	537,958	614,042	47%
Operating	7,099,710	3,512,062	7,645,000	3,400,760	4,244,240	
Scholarships	0	0	0	0	0	
Total Non Personnel	7,099,710	3,512,062	7,645,000	3,400,760	4,244,240	44%
Total Expenditures	8,247,409	4,075,634	8,797,000	3,938,718	4,858,282	45%
Net Before Transfers	10,767,553	6,212,611	10,322,000	5,211,889	(5,110,111)	
Transfers-In - Facilities Fee	0	0	0	0	0	
Transfers-In - General Service Fee	0	0	0	0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0	
Transfers-In - Other	0	0	0	0	0	
Transfers-In - Fund Balance	0	0	321,000	0	(321,000)	
Transfers-In - Plant Fund	0	0	0	0	0	
Transfers-In - Encumbrances	5,520	5,520	0	37,458	37,458	
Transfers-Out - Plant Fund	0	0	0	0	0	
Transfers-Out - Encumbrances	(37,458)	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Debt Service	(10,646,776)	(5,323,388)	(10,643,000)	(5,321,504)	5,321,496	
Net Transfers	(10,678,714)	(5,317,868)	(10,322,000)	(5,284,046)	5,037,954	
Difference	\$88,839	\$894,743	\$0	(\$72,157)	(\$72,157)	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

EJ Thomas Performing Arts Hall	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$2,214,474	\$479,346	\$2,640,000	\$1,053,239	(\$1,586,761)	40%
Payroll	226,936	115,891	312,000	123,932	188,068	
Fringes	87,789	43,971	97,000	38,840	58,160	
Total Compensation	314,725	159,862	409,000	162,772	246,228	40%
Operating	2,322,437	1,377,254	2,775,000	1,014,956	1,760,044	
Scholarships	0	0	0	0	0	
Total Non Personnel	2,322,437	1,377,254	2,775,000	1,014,956	1,760,044	37%
Total Expenditures	2,637,162	1,537,116	3,184,000	1,177,728	2,006,272	37%
Net Before Transfers	(422,688)	(1,057,770)	(544,000)	(124,489)	419,511	
Transfers-In - Facilities Fee	0	0	0	0	0	
Transfers-In - General Service Fee	0	0	0	0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0	
Transfers-In - Other	970,469	468,485	871,000	435,691	(435,309)	
Transfers-In - Fund Balance	0	0	0	0	0	
Transfers-In - Plant Fund	0	0	0	0	0	
Transfers-In - Encumbrances	28,832	28,832	0	0	0	
Transfers-Out - Plant Fund	(213,500)	0	0	33,483	33,483	
Transfers-Out - Encumbrances	0	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Debt Service	(326,899)	(163,450)	(327,000)	(163,316)	163,684	
Net Transfers	458,902	333,867	544,000	305,858	(238,142)	
Difference	\$36,214	(\$723,903)	\$0	\$181,369	\$181,369	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Dining (Aramark)	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$4,060,090	\$2,104,762	\$3,186,000	\$1,153,266	(\$2,032,734)	36%
Payroll	78,915	78,051	38,000	15,604	22,396	
Fringes	262,982	90,339	250,000	121,904	128,096	
Total Compensation	341,897	168,390	288,000	137,508	150,492	48%
Operating	1,341,535	888,691	1,747,000	838,576	908,424	
Scholarships	0	0	0	0	0	
Total Non Personnel	1,341,535	888,691	1,747,000	838,576	908,424	48%
Total Expenditures	1,683,432	1,057,081	2,035,000	976,084	1,058,916	48%
Net Before Transfers	2,376,658	1,047,681	1,151,000	177,182	(973,818)	
Transfers-In - Facilities Fee	0	0	0	0	0	
Transfers-In - General Service Fee	0	0	0	0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0	
Transfers-In - Other	0	0	0	0	0	
Transfers-In - Fund Balance	0	0	0	0	0	
Transfers-In - Plant Fund	0	0	0	0	0	
Transfers-In - Encumbrances	22,079	22,079	0	46,397	46,397	
Transfers-Out - Plant Fund	(8,397)	0	0	(175,064)	(175,064)	
Transfers-Out - Encumbrances	(46,397)	0	0	0	0	
Transfers-Out - Other	0	0	0	(12,000)	(12,000)	
Transfers-Out - Debt Service	(776,016)	(388,008)	(777,000)	(388,695)	388,305	
Net Transfers	(808,731)	(365,929)	(777,000)	(529,362)	247,638	
Difference	\$1,567,927	\$681,752	\$374,000	(\$352,180)	(\$726,180)	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Recreation & Wellness Services	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$609,309	\$254,036	\$640,000	\$271,386	(\$368,614)	42%
Payroll	554,518	260,639	558,000	272,301	285,699	
Fringes	242,342	117,596	229,000	105,311	123,689	
Total Compensation	796,860	378,235	787,000	377,612	409,388	48%
Operating	1,827,329	920,334	1,750,000	796,645	953,355	
Scholarships	0	0	0	0	0	
Total Non Personnel	1,827,329	920,334	1,750,000	796,645	953,355	46%
Total Expenditures	2,624,189	1,298,569	2,537,000	1,174,257	1,362,743	46%
Net Before Transfers	(2,014,880)	(1,044,533)	(1,897,000)	(902,871)	994,129	
Transfers-In - Facilities Fee	1,646,177	846,281	1,443,000	721,714	(721,286)	
Transfers-In - General Service Fee	0	0	0	0	0	
Transfers-In - Other-Debt Service	0	0	240,000	119,910	(120,090)	
Transfers-In - Other	2,414,020	1,036,318	1,897,000	948,291	(948,709)	
Transfers-In - Fund Balance	0	0	0	0	0	
Transfers-In - Plant Fund	0	0	0	0	0	
Transfers-In - Encumbrances	61,728	61,728	0	12,152	12,152	
Transfers-Out - Plant Fund	(295,000)	0	0	0	0	
Transfers-Out - Encumbrances	(12,152)	0	0	0	0	
Transfers-Out - Other	0	0	0	(107,331)	(107,331)	
Transfers-Out - Debt Service	(1,692,562)	(846,281)	(1,683,000)	(841,623)	841,377	
Net Transfers	2,122,211	1,098,046	1,897,000	853,113	(1,043,887)	
Difference	\$107,331	\$53,513	\$0	(\$49,758)	(\$49,758)	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Jean Hower Taber Student Union	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$1,002,068	\$370,479	\$947,000	\$431,840	(\$515,160)	46%
Payroll	591,082	273,224	601,000	298,148	302,852	
Fringes	256,526	118,857	220,000	113,291	106,709	
Total Compensation	847,608	392,081	821,000	411,439	409,561	50%
Operating	1,848,739	942,167	1,755,000	747,937	1,007,063	
Scholarships	0	0	0	0	0	
Total Non Personnel	1,848,739	942,167	1,755,000	747,937	1,007,063	43%
Total Expenditures	2,696,347	1,334,248	2,576,000	1,159,376	1,416,624	45%
Net Before Transfers	(1,694,279)	(963,769)	(1,629,000)	(727,536)	901,464	
Transfers-In - Facilities Fee	2,832,502	1,456,157	2,482,000	1,241,204	(1,240,796)	
Transfers-In - General Service Fee	0	0	0	0	0	
Transfers-In - Other-Debt Service	0	0	413,000	206,466	(206,534)	
Transfers-In - Other	1,887,305	903,747	1,629,000	826,291	(802,709)	
Transfers-In - Fund Balance	0	0	0	0	0	
Transfers-In - Plant Fund	0	0	0	0	0	
Transfers-In - Encumbrances	26,670	26,670	0	12,236	12,236	
Transfers-Out - Plant Fund	0	0	0	0	0	
Transfers-Out - Encumbrances	(12,236)	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Debt Service	(2,912,314)	(1,456,157)	(2,895,000)	(1,447,670)	1,447,330	
Net Transfers	1,821,927	930,417	1,629,000	838,527	(790,473)	
Difference	\$127,648	(\$33,352)	\$0	\$110,991	\$110,991	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Parking & Transportation Services	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$6,778,971	\$3,732,886	\$6,458,000	\$3,554,787	(\$2,903,213)	55%
Payroll	227,085	106,663	239,000	101,382	137,618	
Fringes	85,681	45,214	84,000	37,154	46,846	
Total Compensation	312,766	151,877	323,000	138,536	184,464	43%
Operating	2,353,874	1,741,255	2,387,000	1,569,241	817,759	
Scholarships	0	0	0	0	0	
Total Non Personnel	2,353,874	1,741,255	2,387,000	1,569,241	817,759	66%
Total Expenditures	2,666,640	1,893,132	2,710,000	1,707,777	1,002,223	63%
Net Before Transfers	4,112,331	1,839,754	3,748,000	1,847,010	(1,900,990)	
Transfers-In - Facilities Fee	0	0	0	0	0	
Transfers-In - General Service Fee	0	0	0	0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0	
Transfers-In - Other	1,843,345	0	0	0	0	
Transfers-In - Fund Balance	0	0	745,000	0	(745,000)	
Transfers-In - Plant Fund	50,601	0	0	0	0	
Transfers-In - Encumbrances	89,235	89,235	0	15,984	15,984	
Transfers-Out - Plant Fund	(1,600,000)	0	0	0	0	
Transfers-Out - Encumbrances	(15,984)	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Debt Service	(4,479,528)	(2,239,764)	(4,493,000)	(2,246,442)	2,246,558	
Net Transfers	(4,112,331)	(2,150,529)	(3,748,000)	(2,230,458)	1,517,542	
Difference	\$0	(\$310,775)	\$0	(\$383,448)	(\$383,448)	

The University of Akron
Akron and Wayne Auxiliary Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Wayne Student Union	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$47,479	\$19,633	\$54,000	\$30,491	(\$23,509)	56%
Payroll	0	0	0	0	0	
Fringes	0	0	0	0	0	
Total Compensation	0	0	0	0	0	0%
Operating	9,204	5,404	10,000	1,713	8,287	
Scholarships	0	0	0	0	0	
Total Non Personnel	9,204	5,404	10,000	1,713	8,287	17%
Total Expenditures	9,204	5,404	10,000	1,713	8,287	17%
Net Before Transfers	38,275	14,229	44,000	28,778	(15,222)	
Transfers-In - Facilities Fee	0	0	0	0	0	
Transfers-In - General Service Fee	0	0	0	0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0	
Transfers-In - Other	0	0	0	0	0	
Transfers-In - Fund Balance	0	0	0	0	0	
Transfers-In - Plant Fund	0	0	0	0	0	
Transfers-In - Encumbrances	0	0	0	0	0	
Transfers-Out - Plant Fund	0	0	0	0	0	
Transfers-Out - Encumbrances	0	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Debt Service	0	0	0	0	0	
Net Transfers	0	0	0	0	0	
Difference	\$38,275	\$14,229	\$44,000	\$28,778	(\$15,222)	

The University of Akron
Auxiliaries
FY 2020 Budget Assumptions

Overall Assumptions

Revenues

- Roughly four percent enrollment decline.

Payroll

- Four percent increase pursuant to collectively bargained employee contracts;
- A raise pool equivalent to two percent for qualifying non-represented employees; and
- State minimum wage adjustment.

Fringes

- Benefits such as 14 percent employer contribution to the respective retirement system, University contribution toward employee group insurance, employee and dependent fee remission, and University portion of employee parking permits; and
- Fringe Rate adjustment from 37 percent to 32 percent.

Transfers-In

- Represents debt service and/or operating support passed through or from the General Fund.

Transfers-Out – Debt Service

- Debt service for Auxiliary facilities.

Unit Assumptions

Athletics

Revenues

- Externally generated revenues from various sources such as the MAC, game guarantees, naming rights, ticket sales, grants-in-aid, IMG, and Coca-Cola.

Payroll

- Contemplates rate increases as reflected in respective individual contracts.

Operating

- Athletic supplies, student assistants, game officials and guarantees, maintenance, team travel & recruiting, and utilities.

Scholarships

- Approximately 220 Athletic financial aid awards; and
- The New Z Fund event will support scholarships for 5th year aid.

The University of Akron
Auxiliaries
FY 2020 Budget Assumptions

Transfers-In

- Facilities Fee totaling \$3.3 million through the General Fund and \$1 million from the Facilities Fee reserve;
- General Service Fee totaling \$11.9 million from the General Fund; and
- Other support totaling \$7.7 million from the General Fund.

Residence Life & Housing

Revenues

- 81 percent average occupancy for fall 2019 and spring 2020; and
- Room rate increase of 1.5 percent for the fall 2019 Tuition Guarantee Cohort.

Operating

- Maintenance, resident assistant meals, student employment, and utilities.

Transfers-In

- \$321,000 from Fund Balance.

EJ Thomas Performing Arts Hall

Revenues

- Externally generated revenues from various sources such as Broadway Series sales, Akron Civic Theater pass-through, hall rental, and endowment gifts.

Operating

- Artist fees, advertising, maintenance, stage & wardrobe, student employment, and utilities.

Transfers-In

- Other totaling \$840,000 from the General Fund; and
- \$31,000 from Endowment.

Dining (Aramark)

Revenues

- Rent and other contractually provided revenues such as utilities, maintenance, and equipment repair; and
- Meal plan increase of three percent for the fall 2019 Tuition Guarantee Cohort.

The University of Akron
Auxiliaries
FY 2020 Budget Assumptions

Compensation

- The CWA employees remain University employees, with the University responsible for the difference between FICA and SERS; and
- All other employees are the fiscal responsibility of Aramark.

Operating

- Card access and point of sale software, equipment, maintenance, and utilities.

Recreation & Wellness Services

Revenues

- Externally generated revenues from various sources such as memberships, pool rental, and locker and facility rentals; and
- \$68,000 in new community membership program and rental income.

Operating

- Group exercise, intramural sports, maintenance, outdoor adventures, student employment, and utilities.

Transfers-In

- Facilities Fee totaling \$1.1 million through the General Fund and \$.3 million from Facilities Fee reserve; and
- Other totaling \$2.1 million from the General Fund.

Jean Hower Taber Student Union

Revenues

- Externally generated revenues from various sources such as bookstore space rent, bank space rent, and room rentals.

Payroll

- A \$45,000 savings from eliminating a full-time position.

Operating

- Maintenance, utilities, and student employment.

The University of Akron
Auxiliaries
FY 2020 Budget Assumptions

Transfers-In

- Facilities Fee totaling \$1.9 million through the General Fund and \$.6 million from Facilities Fee reserve; and
- Other support totaling \$2 million from the General Fund.

Parking & Transportation Services

Revenues

- Parking permits and transportation fee revenues decrease consistent with an overall blended enrollment reduction of four percent.

Operating

- Parking deck and lot maintenance, Roo Express Shuttle, the Metro Dash, and utilities.

Transfers-In

- \$745,000 from Parking Services Fund Balance.

Wayne Student Union

Revenues

- Externally generated revenues from bookstore space rent and room rentals.

Operating

- Artist fees, equipment, and property and fire insurance.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Athletics

Athletics actual revenues total \$2.4 million as compared to annual budgeted revenues of \$9.4 million. Major components of revenue include game guarantees (52 percent), ticket sales (24 percent), and gifts (15 percent). Unearned revenue for season and single tickets is realized in the fiscal year when the game is held. Currently, \$24,000 is unearned. Certain earned but yet to be collected revenues include \$380,000 for pouring rights. Preliminary expectations are that Athletics will achieve many of its revenues but that some level of revenues may not materialize. A projection will be completed for an upcoming financial report.

Description	Actual YTD
Game Guarantees	\$1,259,000
Ticket Sales	572,000
Gifts	368,000
Other	216,000
Total Revenue	<u>\$2,415,000</u>

Employee Type	Actual YTD
Contract Professionals	\$3,630,000
Staff	336,000
Graduate Assistants	39,000
Faculty	3,000
Total Payroll	<u>\$4,008,000</u>

Note 1: Includes all Athletics payroll-related activities (e.g. full-time, part-time, overtime, etc.).
Note 2: Excludes fringe benefits.

Payroll and fringes total \$5.3 million or roughly 49 percent as compared to the annual budget of \$10.9 million. Current expectations are that two percent raises, not included as part of planned expenditures, will generate cost above the total compensation budget. A projection will be completed for an upcoming financial report.

Operating expenditures total \$8.2 million or 82 percent as compared to the annual budget of \$10.1 million. The principal operating expenditures include supplies & services (62 percent) and travel & hospitality (30 percent). The majority of supplies & services spending includes athletic supplies (21 percent), game officials and guarantees (16 percent), and maintenance (14 percent). The majority of operating expenditures in travel & hospitality are team travel and recruiting (71 percent). The contract payout for a former coach will also generate unbudgeted expenditures. Athletics will closely monitor expenditure activity and attempt to control costs.

Description	Actual YTD
Supplies & Services	\$5,090,000
Travel & Hospitality	2,491,000
Utilities	289,000
Student Assistants	230,000
Other	106,000
Equipment	16,000
Total Operating	<u>\$8,222,000</u>

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Scholarships, or Athletics financial aid, totaled \$3.6 million or 51 percent as compared to the annual budget of \$7 million. Current expectations are that actual scholarships and other student aid will remain at or under budget. A projection will be completed in an upcoming financial report.

The other sources of funding include transfers-in of facilities fee (including reserve), general service fee, and other budgeted at \$4.3 million, \$11.9 million, and \$7.7 million, respectively. The actual facilities fee totaling \$2.1 million services a portion of the Stadium and Fieldhouse debt while the Athletics actual general services fee, and other transfers-in combined total \$9.8 million. The additional two percent enrollment decline will have a cascading implication to the transfers. That implication will be addressed in an upcoming financial report.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$13,000 Transfers-In – Encumbrances represent those types of commitments.

The budgeted transfers-out for debt service total \$5 million. To date, \$2.5 million or 50 percent has been transferred out to pay the debt service payment with the remaining transfers to occur throughout the year. The debt service pays the bonded debt related to InfoCision Stadium (94 percent) and the Athletic Fieldhouse.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Residence Life & Housing

Residence Life & Housing actual revenues total \$9.2 million as compared to the annual budgeted revenues of \$19.1 million. The principal revenues include residence hall occupancy and are predominately earned during the academic year. Fall occupancy approximated 78 percent which includes a number of rooms intentionally kept offline.

Description	Actual YTD
Room Rentals	\$8,995,000
Other	<u>156,000</u>
Total Revenue	<u>\$9,151,000</u>

Currently, \$9.1 million of spring 2020 revenue is deferred. Fall semester revenues achieved 48% of the total revenue budget. Actual revenues will be less than the budget by the end of the fiscal year 2020 by approximately 3 percent and will be addressed by expenditure control.

Employee Type	Actual YTD
Contract Professionals	\$269,000
Staff	<u>120,000</u>
Total Payroll	<u>\$389,000</u>

Note 1: Includes all Residence Life & Housing payroll-related activities (e.g. full-time, part-time, overtime, etc.).
Note 2: Excludes fringe benefits.

Payroll and fringes total \$538,000 or roughly 47 percent as compared to the annual budget of \$1.2 million. Current expectations are that budgeted compensation will not be exceeded.

Operating expenditures total \$3.4 million or 44 percent as compared to the annual budget of \$7.6 million. The principal operating expenditures include supplies & services (60 percent) and utilities (20 percent). The major spending component in supplies & services includes maintenance (82 percent). The majority of operating expenditures in utilities are electricity (48 percent) and water (35 percent). Current expectations are that expenditures will remain below budget.

Description	Actual YTD
Supplies & Services	\$2,029,000
Utilities	669,000
Student Assistants	259,000
Other	225,000
Travel & Hospitality	<u>219,000</u>
Total Operating	<u>\$3,401,000</u>

Budgeted Transfers-In – Fund Balance of \$321,000 will support Residence Life & Housing planned fiscal year shortfall.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the

The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019

succeeding fiscal year and become a liability and expenditure in that following year. The \$37,000 Transfers-In – Encumbrances represent those types of commitments.

The budgeted transfers-out for the debt service total \$10.6 million. To date, \$5.3 million or 50 percent has been transferred out to pay the debt service payment with the remaining transfers to occur throughout the year. The debt service pays the debt related to the renovation of seven residence halls and construction of four new buildings.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

EJ Thomas Performing Arts Hall

EJ Thomas Performing Arts Hall actual revenues total nearly \$1.1 million as compared to the annual budgeted revenues of \$2.6 million. The principal revenues include ticket sales (65 percent), endowment (16 percent), and hall rental (12 percent). Ticket revenue is considered unearned until the show is held. Currently, EJ Thomas has \$62,000 in unearned revenue for the Broadway in Akron Series FY20 presale event. Current expectations are that budgeted revenues will be achieved as much of the Performing Arts Hall’s revenue generating programming has yet to occur.

Description	Actual YTD
Ticket Sales	\$689,000
Endowment	172,000
Hall Rental	128,000
Other	64,000
Total Revenue	<u>\$1,053,000</u>

Employee Type	Actual YTD
Staff	\$66,000
Contract Professionals	58,000
Total Payroll	<u>\$124,000</u>

Note 1: Includes all EJ Thomas Performing Arts Hall payroll-related activities (e.g. full-time, part-time, overtime, etc.).

Note 2: Excludes fringe benefits.

Payroll and fringes total \$163,000 or roughly 40 percent as compared to the annual budget of \$409,000. Current expectations are that budgeted compensation will not be exceeded.

Operating expenditures total \$1 million or 37 percent as compared to the annual budget of \$2.8 million. The principal operating expenditures include supplies & services (87 percent). The major spending component in supplies & services includes stage & wardrobe (43 percent), artist fees (23 percent), and maintenance (12 percent). Current expectations are that expenditures will remain at or below budget.

Description	Actual YTD
Supplies & Services	\$880,000
Utilities	81,000
Student Assistants	33,000
Travel & Hospitality	13,000
Other	8,000
Total Operating	<u>\$1,015,000</u>

Transfers-In - Other represents general-fund and endowment support for operations and is budgeted for \$871,000. To date, \$436,000 has been transferred with the expectation the full amount will be transferred throughout the remainder of the fiscal year. The additional two percent enrollment decline will have a cascading implication to the transfers. That implication will be addressed in an upcoming financial report.

Transfers-Out – Plant Fund of \$33,000 represents the remaining balance returned to E J Thomas Performing Arts Hall related to the FY2019 Lighting Upgrade Project.

The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019

The budgeted transfers-out for debt service total \$327,000. To date, \$163,000 or 50 percent has been transferred out to pay the debt service payment with the remaining transfers to occur throughout the year. This debt service pays the bonded debt related to improvements and equipment from approximately 17 years ago. The debt will be retired during the fiscal year ended June 30, 2029.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Dining (Aramark)

Aramark actual revenues total \$1.2 million as compared to the annual budgeted revenues of \$3.2 million. The primary revenues include utilities support (31 percent), facilities support (27 percent), Aramark grant (24 percent), and software support (16 percent). To date, about \$653,000 in Aramark rent is outstanding. The significant variance from FY19 year to date is a result of FY18 Aramark rent of \$953,000 that was not recognized until FY19 due to delays during contract negotiations. Current expectations are in line with the current contract and as long as no significant changes are made, actual revenues will match the budget at the end of the fiscal year.

Description	Actual YTD
Utilities Support	\$352,000
Facilities Support	306,000
Aramark Grant	275,000
POS/Card Access Support	181,000
Other	39,000
Total Revenue	<u>\$1,153,000</u>

Employee Type	Actual YTD
Staff	\$16,000

Note 1: Includes all Dining Services (Aramark) payroll-related activities (e.g. full-time, part-time, overtime, etc.).
Note 2: Excludes fringe benefits.

Payroll and fringes total \$138,000 or roughly 48 percent as compared to the annual budget of \$288,000. The \$250,000 fringe benefits also include the difference between SERS and FICA for CWA employees who remained with the University as well as certain Aramark employees performing work at the University.

Operating expenditures total \$839,000 or 48 percent as compared to the annual budget of \$1.7 million. The principal operating expenditures include supplies & services (74 percent) and utilities (15 percent). The major spending component in supplies & services include furniture & equipment repair (66 percent) and maintenance (25 percent). The majority of operating expenditures in utilities are electricity (57 percent) and water (32 percent). Current expectations are that operating expenditures will remain below or at budget.

Description	Actual YTD
Supplies & Services	\$625,000
Utilities	128,000
Equipment	59,000
Other	27,000
Total Operating	<u>\$839,000</u>

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$46,000 Transfers-In – Encumbrances represent those types of commitments.

Transfers-Out – Plant Fund of \$175,000 represents funding to replace the Student Union dishwasher.

Transfers-Out – Other of \$12,000 represents a transfer to the Student Union to support the extended hours for Union Market.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

The budgeted transfers-out for debt service total \$777,000. To date, \$389,000 or 50 percent has been transferred out to pay the upcoming debt service payment with the remaining transfers to occur throughout the year. This debt service pays the bonded debt related to various buildouts of space and renovations including the dining hall and retail sites located throughout the campus over the course of the last 13 to 20 years. The debt will be retired during the fiscal year ended June 30, 2038.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Recreation & Wellness Services

Recreation & Wellness Services actual revenues total \$271,000 as compared to the annual budgeted revenues of \$640,000. The principal revenues include memberships (29 percent), rentals (29 percent), and swimming meets/lessons (27 percent). Current expectations are that Recreation & Wellness Services will achieve revenue budget expectations. A projection will be completed for an upcoming financial report.

Description	Actual YTD
Memberships	\$80,000
Rentals	79,000
Swimming Meets & Lessons	73,000
Other	<u>39,000</u>
Total Revenue	<u>\$271,000</u>

Employee Type	Actual YTD
Contract Professionals	\$221,000
Staff	<u>51,000</u>
Total Payroll	<u>\$272,000</u>
<i>Note 1: Includes all Recreation & Wellness Services payroll-related activities (e.g. full-time, part-time, overtime, etc.).</i>	
<i>Note 2: Excludes fringe benefits.</i>	

Payroll and fringes total \$378,000 or roughly 48 percent as compared to the annual budget of \$787,000. Current expectations are that FLSA changes effective January 1st, not included as part of planned expenditures, will generate cost above the compensation budget. A projection will be completed for an upcoming financial report.

Operating expenditures total \$797,000 or 46 percent as compared to the annual budget of \$1.8 million. The principal operating expenditures include supplies & services (45 percent), student assistants (37 percent), and utilities (16 percent). The majority of supplies & services spending includes maintenance (85 percent). The majority of operating expenditures in utilities are electricity (63 percent), chilled water (14 percent), steam (13 percent), and water (10 percent). The maintenance and utilities budget effect is unknown (at this time) for the six weeks of high-temperature high-water heat loss and closure of the Leisure Pool (Nov. 30 – Jan. 9). Once known the impact will be reflected in a future financial report.

Description	Actual YTD
Supplies & Services	\$360,000
Student Assistants	297,000
Utilities	127,000
Other	9,000
Travel & Hospitality	<u>4,000</u>
Total Operating	<u>\$797,000</u>

Transfers-in of \$1.8 million represents facilities fee (including reserve) and general-fund support to service the building's debt and operations. The additional two percent enrollment decline will have a cascading implication to the transfers. That implication will be addressed in an upcoming financial report.

The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$12,000 Transfers-In – Encumbrances represent those types of commitments.

Transfers-Out – Other represents the \$107,000 remaining balance returned to the General Fund related to FY2019 projects including heat exchanger and domestic hot water boilers. Current expectations are the \$107,000 transfers-out will generate a shortfall at fiscal year-end. The fund balance will absorb any shortfall that may occur.

The budgeted transfers-out for debt service total \$1.7 million. To date, \$842,000 or 50 percent has been transferred out for the debt service requirements.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Jean Hower Taber Student Union

The Student Union actual revenues total \$432,000 as compared to the annual budgeted revenues of \$947,000. The principal revenues include Barnes & Noble bookstore commission income (84 percent) and rental revenue (15 percent). Certain earned but yet to be collected revenue include \$203,000 for PNC commission. Current expectations are that Student Union will achieve its revenue budget.

Description	Actual YTD
Commission Income	\$364,000
Room Rentals	63,000
Other	<u>5,000</u>
Total Revenue	<u>\$432,000</u>

Employee Type	Actual YTD
Contract Professionals	\$253,000
Staff	<u>45,000</u>
Total Payroll	<u>\$298,000</u>

Note 1: Includes all Jean Hower Taber Student Union payroll-related activities (e.g. full-time, part-time, overtime, etc.).
Note 2: Excludes fringe benefits.

Payroll and fringes total \$411,000 or roughly 50 percent as compared to the annual budget of \$821,000. Current expectations are that two percent raises, not included as part of planned expenditures, will generate cost above the compensation budget. A projection will be completed for an upcoming financial report.

Operating expenditures total \$748,000 or 43 percent as compared to the annual budget of \$1.8 million. The principal operating expenditures include supplies & services (43 percent), utilities (30 percent), and student assistants (22 percent). The majority of supplies & services spending include maintenance (79 percent). The majority of operating expenditures in utilities are electricity (49 percent), chilled water (28 percent), and water (12 percent). Current expectations are that operating expenditures will remain below or at budget.

Description	Actual YTD
Supplies & Services	\$321,000
Utilities	228,000
Student Assistants	162,000
Other	<u>37,000</u>
Total Operating	<u>\$748,000</u>

Transfers-in represents facilities fee (including reserve) and general-fund support to service the building's debt service and operations, respectively. To date, \$2.3 million has been transferred with the expectation the remaining amount will be transferred throughout the rest of the fiscal year. The additional two percent enrollment decline will have a cascading implication to the transfers. That implication will be addressed in an upcoming financial report.

Transfers-in - Other includes \$12,000 from Dining (Aramark) to assist the Student Union with the extended hours for Union Market.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the

The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019

succeeding fiscal year and become a liability and expenditure in that following year. The \$12,000 Transfers-In – Encumbrances represent those types of commitments.

The budgeted transfers-out for debt service total \$2.9 million. To date, \$1.4 million or 50 percent has been transferred out for the upcoming debt service requirements.

**The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Parking Transportation & Services

Parking actual revenues total \$3.6 million as compared to the annual budgeted revenues of \$6.5 million. The primary sources of revenues are the student transportation fee and parking permits (96 percent). Unearned revenue generated from parking permits purchased before the semester begins is recognized when the revenue recognition criteria is met. Currently \$2.1 million is being held in unearned revenue. Preliminary expectations are that actual revenues will likely fall slightly short of budget. A projection will be completed for an upcoming financial report.

Description	Actual YTD
Permits	\$3,400,000
Lot Rentals	84,000
Fines & Meters	60,000
Other	11,000
Total Revenue	<u>\$3,555,000</u>

Employee Type	Actual YTD
Staff	\$65,000
Contract Professionals	<u>36,000</u>
Total Payroll	<u>\$101,000</u>

Note 1: Includes all Parking & Transportation Services payroll-related activities (e.g. full-time, part-time, overtime, etc.).
Note 2: Excludes fringe benefits.

Payroll and fringes total \$139,000 or roughly 43 percent as compared to the annual budget of \$323,000. Compensation occurs ratably throughout the year. Current expectations are that budgeted compensation will not be exceeded.

Operating expenditures total \$1.6 million or 66 percent as compared to the annual budget of \$2.4 million. The principal operating expenditures include supplies & services (86 percent). The major spending component in supplies & services includes transportation related activities including busing, parking lot, and deck maintenance (81 percent) and equipment repair (11 percent). The majority of operating expenditures are encumbered in fall generating the 66 percent of budget variance. Current expectations are expenditures will exceed budget at fiscal year-end. The fund balance will absorb the shortfall.

Description	Actual YTD
Supplies & Services	\$1,352,000
Utilities	97,000
Student Assistants	93,000
Travel & Hospitality	22,000
Other	<u>5,000</u>
Total Operating	<u>\$1,569,000</u>

Budgeted Transfers-In – Fund Balance of \$745,000 will support Parking Transportation & Services planned fiscal year shortfall.

The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$16,000 Transfers-In – Encumbrances represent those types of commitments.

The budgeted transfers-out for debt service total \$4.5 million. Transfers-out of \$2.2 million or 50 percent represents the debt service that pays the bonded debt related to the renovation and construction of six parking decks.

The University of Akron
Akron and Wayne Auxiliary Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019

Wayne Student Union

Wayne Student Union revenues total \$30,000 as compared to the annual budgeted revenues of \$54,000. The principal revenues include Barnes & Noble bookstore commission (93 percent) predominately earned evenly throughout the fiscal year.

Description	Actual YTD
Commission Income	\$28,000
Other	<u>2,000</u>
Total Revenue	<u>\$30,000</u>

Operating expenditures total \$2,000 or 17 percent as compared to the annual budget of \$10,000. The major operating costs include property and fire insurance (100 percent). Expenditures will be managed in such a way to ensure expenditures remain below or at budget.

Description	Actual YTD
Supplies & Services	\$2,000

**DEPARTMENTAL SALES AND
SERVICES FUNDS**

For the Six Months Ended December 31, 2019

The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

**Departmental Sales and Services
Combined**

	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$37,539,741	\$18,200,523	\$32,784,000	\$13,399,494	(\$19,384,506)	41%
Payroll	2,740,341	1,294,018	2,394,000	1,396,836	997,164	
Fringes	948,298	459,413	697,000	419,343	277,657	
Total Compensation	3,688,639	1,753,431	3,091,000	1,816,179	1,274,821	59%
Operating	3,412,730	1,868,324	3,131,000	2,263,763	867,237	
Premiums and Claims	26,392,457	12,431,721	28,027,000	12,854,923	15,172,077	
Capital	27,354	88,482	10,000	16,960	(6,960)	
Total Non Personnel	29,832,541	14,388,527	31,168,000	15,135,646	16,032,354	49%
Total Expenditures	33,521,180	16,141,958	34,259,000	16,951,825	17,307,175	49%
Net Before Transfers	4,018,562	2,058,565	(1,475,000)	(3,552,331)	(2,077,331)	
Transfers-In - Other	400,000	0	0	0	0	
Transfers-In - Encumbrances	384,113	384,113	0	293,452	293,452	
Transfers-In - Carryover	77,633	0	0	0	0	
Transfers-Out - Other	(2,368,534)	(2,265,000)	0	0	0	
Transfers-Out - Encumbrances	(293,452)	0	0	0	0	
Net Transfers	(1,800,240)	(1,880,887)	0	293,452	293,452	
Difference	\$2,218,321	\$177,678	(\$1,475,000)	(\$3,258,879)	(\$1,783,879)	

The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Self-Insurance Health Care	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$30,303,422	\$14,611,366	\$25,826,000	\$9,993,016	(\$15,832,984)	39%
Payroll	129,893	56,852	143,000	75,822	67,178	
Fringes	48,410	21,433	46,000	24,263	21,737	
Total Compensation	178,303	78,285	189,000	100,085	88,915	53%
Operating	286,947	122,427	208,000	108,289	99,711	
Premiums and Claims	26,392,457	12,431,721	28,027,000	12,854,923	15,172,077	
Capital	0	0	0	0	0	
Total Non Personnel	26,679,404	12,554,148	28,235,000	12,963,212	15,271,788	46%
Total Expenditures	26,857,707	12,632,433	28,424,000	13,063,297	15,360,703	46%
Net Before Transfers	3,445,715	1,978,933	(2,598,000)	(3,070,282)	(472,282)	
Transfers-In - Other	0	0	0	0	0	
Transfers-In - Encumbrances	0	0	0	0	0	
Transfers-In - Carryover	0	0	0	0	0	
Transfers-Out - Other	(2,265,000)	(2,265,000)	0	0	0	
Transfers-Out - Encumbrances	0	0	0	0	0	
Net Transfers	(2,265,000)	(2,265,000)	0	0	0	
Difference	\$1,180,715	(\$286,067)	(\$2,598,000)	(\$3,070,282)	(\$472,282)	

The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Workforce Training Solutions	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$899,436	\$403,995	\$750,000	\$344,893	(\$405,107)	46%
Payroll	327,217	140,811	218,000	163,740	54,260	
Fringes	104,741	47,571	56,000	45,352	10,648	
Total Compensation	431,958	188,382	274,000	209,092	64,908	76%
Operating	304,990	139,785	377,000	160,427	216,573	
Premiums and Claims	0	0	0	0	0	
Capital	0	0	0	0	0	
Total Non Personnel	304,990	139,785	377,000	160,427	216,573	43%
Total Expenditures	736,948	328,167	651,000	369,519	281,482	57%
Net Before Transfers	162,488	75,827	99,000	(24,626)	(123,626)	
Transfers-In - Other	0	0	0	0	0	
Transfers-In - Encumbrances	19,740	19,740	0	34,193	34,193	
Transfers-In - Carryover	0	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Encumbrances	(34,193)	0	0	0	0	
Net Transfers	(14,453)	19,740	0	34,193	34,193	
Difference	\$148,036	\$95,567	\$99,000	9,567	(\$89,434)	

The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

New Student Orientation	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$529,885	\$122,490	\$551,000	\$91,510	(\$459,490)	17%
Payroll	161,959	79,368	177,000	70,234	106,766	
Fringes	68,272	34,283	65,000	24,955	40,045	
Total Compensation	230,231	113,651	242,000	95,189	146,811	39%
Operating	355,663	227,560	452,000	132,171	319,829	
Premiums and Claims	0	0	0	0	0	
Capital	0	0	0	0	0	
Total Non Personnel	355,663	227,560	452,000	132,171	319,829	29%
Total Expenditures	585,894	341,211	694,000	227,360	466,640	33%
Net Before Transfers	(56,009)	(218,721)	(143,000)	(135,850)	7,150	
Transfers-In - Other	0	0	0	0	0	
Transfers-In - Encumbrances	0	0	0	0	0	
Transfers-In - Carryover	56,009	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Encumbrances	0	0	0	0	0	
Net Transfers	56,009	0	0	0	0	
Difference	\$0	(\$218,721)	(\$143,000)	(\$135,850)	\$7,150	

The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

English Language Institute	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$279,840	\$184,923	\$325,000	\$95,165	(\$229,835)	29%
Payroll	224,465	133,146	216,000	94,326	121,674	
Fringes	69,393	40,348	54,000	24,178	29,822	
Total Compensation	293,858	173,494	270,000	118,504	151,496	44%
Operating	7,605	3,382	8,000	6,224	1,776	
Premiums and Claims	0	0	0	0	0	
Capital	0	0	0	0	0	
Total Non Personnel	7,605	3,382	8,000	6,224	1,776	78%
Total Expenditures	301,463	176,876	278,000	124,728	153,272	45%
Net Before Transfers	(21,624)	8,047	47,000	(29,563)	(76,563)	
Transfers-In - Other	0	0	0	0	0	
Transfers-In - Encumbrances	0	0	0	0	0	
Transfers-In - Carryover	21,624	0	0	0	0	
Transfers-Out - Other	0	0	0	0	0	
Transfers-Out - Encumbrances	0	0	0	0	0	
Net Transfers	21,624	0	0	0	0	
Difference	\$0	\$8,047	\$47,000	(\$29,563)	(\$76,563)	

The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
FY20 Budget and Actual Results for the six months ended December 31, 2019

Other	FY19		FY20			
	YTD June 30	YTD December 31	Approved Budget	YTD December 31	\$ Budget Variance	% of Budget
Revenues	\$5,527,158	\$2,877,749	\$5,332,000	\$2,874,910	(\$2,457,090)	54%
Payroll	1,896,807	883,841	1,640,000	992,714	647,286	
Fringes	657,481	315,778	476,000	300,595	175,405	
Total Compensation	2,554,288	1,199,619	2,116,000	1,293,309	822,691	61%
Operating	2,457,525	1,375,170	2,086,000	1,856,652	229,348	
Premiums and Claims	0	0	0	0	0	
Capital	27,354	88,482	10,000	16,960	(6,960)	
Total Non Personnel	2,484,879	1,463,652	2,096,000	1,873,612	222,388	89%
Total Expenditures	5,039,167	2,663,271	4,212,000	3,166,921	1,045,079	75%
Net Before Transfers	487,991	214,478	1,120,000	(292,011)	(1,412,011)	
Transfers-In - Other	400,000	0	0	0	0	
Transfers-In - Encumbrances	364,373	364,373	0	259,260	259,260	
Transfers-In - Carryover	0	0	0	0	0	
Transfers-Out - Other	(103,534)	0	0	0	0	
Transfers-Out - Encumbrances	(259,260)	0	0	0	0	
Net Transfers	401,579	364,373	0	259,260	259,260	
Difference	\$889,570	\$578,851	\$1,120,000	(32,751)	(\$1,152,751)	

Overall Assumptions

Payroll

- Four percent increase for bargaining unit employees;
- A raise pool equivalent to two percent for qualifying non-represented employees; and
- State minimum wage adjustment.

Fringes

- Application of the pooled rate for benefits such as 14 percent employer contribution to the respective retirement system, University contribution toward employee group insurance, employee and dependent fee remission, and University portion of employee permits; and
- Fringe rate adjustment from 37 percent to 32 percent.

Fund Assumptions

Self-Insurance Health Care

Revenues

- University contributions to employee-provided benefits such as medical, prescription drug, dental, long-term disability, and life insurance with fringe rate changed from 37 percent to 32 percent; and
- Employee and retiree contributions for coverage that requires an employee cost share or is voluntary (100 percent employee paid) such as medical, prescription drug, short-term and long-term disability, life insurance, vision, and flexible spending accounts.

Operating

- Amounts expected to be paid for administrative and consulting fees; and
- The Self-Insurance Health Care reserves will fund the retiree dependent health care premiums in the amount of \$2.6 million.

Premiums and Claims

- Estimated cost for insurance premiums and self-insured claim payments related to employee benefit program; and
- Medical, prescription drug, dental, stop loss insurance, and other ancillary benefits.

Workforce Training Solutions

Revenues

- Open enrollment and contract training fees revenues to support the coordination of noncredit professional development classes open to the public and to provide customized training for local companies.

The University of Akron
Departmental Sales and Services
FY 2020 Budget Assumptions

Operating

- Student assistants, supplies and services, and travel and hospitality; and
- Workforce Training Solutions will manage to ensure expenditures are limited to revenues.

New Student Orientation

Revenues

- Commitment fee revenues to support the activities related to orientation and first-year experience programs.

Operating

- Peer mentoring, New Roo Weekend, supplies and services, and travel and hospitality; and
- New Student Orientation will monitor expenditures; however, the budgeted deficit will be offset by the New Student Orientation carryover from fiscal year ended June 30, 2019.

English Language Institute

Revenues

- Externally generated revenues from non-credit courses to teach English to non-English speaking students who plan to attend a university in the United States.

Operating

- Student assistants, supplies and services, and travel and hospitality; and
- English Language Institute will manage to ensure expenditures are limited to revenues.

Other

Revenues

- Includes about 145 smaller, revenue-generating activities such as internal Printing Services, Hearing Aid Dispensary, and Akron Polymer Technology Services.

Operating

- Student assistants, cost of goods sold (Hearing Aid Dispensary), supplies and services, and travel and hospitality;
- Individual management and the units will manage to ensure expenditures are limited to revenues; and
- In general, the units are anticipated to “break-even” or generate surpluses.

Capital

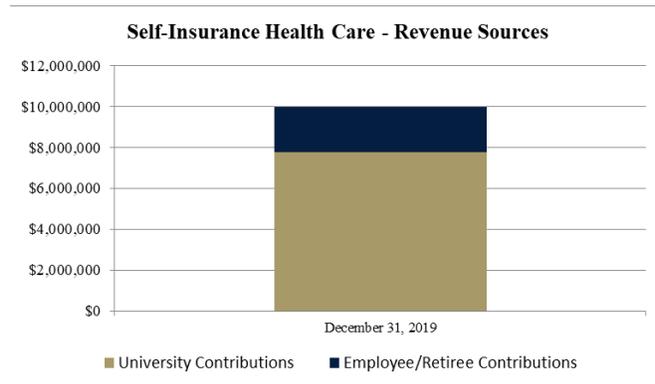
- Equipment purchase related to Akron Polymer Technology Services.

**The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Self-Insurance Health Care

Self-Insurance Health Care revenues total \$10.0 million as compared to annual budgeted revenues of \$25.8 million. For the fiscal year ended June 30, 2020, revenues are projected to approximate \$22.4 million, or \$3.4 million less than budget.

The revenues are derived from the University (78 percent) and employee/retiree contributions (22 percent). Some benefits are funded solely by the University and/or employee while some benefits are funded by the University, employee, and retiree as follows: medical (University, employee, and retiree), prescription drug (University, employee, and retiree), dental (University and employee), short-term disability (employee), long-term disability (University and employee), life insurance (University and employee), vision (employee), and flexible spending accounts (University and employee).



Payroll and fringes total \$100,000 compared to the annual budget of \$189,000.

Operating expenditures total \$108,000 compared to the annual budget of \$208,000.

Premiums and Claims expenditures total \$12.9 million as compared to the annual budget of \$28 million. For the fiscal year ended June 30, 2020, premiums and claims are projected to

approximate \$26.1 million, or \$1.9 million less than budget.

The Self-Insurance fund budgeted a planned \$2.6 million shortfall while the fiscal year ended June 30, 2020 shortfall is now projected to approximate \$3.9 million. The shortfall will help the Self-Insurance fund achieve a more appropriate reserve in the \$5 million to \$7 million range. The reserve is expected to approximate \$10 million at June 30, 2020. The revenues and expenditures will be monitored and evaluated throughout the remainder of the fiscal year and the shortfall projection will be updated if needed.

Workforce Training Solutions

Workforce Training Solutions actual revenues from open enrollment and contract training fees total \$345,000 or 46 percent as compared to the annual budgeted revenues of \$750,000. Multiple corporate training contracts are in place during the fiscal year. Current expectations are that budgeted revenues will be achieved.

Payroll and fringes total \$209,000 or 76 percent as compared to the annual budget of \$274,000. Generally, payroll costs related to contract training are incurred prior to the associated revenue being collected.

**The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Operating expenditures total \$160,000 or 43 percent as compared to the annual budget of \$377,000. The principal operating expenditures include supplies and services (92 percent) related to training and instructional support. Current expectations are that expenditures will remain at or below budget.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$34,000 Transfers-In – Encumbrances represents those types of commitments.

New Student Orientation

New Student Orientation actual revenues total \$92,000 or 17 percent as compared to the annual budgeted revenues of \$551,000. New Student Orientation revenues are cyclical. Most of the confirmation fee revenues are received during the months of January to June. Fee receipts based upon enrollment projections change as the class matriculates. Current expectations are that projected revenues will fall short of budget. If by fiscal year end there is a deficit, it will be fully offset by New Student Orientation carryover from fiscal year ended June 30, 2019.

Payroll and fringes total \$95,000 or 39 percent as compared to the annual budget of \$242,000.

Operating expenditures total \$132,000 or 29 percent as compared to the annual budget of \$452,000. The principal operating expenditures include New Roo Weekend (42 percent) and student assistants (31 percent). Current expectations are that expenditures will remain at or below budget. Expenditures will continue to be closely monitored and managed throughout the course of the year.

English Language Institute

English Language Institute actual revenues total \$95,000 or 29 percent as compared to the annual budgeted revenues of \$325,000. Current expectations are that budgeted revenues will not be achieved.

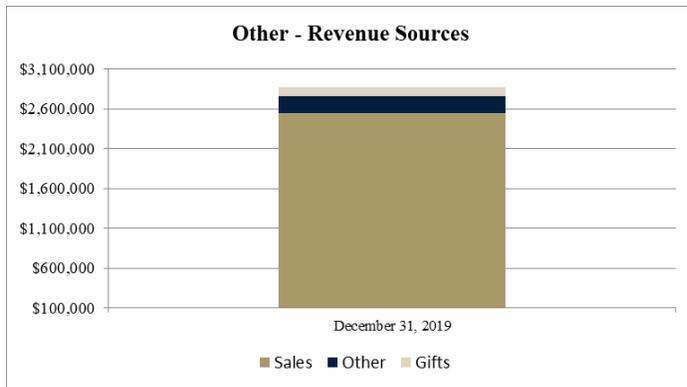
Payroll and fringes total \$119,000 or 44 percent as compared to the annual budget of \$270,000.

Operating expenditures total \$6,200 or 78 percent as compared to the annual budget of \$8,000. The principal operating expenditures include student aid (46 percent) and supplies and services (31 percent). Current expectations are that expenditures will remain at or exceed budget. Expenditures will continue to be closely monitored and managed throughout the course of the year. If by fiscal year end there is a deficit, it will fully be offset by English Language Institute carryover from fiscal year ended June 30, 2019.

**The University of Akron
Akron and Wayne Departmental Sales and Services Funds Combined
Narrative of FY20 Budget and Actual Results for the six months ended December 31, 2019**

Other

The Other departmental sales and services actual revenues total \$2.9 million or 54 percent as compared to the annual budgeted revenues of \$5.3 million. The principal revenues are generated from roughly 70 activities including Printing Services (15 percent), University Credit Card Program (nine percent), College of Business Administration Executive Education (seven percent), and Law Enforcement Training Center (seven percent).



Payroll and fringes total \$1.3 million or 61 percent as compared to the annual budget of \$2.1 million.

Operating expenditures total \$1.9 million or 89 percent as compared to the annual budget of \$2.1 million. The primary operating expenditures are supplies and services (82 percent). Current expectations are that individual units will manage to ensure

expenditures are limited to revenues.

Capital expenditures total \$17,000 compared to the annual budget of \$10,000. Primary capital expenditures are related to a middle-ear analyzer for the Hearing Aid Dispensary and the purchase and servicing of equipment related to Polymer testing.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$259,000 Transfers-In – Encumbrances represents those types of commitments.

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Acceptance of the Financial Report for the Six Months Ended December 31, 2019

BE IT RESOLVED, That the recommendation presented by the Finance & Administration Committee on February 12, 2020, accepting the Financial Report for the Six Months Ended December 31, 2019, be approved.

M. Celeste Cook, Secretary
Board of Trustees

FINANCE & ADMINISTRATION COMMITTEE

TAB 4

PROCUREMENTS FOR MORE THAN \$500,000



DATE: January 27, 2020

TO: Nathan J. Mortimer, CPA
Vice President of Operations

FROM: Luba Cramer 
Director of Purchasing

SUBJECT: Procurements Exceeding \$500,000 for Board of Trustees Approval

As requested of me, I provide to you the following procurements, which exceed \$500,000 for Board of Trustees consideration and approval at its meeting on February 12, 2020.

1. Crouse/Ayer Hall Consolidation (State Capital Funds)

The Request for Qualifications (RFQ) process for Construction Manager at Risk initiated during December 2018 led to the selection of Donley's, Inc. as the project's construction manager. The project planning and design is well underway; therefore, an initial GMP Amendment is needed to prepare the swing space commencing this spring, with a second GMP Amendment to follow so construction may begin this summer to meet the July 2022 occupancy goal.

An award to Donley's is recommended by the Office of Capital Planning and Facilities Management and the Department of Purchasing. Should the Board approve the transaction, the vendor awards will occur once the Controlling Board approves them and General Counsel completes its reviews for legal form and sufficiency.

The GMP Amendments keep the total project costs at \$23,000,000 which also includes furniture, fixtures, and equipment and the architect fees. As you know, the architect fees in the amount of \$1,533,900 were approved by the Board of Trustees during its April 10, 2019 meeting.

I recommend that GMP Amendments be awarded to Donley's in the amount of up to \$19,750,000 and request your approval and that of the Board of Trustees at its meeting on February 12, 2020.

2. Managed Voiceover Internet Protocol (VoIP) Solution (General Fund)

The Department of Information Technology Services (ITS) is proposing an award to Continuant, Inc. for support, service, and equipment for a Managed Voiceover Internet Protocol (VoIP) unified communications solution for five years. The total expenditure for the five years approximates \$3,050,000.

A Request for Proposal (RFP) was issued during July 2019 and 14 bids were received of which six firms were shortlisted across differing technology offerings. The 14 responders were:

Vendors	
ActivEnterprise	First Communications
Ahead in the Cloud	Granite
AT&T	Logicalis
Business Comm Specialists	NACR
CBTS	OneTel
CDW-G	RingCentral
Continuant	Warwick

Five of the shortlisted vendors responded to a follow-up RFP. The five responders with total five year cost follows:

Vendor	Proposal
Continuant, Inc.	\$3,050,280
Ahead in the Cloud	\$3,193,017
AT&T	\$4,248,913
CBTS	\$5,300,512
First Communications	\$7,781,079

An award to Continuant, Inc. is recommended by the Department of Information Technology and the Department of Purchasing as its bid is deemed the lowest responsible bid. Should the Board of Trustees approve this recommendation, the vendor award will occur once the Office of General Counsel completes its review for legal form and sufficiency.

Continuant, Inc. will provide the services to migrate from our legacy, on-premise public branch exchange (PBX) to a cloud-hosted and managed VoIP service. This migration will improve the quality, functionality, and accessibility for phone calls, voicemails and other communication protocols such as messaging and web conferencing. These managed services will leverage and utilize software and cloud services licensed under the University's existing Microsoft agreement. Over the five years, the VoIP migration is estimated to save the University approximately \$1,100,000 compared to current spend.

I recommend that an award be made to Continuant, Inc. for \$3,050,280, or approximately \$610,000 annually for five years and request your approval and that of the Board of Trustees at its meeting on February 12, 2020.

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Acceptance of Procurements for More Than \$500,000

BE IT RESOLVED, that the following recommendations presented by the Finance & Administration Committee on February 12, 2020 be approved:

Award to Donley's, Inc. GMP Amendments in the amount of up to \$19,750,000.

Award to Continuant, Inc. a contract for support, service, and equipment for a Managed Voiceover Internet Protocol (VoIP) unified communications solution for five years, in the approximate amount of \$3,050,000 for those five years.

M. Celeste Cook, Secretary
Board of Trustees

February 12, 2020

FINANCE & ADMINISTRATION COMMITTEE

TAB 5

**DONATION OF FORMER RADIATOR RICH
PROPERTY**



DATE: December 6, 2019

TO: Nathan J. Mortimer, CPA
Vice President of Operations

FROM: Misty M. Villers, CPA *M. Villers*
Assistant to the VP/Fiscal Officer, CPFM

SUBJECT: Donation of the Former Radiator Rich Property

As requested of me, I provide to you the following resolution for consideration and approval by the Board of Trustees at its February 12, 2020 meeting. The resolution accepts from the Summit County Land Bank the former Radiator Rich property as a donation to the University.

Capital Planning and Facilities Management

Akron, OH 44325-0405
330-972-8316 · 330-972-5838 Fax

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Pertaining to the Donation of Certain Real Property
Located at 220 E. Mill Street (former Radiator Rich) from the Summit County Land Bank

WHEREAS, The City of Akron, The University of Akron Foundation, and the Summit County Land Reutilization Corporation (Summit County Land Bank) collaborated to purchase, abate, raze, and green space the property located at 220 E. Mill Street (Property), commonly known as the Radiator Rich property; and

WHEREAS, The Property is located within the footprint of The University of Akron's (University) Campus; and

WHEREAS, The Summit County Land Bank has taken title to the Property and abated, razed, and green spaced the Property; and

WHEREAS, The City of Akron, The University of Akron Foundation, and the Summit County Land Bank desire for the Property to be donated to the University and for it to be titled to the Board of Trustees of The University of Akron; and

WHEREAS, The University has submitted and received approval from the State Controlling Board of Ohio to take receipt of the Property from the Summit County Land Bank; Now, Therefore,

BE IT RESOLVED, That the University's Administration is authorized to execute the necessary contract and other documents to accept the donation of the Property and to transfer title to the University, subject to review and approval by the Office of General Counsel.

M. Celeste Cook, Secretary
Board of Trustees

FINANCE & ADMINISTRATION COMMITTEE

TAB 6

**SUMMIT COUNTY NATURAL DISASTER
HAZARD MITIGATION PLAN PARTICIPATION**



DATE: January 27, 2020

TO: Nathan J. Mortimer, CPA
Vice President of Operations

FROM: Eric Green 
Director Environmental and Occupational Health and Safety

SUBJECT: **Summit County Natural Disaster Hazard Mitigation Plan**

The County of Summit in concert with all 31 political subdivisions within the County developed a Natural Disaster Hazard Mitigation Plan (Plan). The University, Summit County Metro Parks, and the Richfield Joint Recreational District were included in the conversations and meetings and each is represented within the Plan. The 5-year Plan was approved by the Summit County Emergency Management Agency prior to the Plan's submission to FEMA.

The University's involvement was led by my office and our theme revolved around increasing campus tornado preparedness. The University's involvement in the Plan does not obligate it to expend resources on mitigation activities, but its inclusion does make the University first-priority eligible for federal mitigation funding should it become available. Also, the University's ability to participate in federal mitigation funding is not limited to just that single theme.

The Summit County Emergency Management Agency asked for the governing board of each participating entity to formally acknowledge its willingness to be included within the Plan. As such, I seek the Board of Trustees consideration and approval on the accompanying resolution, which was reviewed by General Counsel's Office, at its meeting on February 12, 2020.

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Pertaining to the Summit County Natural Disaster Hazard Mitigation Plan Participation

WHEREAS, the Federal Emergency Management Agency ("FEMA") has established rules and regulations under 44 CFR part 201.6, as authorized by the Disaster Mitigation Act of 2000, requiring that local governments have an approved mitigation plan ("Plan") in order to receive Hazard Mitigation Grant Program ("HMGP") funding; and

WHEREAS, the Summit County Emergency Management Agency ("SCEMA") is responsible for updating the Plan every five years, and that update was completed during 2019; and

WHEREAS, after the update by SCEMA, the updated Plan was reviewed by local agencies and was ultimately approved by the Summit County Emergency Management Executive Committee; and

WHEREAS, the updated Plan has been approved by the Ohio Emergency Management Agency ("OEMA") and FEMA; and

WHEREAS, this Board finds and determines that, based on the recommendation of the Department of Environmental and Occupational Health and Safety, it is prudent and in the best interest of The University of Akron to approve and adopt the University's involvement in the Plan; Now, Therefore,

BE IT RESOLVED, by The University of Akron's Board of Trustees that, based on the recommendation of the Department of Environmental and Occupational Health and Safety, The University of Akron hereby approves and adopts the University's involvement in the five-year Summit County Hazard Mitigation Plan, which is on file in the Department of Environmental and Occupational Health and Safety.

M. Celeste Cook, Secretary
Board of Trustees

FINANCE & ADMINISTRATION COMMITTEE

TAB 7

GIFTS



DATE: January 27, 2020

TO: Kimberly M. Cole
Vice President, Advancement
Executive Director, The University of Akron Foundation

FROM: Terrie L. Sampson 
Director, Development Stewardship

SUBJECT: Gift attainment for Fiscal Year 2020 (July 1 – December 31, 2019)

Attached are gift attainment charts for fiscal year 2020. **Attachment A** details giving through cash, pledges due, bequests received, as well as gifts-in-kind from University of Akron constituents for the first six months of the current fiscal year July 1, 2019 to December 31, 2019.

Of note:

- Total attainment from July 1, 2019 to December 31, 2019 is \$17,077,687.
- New donors to The University of Akron provided \$1,046,421 in gifts and gifts-in-kind in the first six months of fiscal year 2020.
- From July 1 to December 31, 2019, a total of \$5,543,290 was received in support of scholarships from all University of Akron consistencies.

With your approval, I request submission of this report to the Board of Trustees for approval at its February 12, 2020 meeting.

Department of Development
Akron, Ohio 44325-2603
330-972-7238 (Office) 330-972-3800 (Fax)

DEPARTMENT OF DEVELOPMENT
 FY 2020 Attainment
 July 1, 2019 through December 31, 2019

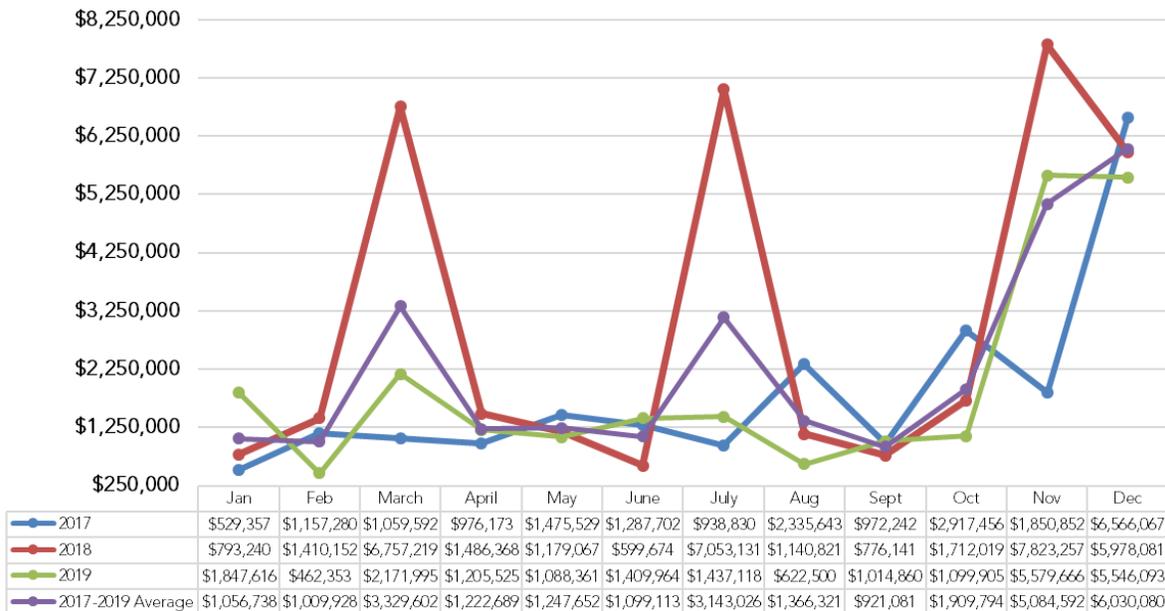
**The University of Akron and The University of Akron Foundation
 Gifts and Pledges
 July 1 - December 31 | FY2018 - FY2020**



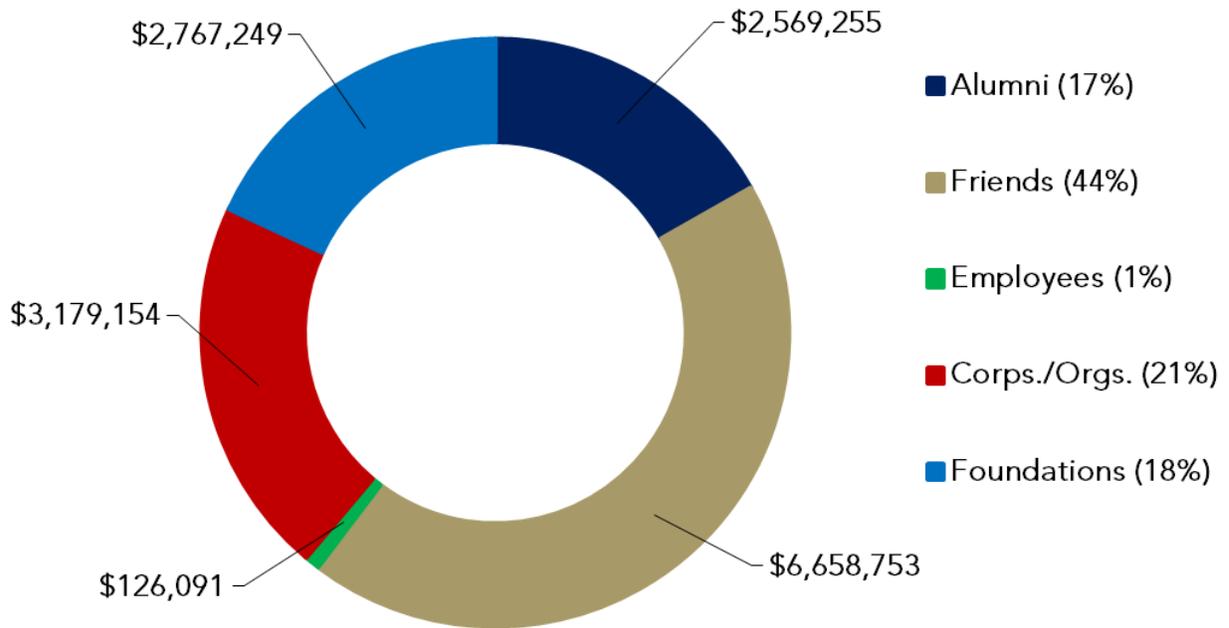
	2017-18	2018-19	2019-20
■ Gifts-in-Kind - all others	\$61,934	\$12,774	\$520,835
■ Gifts-in-Kind - corporate*	\$130,169	\$83,285	\$29,501
■ Bequests received	\$2,286,093	\$12,841,490	\$5,568,014
■ Pledges due	\$37,050	\$267,656	\$1,777,186
■ Cash	\$12,425,374	\$11,554,336	\$9,182,152

*Does not include gifts-in-kind from Siemens, SAP and Synopsis

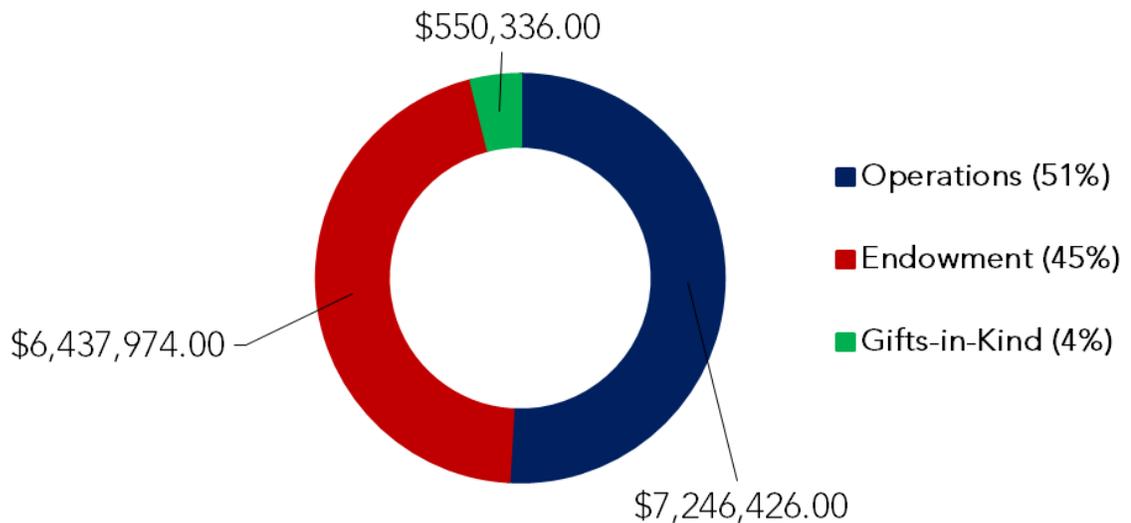
**The University of Akron and The University of Akron Foundation
 Monthly Trend Report - Giving
 Calendar Years 2017 - 2019**



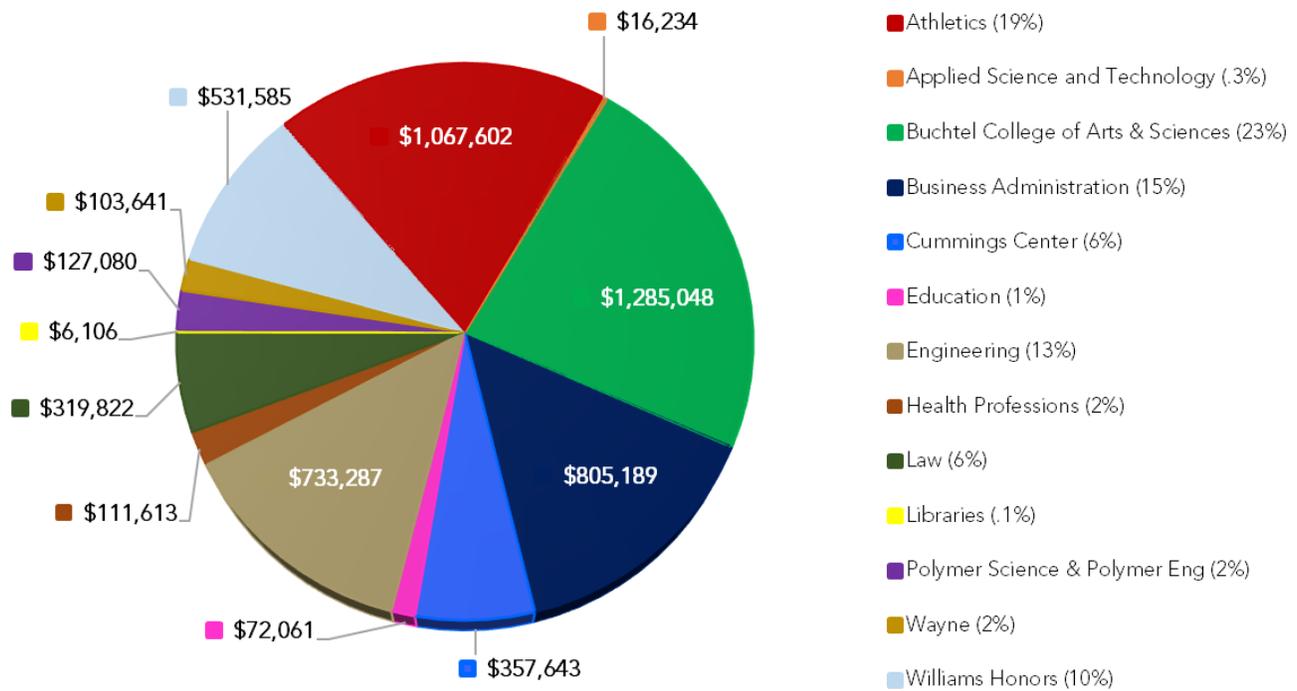
The University of Akron and The University of Akron Foundation
 Giving by Constituent Type
 July 1 - December 31, 2019 | FY 2020



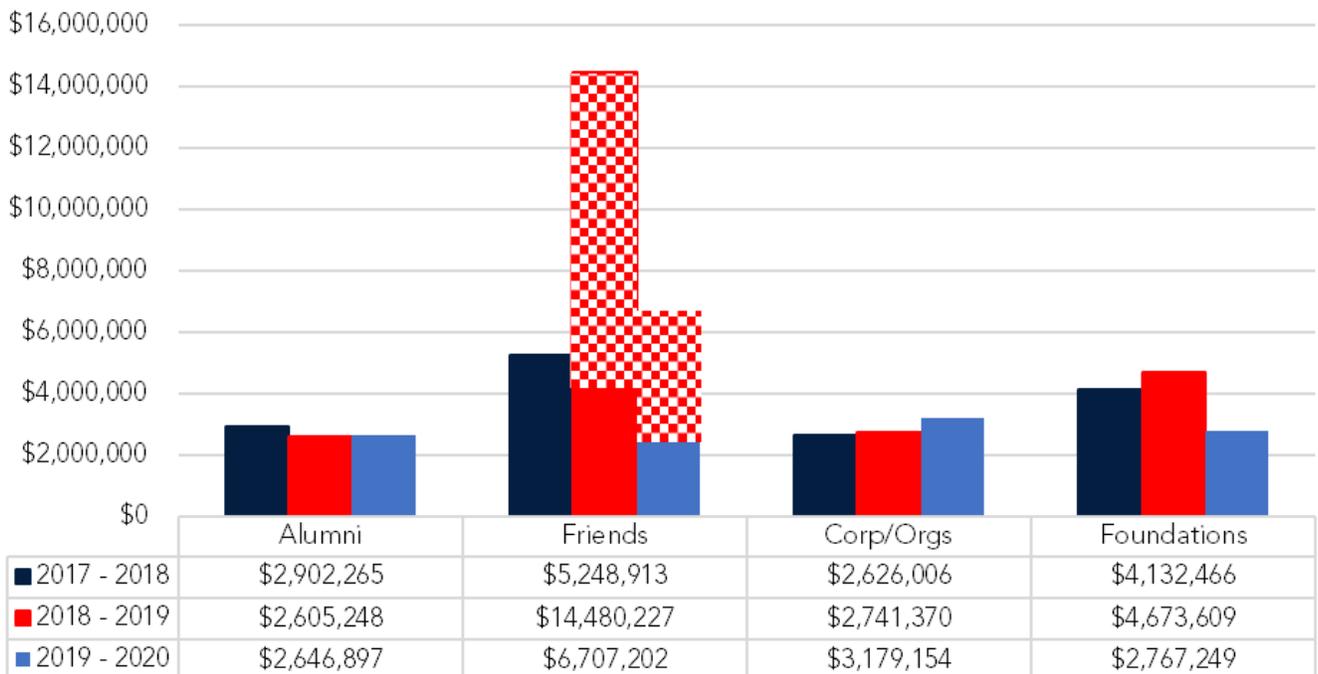
The University of Akron and The University of Akron Foundation
 Gifts by Classification Type
 July 1 - December 31, 2019 | FY 2020



The University of Akron and The University of Akron Foundation
 Gifts (no pledges) by Academic Area
 July 1 - December 31, 2019 | FY 2020

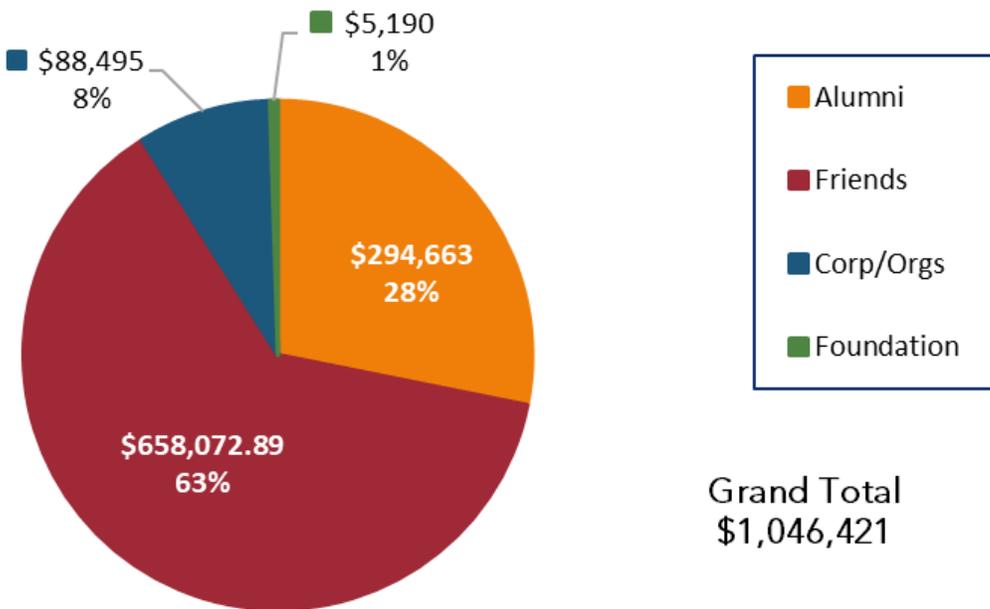


The University of Akron and The University of Akron Foundation
 Gifts by Constituent Type
 July 1 - December 31 | FY 2018 - FY 2020



☒ Distributions from Jean Hower Taber estate

The University of Akron and The University of Akron Foundation
Total Giving by New Donors
July 1 - December 31, 2019 | FY 2020



Includes gifts-in-kind

THE UNIVERSITY OF AKRON

RESOLUTION 2- - 20

Acceptance of Gift Income Report for July through December 2019

BE IT RESOLVED, That the recommendation of the Finance & Administration Committee on February 12, 2020, pertaining to acceptance of the Gift Income Report for July through December 2019, be approved.

M. Celeste Cook, Secretary
Board of Trustees

FINANCE & ADMINISTRATION COMMITTEE

TAB 8

PURCHASES \$25,000 TO \$500,000 REPORT



DATE: January 27, 2020

TO: Nathan J. Mortimer, CPA
Vice President of Operations

FROM: Luba Cramer 
Interim Director of Purchasing

SUBJECT: Board Informational Report: Purchases Between \$25,000 and \$500,000

The following purchases, all of which were entered into following University policy, were made subsequent to the last meeting of the Board of Trustees.

The accompanying Reports for November and December 2019 are submitted for the Board's information.

Department of Purchasing
Akron, OH 44325-9001
330-972-5965 Office · 330-972-5564 Fax

The University of Akron
Purchases Between \$25,000 and \$500,000
November 2019
Informational Report

FUND	VENDOR NAME	P.O. No. or Pcard	AMOUNT	COMMENTS
General	The Lewer Agency	100000	\$ 284,901	International Student Health Insurance for Fall 2019
	Gartner Inc.	100005	132,100	Research and Advisory Services for Information Technology
	Witt/Kieffer Inc.	99769	112,575	Search Services for EVP and Provost
	Vigor Tech USA LLC	99787	50,300	Nitrogen Atmosphere Gloveboxes for Polymer Science
		Subtotal	\$ 579,876	
Auxiliary	Higher One Payments Inc.	100097	\$ 121,503	Cashiering, E-Bill, E-Market, and Payment Plan Software Renewal
	Bob McCloskey Agency LLC	100018	102,545	Athletic Basic Accident Insurance Renewal for FY20
		Subtotal	\$ 224,048	
Restricted	Center for Marketing & Opinion	100115	\$ 55,750	2019 Survey Research Project
Plant	Feghali Brothers LLC	100032	\$ 72,600	Equipment Installation in Student Union
	TriMark SS Kemp	99802	55,413	Equipment in Student Union
		Subtotal	\$ 128,013	
		Total	\$ 987,687	

Note 1: As prescribed by Board Rule, this Report reflects all goods and services exceeding \$25,000 and \$50,000, respectively.

**The University of Akron
Purchases Between \$25,000 and \$500,000
December 2019
Informational Report**

FUND	VENDOR NAME	P.O. No. or Pcard	AMOUNT	COMMENTS
General	Workforce Software LLC	100275	\$ 166,950	Workforce Time & Attendance Renewal
	Continuant Inc.	100176	91,428	Maintenance for Avaya Phone System Renewal
	Elsevier Inc.	100281	62,929	Digital Commons Subscription Renewal
	Laketec Communications Inc.	100160	50,573	Aruba Enterprise Hardware
	Barnes & Noble College Booksellers Inc.	100247	34,400	Promotional Program for Recruitment (Gift Cards for Admitted Students)
	Shimadzu Scientific Instruments Inc.	100135	32,563	Shimadzu Binary UHPLC Equipment
	Becton Dickinson and Company	100096	23,220	Accuri C6 Cytometer for Chemistry Research
	Subtotal		\$ 462,063	
Plant	Donley's Inc.	99881	\$ 84,244	Professional and Construction Services for Crouse/Ayer Hall Consolidation
Grant	The University of Akron Research Foundation	100161	\$ 70,470	Grant Management Service for UA HIEI Project
Restricted	Becton Dickinson and Company	100096	\$ 20,000	Accuri C6 Cytometer for Chemistry Research
	Total		\$ 636,777	

Note 1: As prescribed by Board Rule, this Report reflects all goods and services exceeding \$25,000 and \$50,000, respectively.

Note 2: The PO for Becton Dickinson and Company, PO 100096 totaled \$43,220 with portions charged to the General Fund and a Restricted Funds in the amounts of \$23,220 and \$20,000, respectively.

FINANCE & ADMINISTRATION COMMITTEE

TAB 9

CAPITAL PROJECTS REPORT



INTEROFFICE CORRESPONDENCE
Capital Planning and Facilities Management
EXT - 8316 **FAX - 5838**

TO: Nathan J. Mortimer, CPA
Vice President of Operations

FROM: Misty M. Villers, CPA *M. Villers*
Assistant to the VP/Fiscal Officer, CPFM

DATE: January 13, 2020

SUBJECT: Capital Planning and Facilities Management: Informational Report for the Board of Trustees as of December 31, 2019.

Accompanying please find the following sections for the Capital Planning & Facilities Management report:

- A. Status of Projects \$100,000 or larger
- B. Change Orders
- C. Photos of Select Projects

Project Deliver Methods:

- General Contracting (GC) – A design-bid-build process in which the owner selects an Architect/Engineer (A/E) to fully document the project criteria and design prior to bidding. The lowest responsive and responsible GC (single prime) is awarded the contract. The owner holds a single contract with the GC.
- Multiple Prime Contracting – A design-bid-build process in which the owner selects an A/E to fully document the project criteria and design prior to bidding. Multiple packages are separately bid and awarded to the lowest responsive and responsible prime contractors. The owner holds all prime contracts and is responsible for coordination during construction.
- Design/Build (DB) – A single entity is hired through a best value selection process to deliver a complete project. The owner's criteria and design intent is documented by a separate criteria architect. The design is completed by the DB entity and a guaranteed maximum price is provided to the owner prior to bidding. The DB entity bids to prequalified subcontractors and holds all subcontracts for construction.
- Construction Manager at Risk (CMR) – A contractor is hired through a best value selection process during the design phase. The owner's criteria and full design is documented by a separate A/E. CMR provides a guaranteed maximum price to the owner prior to bidding. The CMR bids to prequalified subcontractors and holds all subcontracts for construction.

SECTION

A

**Status of Projects
\$100,000 or larger**

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
ASEC Vivarium Air Handler Replacement (Design/Build) (BOT Approval: 12/11/19)	\$1,200,000 State Capital Funds		Replace vivarium air handler. <u>Construction schedule: TBD</u>		Synergy, LLC selected as Design-Build Contractor. Contract development underway.
Baseball Field Renovation (General Contracting)	\$1,400,000 Donations The Foundation loaned \$1 million to the University via a line of credit to round out phase one and to access for further phases as pledges are identified. The line of credit was accessed net \$500,000 to date.		Sitework including drainage and installation of artificial turf.		Except for final site restoration, phase I complete and close out in progress. Future phases for bleachers and scoreboard are being planned.
Field House Turf Replacement (General Contracting) (BOT Approval: 06/12/19)	\$273,200 The University of Akron Foundation		Replace fieldhouse turf.		Closeout in progress.
Bierce Library Renovations (General Contracting)	\$850,000 State Capital Funds		Renovate existing restrooms and associated infrastructure. <u>Construction schedule: TBD.</u>		Domokur Architects selected for professional design services.
Buckingham Building Renovations (General Contracting) (BOT Approval: 12/11/19)	\$1,800,000 State Capital Funds		Upgrade HVAC system and fire alarm. Select interior renovations to include relocation of Academic Achievement Programs from Ayer Hall. <u>Construction schedule: 01/2020 - 07/2020.</u>		Construction 0% complete.
CBA Addition (CMR) (BOT Approval: 04/18/18)	\$4,551,000 Donations 900,000 Local <u>\$5,451,000</u> Total Donations include firm pledges in the amount of \$80,000		12,000 sf addition with classrooms, offices and learning commons and 2,300 sf renovations in existing CBA building.		Closeout in progress.
Crouse/Ayer Hall Consolidation (CMR) (BOT Approval: 04/10/19)	\$22,660,000 State 340,000 Local <u>\$23,000,000</u> Total (\$22.66M State Capital Funds)		Rehabilitate/addition to Crouse Hall. Abate and raze Ayer Hall. Green space portion of existing Ayer Hall footprint. <u>Construction schedule: 08/2020 - 07/2022.</u>		Design in progress. CMR contract in progress.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

-  Project over budget or delayed.
-  Project within budget and on schedule.
-  Project substantially complete and/or closeout underway.

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
Elevator Upgrades (General Contracting) (BOT Approval: 12/05/18)	\$1,500,000 State Capital Funds		Upgrade (2) elevators in Bierce Library, (1) in Kolbe Hall, and (1) in Auburn Science Engineering Center.		Closeout in progress.
Energy Center Boiler Controls (General Contracting)	\$320,000 Local Funds		Replace HTHW boiler controls at Energy Center. <u>Construction schedule: TBD</u>		Specifications review in progress.
Gallucci Residence Hall Abatement, Razing, and Green Space (Multiple Prime Contracting) (BOT Approval for abatement 02/13/19 & razing and green space 04/10/19)	\$1,700,000 State <u>300,000</u> Local <u>\$2,000,000</u> Total (\$1.7M State Capital Funds)		Abate and raze structure. Site restoration to create green space. <u>Construction schedule: 03/2019 - 05/2020.</u>		Greenspace to be completed spring 2020.
Infrastructure Improvements - Electrical (General Contracting) (BOT Approval: 10/09/19)	\$1,400,000 State Capital Funds		Campus electrical improvements. <u>Construction schedule: 11/2019 - 10/2020.</u>		Construction 10% complete.
Infrastructure Improvements - Vaults (General Contracting) (BOT Approval: 08/14/19)	\$1,400,000 State Capital Funds		Rework Computer Center (CC) vault and replace Martin Fountain (MF) vault. <u>Construction schedule: 10/2019 - 08/2020.</u>		CC vault complete. MF vault Spring 2020.
IT Cabling and Network Switches (Design/Build) (BOT Approval: 06/12/17 & 02/13/19)	\$6,564,000 State Capital Funds		Phase I: network edge access equipment and two-way radio system from analog to digital. Phase II: Upgrade cabling/wiring network connectivity in numerous buildings. <u>Schedule Phase II: 09/2019 - 06/2020.</u>		Phase II testing 85% complete and construction 25% complete.
Kolbe Hall Chiller Replacement (General Contracting)	\$185,000 State Capital Funds		Replace roof top chiller. <u>Construction schedule: 11/2019 - 04/2020.</u>		Construction 30% complete.

Note: For purposes of this section,
local funds represent general fund
resources including IDC and start ups
plus bond proceeds and auxiliaries, etc.

- Project over budget or delayed.
- Project within budget and on schedule.
- Project substantially complete and/or closeout underway.

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
Martin Center Boutique Hotel (Private Developer)	\$14,000,000 Estimate Private Developer		Convert Martin Center into a Boutique Hotel. <u>Construction schedule: 10/2019 - 03/2021.</u>		Developer design in progress. Historical tax credits approved. Developer sought an extension until January 31, 2020 to assemble remaining funds.
Medina Lab Renovation (General Contracting) (BOT Approval: 08/14/19)	\$434,000 State 413,000 Local <u>\$847,000</u> Total (\$434K State Capital Funds)		Renovate existing surgical technology lab to support biology, chemistry, and human anatomy/physiology. <u>Construction schedule: 08/2019 - 01/2020.</u>		Construction is 85% complete.
Roadway Building Air Handler Replacement (General Contracting)	\$200,000 Local Funds		Replace (3) air handler units serving the basement and first floor of Roadway Building. <u>Construction schedule: 01/2020 - 04/2020.</u>		Bids due 01/2020.
Roof Replacements (General Contracting) (BOT Approval: 02/13/19)	\$1,100,000 State Capital Funds		Roof replacements/repairs to Carroll and Forge Street substations, Guzzetta Hall, Mary Gladwin Hall, and Computer Center.		Closeout in progress.
Sand Filtering System (General Contracting)	\$120,000 Local Funds		Install (2) closed loop pump & filter packages for chilled water storage tank. <u>Construction schedule: 11/2019 - 12/2019 and updated 06/2020.</u>		Permit review.
Student Union Dishwasher Replacement	\$140,000 Local Funds		Replace dishwasher in Jean Hower Taber Student Union Catering Kitchen. <u>Construction schedule: 12/2019 - 01/2020.</u>		Construction 30% complete.
Sumner Street Bridge Replacement (General Contracting) (BOT Approval: 04/10/19)	\$1,400,000 State Capital Funds		Replace Sumner Street Bridge.		Closeout in progress.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

- Project over budget or delayed.
- Project within budget and on schedule.
- Project substantially complete and/or closeout underway.

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
West Campus Parking Deck Repairs (General Contracting) (BOT Approval: 06/12/19)	\$1,600,000 Local Funds		Repairs to the West Campus Parking Deck.		Closeout in progress.
Whitby Hall Air Handler and Roof Replacement (Design/Build) (BOT Approval: 02/13/19)	\$1,370,000 State Capital Funds		Replace air handler and roof. <u>Construction schedule: 12/2019 - 08/2020.</u>		GMP for construction complete.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

-  Project over budget or delayed.
-  Project within budget and on schedule.
-  Project substantially complete and/or closeout underway.

SECTION

B

Change Orders

CHANGE ORDER'S PROCESSED FROM NOVEMBER 1, 2019 THROUGH DECEMBER 31, 2019CBA ADDITION

030-01	Add low voltage cabling for access controls	\$4,915
031-01	Connect elevator card reader	3,713
032-01	Change interior and exterior signage	13,778
033-01	Enlarge second floor egress landing area per Fire Marshal request	12,909
034-01	Deduct unused allowance for landscaping irrigation and statue	(12,417)
035-01	Relocate paper towel dispensers	834
036-01	Install MIC cables in various locations	1,508
037-01	Install CAT 6 cable in Lobby	933
		<hr/>
		\$26,174

GALLUCCI RESIDENCE HALL ABATEMENT, RAZING AND GREEN SPACE

005-01	Deduct to reimburse for Engineer's additional work	(\$1,050)
006-01	Deduct to reimburse for Engineer's additional work	(3,308)
007-01	Deduct to reimburse for Engineer's additional work	(5,915)
008-01	Deduct to reimburse for Engineer's additional work	(4,480)
009-01	Install sidewalk and curb	4,741
010-01	Deduct unused allowance for asbestos abatement	(31,197)
		<hr/>
		(\$41,208)

INFRASTRUCTURE IMPROVEMENTS - VAULTS

001-01	Asbestos abatement on existing pipe	<hr/>
		\$22,172

ROOF REPLACEMENTS

003-01	Remove existing roofing from/around buried steel plates on (2) lower recital hall roofs and 28 additional days for unexpected delays (weather and manufacture)	<hr/>
		\$42,445
		<hr/>
		\$49,583

SECTION

C

Photos of Select Projects

ASEC Vivarium Air Handler Replacement



Baseball Field Renovation



Bierce Library Renovations



Buckingham Building Renovations



Crouse/Ayer Hall Consolidation



Elevator Upgrades - Bierce



Elevator Upgrades – Auburn Science and Engineering Center



Gallucci Residence Hall Abatement, Razing, and Green Space



Gallucci Residence Hall Abatement, Razing, and Green Space



Infrastructure Improvements - Electrical



Infrastructure Improvements – Computer Center Vault



Infrastructure Improvements – Martin Fountain Vault



IT Cabling and Network Switches



Kolbe Hall Chiller Replacement



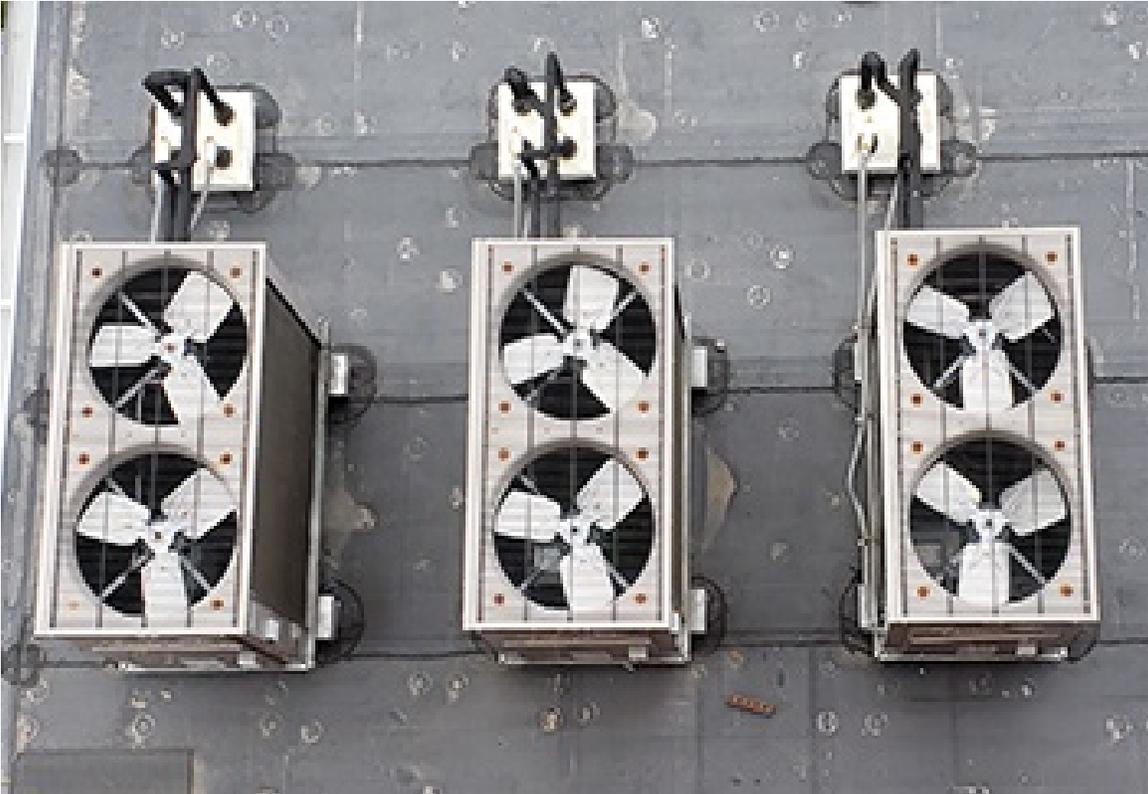
Medina Lab Renovation



Medina Lab Renovation



Roadway Building Air Handler Replacement



Student Union Dishwasher Replacement



Sumner Street Bridge Replacement



Whitby Hall Air Handler and Roof Replacement



FINANCE & ADMINISTRATION COMMITTEE

TAB 10

INFORMATION TECHNOLOGY REPORT



DATE: January 27, 2020

TO: Nathan J. Mortimer, CPA
Vice President of Operations

FROM: John Corby 
Chief Information Officer

SUBJECT: ITS Informational Report for the Board of Trustees

As requested of me, I provide the accompanying report of the IT Projects and Activities for the Board of Trustees information at its February 12, 2020 meeting. The accompanying report provides a Status of Projects and Activities.

Information Technology Services

Informational Report for the Board of Trustees

February 12, 2020

Prepared effective December 31, 2019



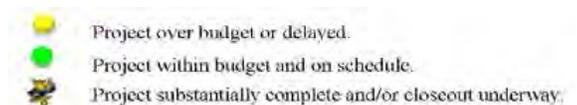
PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION		STATUS
APPLICATION SERVICES					
Advising Notes Migration	None		Migrate most GradesFirst users to existing technology including PeopleSoft Campus Solutions Advising along with Oracle Analytics. Migration allows for the reduction in licensing for GradesFirst providing an annual savings approximating \$80,000. <u>Schedule: 05/2019 – 12/2019 updated to 01/2020.</u>		Project activities 95% complete.
Business Intelligence and Analytics Initiatives	\$190,000 Local Funds		Two initiatives to migrate and enhance business intelligence and analytics solutions to facilitate the University's growing needs using Oracle Analytics. Project 1: Migrate legacy Zipreports. Project 2: Implement predictive analytics related to student success. <u>Project 1: 08/2017 – 04/2020.</u> <u>Project 2: 07/2018 – 12/2019.</u>		Project 1 activities 65% complete. Project 2 all project activities and closeout complete. The analytics initially created will continue to be refined as defined by new requirements.
Cloud Enterprise Resource Planning (ERP) System Investigation	None		Investigate migration from the Oracle-PeopleSoft and supporting third-party systems to a cloud-based enterprise resource planning (ERP) system to better manage and automate the University's financial, human resource, and student administration functions, provide an improved user experience for employees, students and faculty with enhanced security features and capabilities. <u>Schedule: 10/2019 – 02/2020.</u>		Project activities 20% complete.
Curriculum Management and Catalog Implementation	\$359,000 Local Funds		Implement Leapfrog curriculum management and academic catalog system to support program and curriculum design and development to create more responsive learning opportunities for students. Phase 1: Setup basic academic catalog. Phase 2: Setup academic catalog. Phase 3: Setup new curriculum proposal system. Shutter legacy system. <u>Phase 3: 08/2018 - 12/2019.</u>		All project activities and closeout completed 12/2019.
LinkedIn Learning Implementation	\$34,000 Local Funds		Implement LinkedIn Learning for access to over 12,000 online professional development courses and content for use by all faculty, staff, and students. Evaluation of use will guide decision to replace the current online training provider; Hoonuit. <u>Schedule: 10/2019 – 07/2020</u>		Project activities started with campus-wide rollout being developed.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

- Project over budget or delayed.
- Project within budget and on schedule.
- Project substantially complete and/or closeout underway.

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS
CYBERSECURITY SERVICES				
Cloud-Based Security Information and Event Management System (SIEM) Implementation	\$200,000 Local Funds		Deploy Microsoft Azure Sentinel for security event logging and analysis which will help to detect and respond to security breaches and reduce the adverse impact of security events. <u>Schedule: 10/2019 – 12/2020.</u>	 Project activities 10% complete. Students from cybersecurity program being used to help with some tasks.
IT Business Continuity and Disaster Recovery Enhancements	\$48,000 Local Funds		Identify and prioritize key business systems and recovery time objectives. Evaluate options for providing disaster recovery and business continuity. Phase 1: Identify IT DR/BC priorities. Phase 2: Setup colocation facility at Wright State University. Phase 3: Test and refine DR/BC procedures. <u>Phase 3: 08/2019 - 04/2020.</u>	 Phase 1 and Phase 2 completed. Phase 3 activities 50% complete. Backup facility and services operational; completing setup and testing of business continuity measures.
Ohio Cyber Range Implementation	\$1,180,000 State Funds		Provide standup and integration support to the Ohio Cyber Range. Assist with procurement and installation of hardware and provide connectivity and configuration support for the new environment. <u>Schedule: 07/2019 - 02/2020.</u>	 Project activities 95% complete. Full integration pending network hardware installation at the University of Cincinnati.
Security Access Directory Implementation	None		Consolidate several customized identity and authentication services to a single service through existing licensing with Microsoft Azure Directory Services. This consolidation will provide greater agility, efficiency, and management of security access to systems and services. Phase 1: Identify and map services. Phase 2: Add new services. Phase 3: Migrate to new infrastructure and services from the legacy provider. <u>Phase 1: 10/2019 - 02/2020 updated to 04/2020.</u>	 Phase 1 activities 50% complete.
Two Factor Authentication	\$47,000 Local Funds		Provide capability for two factor authentication for all employees. This will provide an additional layer of protection to help prevent account compromises. Phase 1: Pilot deployment with IT staff. Phase 2: Rollout to staff within defined functional areas. Phase 3: Rollout to remaining staff. <u>Phase 1: 08/2019 - 01/2020.</u>	 Phase 1 activities 90% complete.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.



PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS
INFRASTRUCTURE SERVICES				
Campus Cable Upgrade	\$4,800,000 State Capital Funds		Upgrade network cabling in numerous buildings to modern specifications. Phase 1: Selection of Criteria Project Engineer; planning and estimation of upgrade efforts. Phase 2: Criteria Documents Production. Phase 3: Design Builder (DB) Selection. Phase 4: GMP negotiations. Phase 5: Construction. <u>Phase 5: 09/2019 - 06/2020.</u>	Phases 1 thru 4 completed. Phase 5 activities 25% complete.
Lorain County Community College Cloud ERP Migration	LCCC Funded		Migrate from a hosted Oracle-PeopleSoft platform maintained by University of Akron staff to Oracle cloud ERP system. This migration will eliminate the services and platform provided by UA and paid by LCCC. Phase 1: Cloud HCM migration. <u>Phase 1: 07/2018 - 01/2019.</u> Phase 2: Cloud Finance migration. <u>Phase 2: 02/2019 - 03/2020.</u> Phase 3: Cloud Student migration. <u>Phase 3: TBD.</u>	Phase 1 completed. Phase 2 90% complete.
Managed Voice over IP (VoIP) Service Migration	\$3,100,000 Local Funds The University expects the reoccurring and one-time costs to approximate \$3.1 million over 5 years which will replace existing spend approximating \$4.2 million over 5 years for dated technology.		Migrate from legacy on-premise Public Branch Exchange (PBX) to a cloud hosted and managed VoIP service. This migration will improve the quality of service for phone calls and voicemail, as well as control or even reduce costs. Phase 1: RFP, vendor selection and define implementation plan. Phase 2: Implement solution. <u>Phase 1: 06/2019 - 02/2020.</u>	Phase 1 activities 90% complete.
Wired Network Upgrade	\$1,650,000 Local <u>1,300,000 State</u> <u>\$2,950,000 Total</u> (\$1.3M State Capital Funds)		Redesign and replace campus wired network to increase performance, reliability and support of new technologies. Phase 1: Install new campus core alongside existing network. Phase 2: Install new wired access network. Phase 3: Migrate, cutover and cleanup; remove legacy equipment. <u>Phase 3: 10/2018 - 12/2019.</u>	All project activities and closeout completed 12/2019.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

- Project over budget or delayed.
- Project within budget and on schedule.
- Project substantially complete and/or closeout underway.

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS
USER TECHNOLOGY SERVICES				
Computer Refresh for Eligible Full-Time Contract Professionals, Staff, and Faculty	\$100,000 Local Funds		A reoccurring initiative to replace aged employee desk and laptop computers for eligible full-time employees. Primary desktop and laptop computers purchased more than four (4) years ago will be replaced with new equipment. The new equipment will provide more current technology, capabilities, and will feature stronger security standards. <u>Schedule: 11/2019 - 06/2020.</u>	 Project activities 20% complete.
Service Desk Enhancements	\$45,000 Local Funds		Effort consists of two initiatives which will enhance the end user experience related to the IT Service Desk. The first initiative is to upgrade the existing ticket management system providing self-service capability. The second initiative will leverage “chat bot” technology provided through existing Microsoft Azure licensing to automate answers to user questions. Project 1: Footprints upgrade. Project 2: Chatbot implementation. <u>Project 1: 01/2019 – 03/2020.</u> <u>Project 2: 07/2019 – 02/2020.</u>	 Project 1 activities 75% complete. Project 2 activities 90% complete.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

-  Project over budget or delayed.
-  Project within budget and on schedule.
-  Project substantially complete and/or closeout underway.

FINANCE & ADMINISTRATION COMMITTEE

TAB 11

ADVANCEMENT REPORT

DIVISION OF ADVANCEMENT

DEVELOPMENT

GIFTS

GRATEFUL NEUROLOGIST CREATES FUND TO HELP UNIVERSITY

Dr. Jacob Kitchener recently established the Jacob Kitchener Charitable Remainder Trust with the UA Foundation, and has directed his unrestricted gift to support the University.

Dr. Kitchener enrolled at UA in June 1994, in the combined B.S./M.D. program. He finished his undergraduate studies in 1996, then completed medical school at Northeast Ohio Medical University, formerly called NEOUCOM, in May 2000.

Dr. Kitchener is a practicing neurologist and is grateful for the education and the springboard for his career success that he received at UA.



Dr. Jacob Kitchener '94

1990 ALUMNI BOLSTER FINANCIAL PLANNING PROGRAM



Michelle '90 and John '90 Sturiale

John and Michelle Sturiale provided support to the Financial Planning Program in the College of Business Administration, which hosts the annual Diversitas financial knowledge symposium. Diversitas brings leaders in financial planning and wealth management together with career influencers and diversity and inclusion thought leaders. Their goal is to inspire university and high school students to explore the industry and profession.

John graduated from UA in 1990 with a Bachelor of Science in Finance. He is a senior vice president with Charles Schwab Investment Management, Inc., in San Francisco. Michelle is also a 1990 alumna and earned a Bachelor of Science in Nursing.

FACULTY MEMBER AND HUSBAND CREATE ENDOWED SCHOLARSHIP

The Miles-Thompson Memorial Endowed Scholarship was recently established by faculty member, Dr. Janet Thompson and her husband, Gerald. This new scholarship is for students attending The University of Akron Wayne College (Medina Campus).



Dr. Thompson has been a full-time UA faculty member for 25 years. Her dedication to education started at an early age, inspired by her parents, who were the first in both of their families to graduate from college. Janet's father, Harold Miles, graduated with a degree in engineering, specializing in bridge construction.

The scholarship will assist students pursuing the STEM areas, with preference given to nursing and engineering majors.

Gerald and Janet Thompson

VOGT SCHOLARSHIP IN MEMORY OF FATHER

Danni Vogt recently made a gift towards an endowed scholarship he is created in memory of his father, Robert Lee "Bob" Vogt. This scholarship will help students who emulate some of Bob's characteristics: athleticism, ambition, and passion for teaching math. He graduated from UA in 1953 and was a gifted athlete on UA's football, track and basketball teams.

EXPERIENTIAL LEARNING TRIP TO HAITI SPONSORED

A generous gift by Sally Miller recently gave a student the trip of a lifetime. Matt Waskey was able to participate in the Institute for Leadership Advancement's trip to Haiti, January 5-12, 2020. This was Matt's first experience outside of Ohio, his first plane ride, and he is extremely grateful for this opportunity.



UA student Matt Waskey takes a break with a furry friend while in Haiti with the Insitute for Leadership Advancement.

THE GAR FOUNDATION SUPPORTS LITERACY INITIATIVES



The GAR Foundation, one of the region's leading grant providers in education practices, joins The Center for Literacy in the LeBron James Family Foundation College of Education in support of Literacy Coaches, such as Center for Literacy's Rozlyn Grant (right) shown working with a teacher in an Akron Public pre-school.

Summit Education Initiative (SEI) adds

assessments and outcome metrics, and together with UA, GAR and Akron Public Schools, the team gives young students a life-long love of reading.

GAR
FOUNDATION

SESQUICENTENNIAL SCHOLARSHIPS AND THE LEBRON JAMES FAMILY FOUNDATION COLLEGE OF EDUCATION

Orlena “Klickie” Thornton recently contributed to the UA sesquicentennial scholarship program, intended to help students who have demonstrated need as well as potential to be successful. A portion of her gift also supports The Colonel Clark O. Thornton, Ph.D. Endowed Scholarship, created in 2017. This scholarship helps students in The LeBron James Family Foundation College of Education. Klickie turns 100 years old in May 2020.

THE GEORGE AND PHYLLIS M. CHELOVITZ ENDOWED SCHOLARSHIP

George and Phyllis Chelovitz made a gift to The George and Phyllis M. Chelovitz Endowed Scholarship benefiting students facing financial hardships as they complete their college degrees. George graduated from UA in 1974 as a first-generation college student.



GEDELIAN SCHOLARSHIP ASSISTS ACCOUNTING STUDENTS

Thomas and Anita Gedelian provided recent gifts towards the Thomas and Anita Gedelian Scholarship Fund in the George W. Daverio School of Accountancy.

Both are graduates of the College of Business Administration.

Thomas '77 and Anita Gedelian '05

BUSINESS STUDENTS BENEFIT FROM THE SMILEY FAMILY FOUNDATION

The Smiley Family Foundation is known regionally for its gifts to education with a special interest in students seeking business degrees. Recently, the Foundation increased its support to the College of Business Administration, funding scholarships at the Dean’s discretion.



ROMWEBER MEMORIAL FOUNDATION PROVIDES GIFT IN MEMORY OF BELOVED BUSINESS PROFESSOR



The Robert and Iotha Mae Romweber Memorial Foundation made a gift to the Dr. George E. Prough Endowed Scholarship.

The scholarship was created in memory of Dr. Prough, a marketing professor who passed away in 2012 at the age of 67.

Dr. George Prough

REBECCA SLAYMAN-GALLAGHER AND EVERETT GALLAGHER SUPPORT MULTIPLE INITIATIVES

Rebecca “Becky” Slayman-Gallagher and her husband, Everett, recently added support for a variety of UA initiatives including: a spring alumni event in New Albany for President Miller; The Everett and Rebecca Slayman-Gallagher Endowed Scholarship and a sesquicentennial scholarship fund.

Becky, a CBA graduate with a degree in accounting, is Director of Corporate Tax for Big Lots, Inc. Everett is an honorary UA alumnus and is a Senior Vice President and Treasurer of Abercrombie & Fitch Co.



**Becky Slayman-Gallagher '79
and Everett Gallagher**

ANONYMOUS DONOR HELPS ZIPASSIST

An anonymous donor recently made a generous gift to ZipAssist to support the Student Emergency Financial Assistance program (SEFA) and the Campus Cupboard. Since the beginning of fall semester, there have been more than 500 referrals to ZipAssist, either by or for students who are in need of emergency financial support, basic nutrition needs and personal health care items.

Ali Doehring, director of ZipAssist, met with the donor about how their gift could make an impact on the campus community.

She shared statistics such as:

- More than 200 students are served throughout the academic year
- The average amount that students are awarded is \$724
- The Campus Cupboard distributes approximately 1,500 items monthly
- The cost estimate to keep the Cupboards full each month is more that \$1,000

The benefactor also generously decided to support both the SEFA program and the Campus Cupboard. Their gift will benefit many students in need, as well as help furnish the four Campus Cupboard locations with new equipment, shelving and storage, and groceries.



THE DOROTHY HASSENFLUE STEIN SCHOLARSHIP ASSISTS MORE THAN 50 STUDENTS IN 2019-20

Dorothy Hassenflue Stein's legacy continues at The University of Akron through generous support from the Dorothy Hassenflue Stein Charitable Foundation.

A native of Akron, Dorothy spent a happy childhood growing up in her family's home on Merriman Road. Following her family's standard of conduct, she practiced giving back through her volunteer work, many years of teaching and her academic pursuits, receiving her master's degree in education from UA in 1928. Dorothy revered education so highly that today's students can realize their dreams through the scholarship bearing her name.

For more than 20 years, the Dorothy Hassenflue Stein Scholarship has benefitted students who have a demonstrated commitment to community service, financial need, and academic success.

Mrs. Stein's trusted advisor, UA alumnus George Farris '71, '72, '75, '81, administers the scholarship, which provided assistance to more than 50 students during the 2019-20 academic year.



PRESIDENT MILLER MEETS BLACK LEADERSHIP COUNCIL

The Alumni Association's Black Leadership Alumni Council (BLAC) hosted President Gary Miller for its 3rd meeting on November 13. President Miller provided an update on his



vision for the University and thoughts about increasing attention to the recruitment, retention, and graduation of students of color.

The president indicated that he looks forward to the council's involvement with these initiatives.

YOUNG ALUMNI SHARE WITH STUDENTS AT "5 UNDER 35" EVENT

The Alumni Association's annual "5 under 35" event was held on November 14 in the Jean Hower Taber Student Union. The event was hosted in conjunction with The University Ambassadors and featured five young alumni in a panel discussion. They were asked questions about their time as college students, their transition to work, things they would do differently and lessons learned.

The event was moderated by Willy Kollman, Assistant Vice President, Alumni Relations. The panelists featured were: Jillian Roth '16; Alex Shannon '15; Josh Thomas '17, '19; Elliot Geogidis '14, '19; and Dioswal Cook '14.



THE 2020 ZIPPY CALENDAR "SESQUICENTENNIAL EDITION" IS HERE!

The 2020 Zippy Calendar has hit the ground running with more than 200 copies sold. Launched in mid-December, the calendar features Zippy, everyone's favorite female mascot on campus and the community, as well as photos from her early years, as part of UA'S sesquicentennial celebration.

The calendar raises funds for student scholarships and is available for \$20.20 via the Alumni Association's website: uakron.edu/alumni-friends/.



NATIONAL ALUMNI BOARD HOSTS PRESIDENT MILLER

President Gary Miller met with members of the National Alumni Board on December 2, sharing his thoughts on UA and emphasizing the many great people he has met. President Miller discussed his desire for future alumni involvement to assist the University. Attendees also had an opportunity to ask questions.



ALUMNI ASSOCIATION CELEBRATES NEW GRADS

The Alumni Association celebrated more than 1,000 new alumni as part of 2019 December commencement activities at E.J. Thomas Hall. The Alumni store was on display surrounded by blue and gold décor. All merchandise sold helped to benefit student scholarships.



FINANCE & ADMINISTRATION COMMITTEE

TAB 12

**UNIVERSITY COMMUNICATIONS AND
MARKETING REPORT**

UNIVERSITY COMMUNICATIONS AND MARKETING



‘KEEP RISING’

Refreshed brand is at center of new marketing campaign

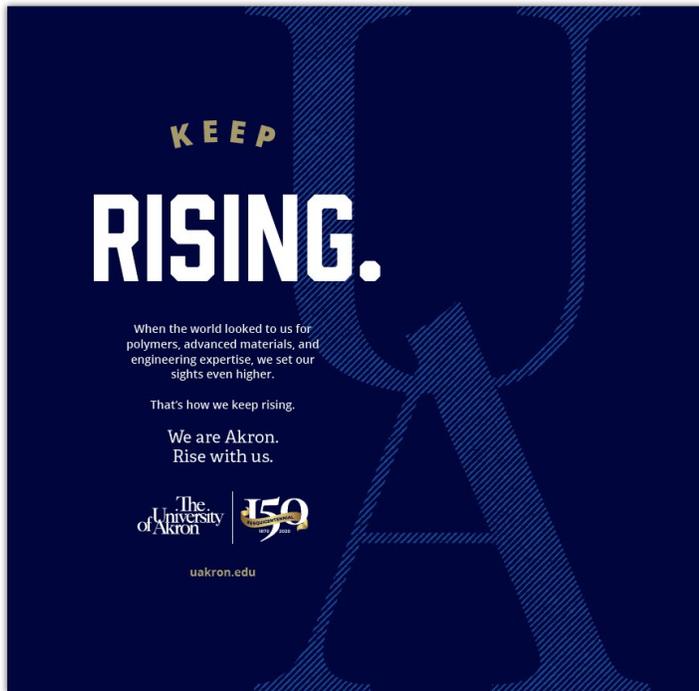
University Communications and Marketing has been working with Ologie, a branding agency with many clients in higher education, to evolve and elevate our brand so that it’s clear, authentic and differentiated – for now and for

years to come. The campaign kicks off today across Northeast Ohio. It consists of TV ads, print ads (newspaper and magazine), radio ads (traditional and streaming), outdoor billboards and digital ads.

More from our new marketing campaign



Outdoor billboard, above



Print ad, left

Digital ads, right





CLINICAL EXPERIENCE

With state-of-the-art facilities on campus and three nationally renowned hospital systems nearby, our students get great clinical placements.

Themed housing is also available for students living on campus, allowing them to live and learn with other nursing students.

The University of Akron is an Equal Education and Employment Opportunity Institution.
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- BECOME A ZIP -

CONFIRM YOUR ENROLLMENT
Visit UAKRON.EDU/ACCEPTED.



Nonprofit Organization
U.S. Postage Paid
The University of Akron

SCHOLARSHIPS

In addition to University scholarships, the College of Health Professions awards approximately **\$250,000 in scholarships each year**.

UA offers competitive, merit-based scholarship awards.

The **Akron Guarantee Scholarship (AGS)** — ranging from **\$8,000-\$34,000** in total over four years — is superior to most scholarships because it **renews and increases each year**, so long as you make progress toward your degree. Learn more at UAKRON.EDU/GUARANTEE.

Out-of-state AGS recipients automatically receive the **\$3,000 Akron Advantage Award (AAA)**, renewable for up to four years and **\$12,000** in total. See details at UAKRON.EDU/GO.

For more opportunities, visit UAKRON.EDU/SCHOLARSHIPS.



The University of Akron

SCHOOL OF NURSING

Empowering Tomorrow's Health Care Leaders

Where Your Story Begins

Best for nursing

The self-mailing, tri-fold brochure above was created for the Office of Admissions to send to confirmed students who have expressed

an interest in nursing. It features information about nursing degree programs, strength of academics, fast facts, scholarships and more.



The University of Akron
Sponsored · 🌐

Nurses are the backbone of today's healthcare system and we're here to empower the next generation of medical leaders.

SCHOOL OF NURSING

UAKRON.EDU
Apply to the School of Nursing 🎓

[APPLY NOW](#)

👍❤️👍 3

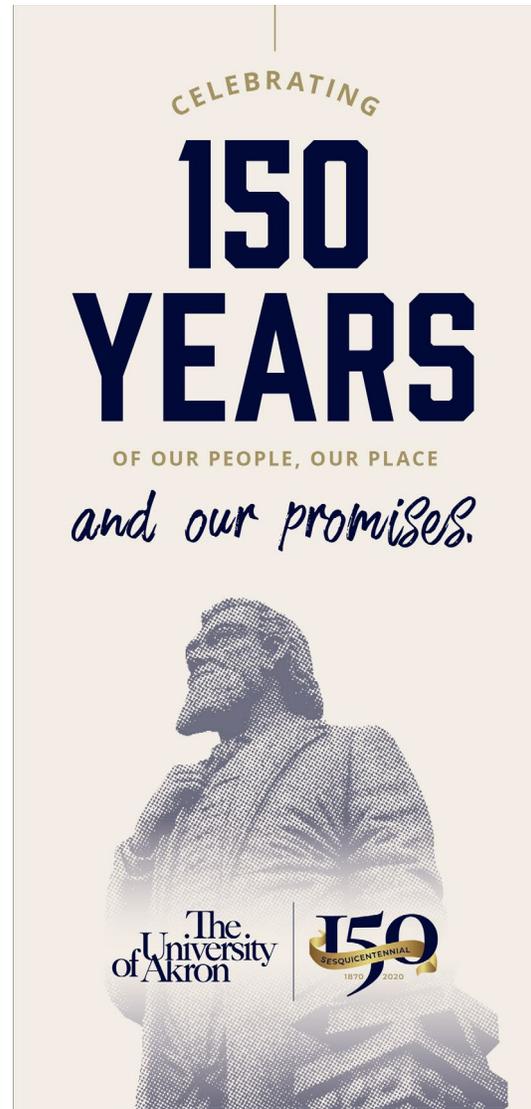
👍 Like 💬 Comment ➦ Share

Follow up on Facebook

Facebook serves this ad to prospective students who have shown an interest in our nursing, business, engineering or biology programs by visiting those pages on our site.

Keeping promises for 150 years

This Akron Beacon Journal ad from December gave readers a sneak peek of the refreshed brand. It also promoted the sesquicentennial celebration that kicks off this semester and will continue through the next academic year.



Get Fit
uakron.edu/rec

REC CENTER MEMBERSHIPS
UNDER \$30/MONTH

The University of Akron

Get fit here, Akron

We ran outdoor billboards in December and January to help promote community memberships to the Student Recreation and Wellness Center.

The University of Akron

APPLY NOW

IN-DEMAND ACADEMIC PROGRAMS
uakron.edu/academics

Whatever your passion, you'll find it here. Choose from unique, in-demand and top-ranked academic programs in engineering, the arts and sciences, business, health care and education. Many of our programs are nationally recognized for their excellence and distinction.

UAKRON.EDU/APPLY OR COMMONAPP.ORG

Percentage of spring 2018 undergraduate-degree recipients hired or pursuing additional education within six months.
uakron.edu/career/outcomes

92%

UAKRON.EDU/EXCELLENCE

Greetings from Akron

With Admissions, we created a series of postcards emphasizing the benefits of applying to and attending our University. The cards were sent to promising out-of-state students.

Best foot forward

We created a 39-page position prospectus to attract candidates for the executive vice president and provost position.

You can download the document on the Office of Academic Affairs' site at uakron.edu/oa.

Provost Prospectus
Search for The Executive Vice President and Provost

The University of Akron

Media relations: Telling our story

To better promote UA, the media relations team:

Worked with local media to secure coverage about Akron Law's partnership with the state of Ohio to review pardon requests. Coverage was received in the Beacon Journal, WHIO-TV7, Dayton Daily News, 89.7 FM-WOSU and Cleveland.com.

Promoted the University of Akron Police Department's participation in the annual Shop with a Cop event in the Beacon Journal and WJW-Fox 8 News.

Coordinated coverage of the announcement of the pending retirement of Distinguished Professor of Political Science John C. Green, director of the Ray C. Bliss Institute of Applied Politics. In commemoration of these achievements, Green was named director emeritus of the Ray C. Bliss Institute of Applied Politics, and a scholarship was established in his name. His honors were

January 11, 2020

AKRON BEACON JOURNAL

'We're here because we want to be here': New University of Akron president settling in to life in area, sans spiders

By Jennifer Pignolet

No one would have blamed him for catering the dinner.

Gary Miller, after all, had never made a full vegan meal in his life. But for a group of vegan students coming to his North Carolina house, the college president was willing to go the extra mile and cook dinner himself.

"It was a stretch," Miller, now the University of Akron president, said. "It used all of my culinary abilities, which were limited to begin with."

"It took him all day," his wife, Georgia Nix Miller, noted with pride.

That's the part of the high-stress job of leading a university the Millers love the most: connecting with students.

They are eager to invite the community into their home here as well, but it will take at least a few months.

The couple purchased a house in Akron's Fairlawn Heights neighborhood in December and immediately embarked on an extensive renovation.

"The bones are fabulous," Nix Miller said.

She was referring to the house, but the same could be said for how Miller sees the university he now leads.

"This is a fine institution already," Miller said. "It has virtually all the components it needs to increase enrollment and keep people here."

When the board of trustees announced Miller's appointment in August, the former biology professor and spider expert



Gary Miller, president of the University of Akron, and his wife, Georgia Nix Miller, talk about the decision to come to Akron in his Buchtel Hall office on Wednesday.

Three months later, the Millers have thrown themselves into their new home, deploying their own well-worn strategy of getting to know their community and letting their community get to know them.

"We're here because we want to be here," Miller said.

From an athlete to academia ... and spiders

A three-sport high school athlete, Gary Miller grew up in a town of about 800 people in northern Virginia with two brothers.

"We all left home," he said.

He left for the College of William and

the summer prior by his older brother, who was an assistant coach at the college.

"We were good," Miller said modestly.

"I heard they were excellent," his wife added, taking him up a notch.

For Miller, that experience cemented his enthusiastic support of college athletics, something he made clear to the board of trustees when they appointed him.

"I understand what it's like to be a student athlete and how hard it is, and the good things that come from it," he said.

He majored in biology and decided quickly he wanted to be a college professor. Following his bachelor's

We promoted President Gary Miller's path to UA and his philosophy on leading an institution of higher education in interviews with 89.7FM-WKSU, Beacon Journal, Akron Legal News, 89.7FM-WCPN and on "Forum360," a show produced by Western Reserve Public Media.

celebrated in the Beacon Journal, Akron Legal News, Cleveland.com and 1590 AM-WAKR.

Coordinated in-depth

coverage by Crain's Cleveland Business to discuss the progress of plans to turn Martin University Center into a boutique hotel.

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Promoted the work of Amanda Weinstein, assistant professor of economics, who released a study on the negative effects of visible oil wells on property values in Colorado. Coverage was received in the Denver Post, Phys.org, Marietta Times, Pueblo News, and the Wheeling Intelligencer.

Coordinated coverage on UA's plan to employ a holistic approach to admissions that will expand educational opportunities to a broader student population. Interim Provost Joe Urgo interviewed with the Beacon Journal. An editorial in the same paper endorsing the plan ran a few days later.

Assisted local media by promoting Amanda Weinstein, assistant professor of economics, as a faculty expert for stories about the closing of local malls and K-mart stores and the impact on the economy. Stories were featured in Spectrum News and the Beacon Journal.

December 9, 2019



University of Akron unveils cyber-threat simulation lab for businesses

By Megan Becka
special to cleveland.com

AKRON, Ohio – The University of Akron on Monday dedicated a simulation lab that will allow technology experts to practice identifying and respond to cyber threats.

The R.C. Musson and Katherine M. Musson Charitable Foundation Industrial Control Systems facility will focus on the manufacturing industry and allow companies to develop and enhance skills needed to monitor and manage cyber threats without leaving actual operating systems at risk.

UA billed its "testbed" as the only one in Ohio that is at a university, where companies can use it for network simulation that is important for workforce development and training.

"Cybersecurity is only as good as your least knowledgeable employee," said John Nicholas, professor of computer information systems, in a news release. "This facility will allow UA to provide training to help close the gap in cybersecurity knowledge and help companies to learn and implement cybersecurity best practices."

Located on the fourth floor of the Polsky Building, the facility spans 2,000 square feet and can accommodate up to 40 people. Lab workstations feature high-performance, 1-terabyte Dell computers in an intranet setting, which cannot be infiltrated from the outside, according to the news release.

The testbed is also a site for the Ohio Cyber Range, an initiative of the Ohio Governor's Office under the leadership of the Ohio Army National Guard, to



The University of Akron holds a ribbon cutting ceremony for the R.C. Musson and Katherine M. Musson Charitable Foundation Industrial Control Systems Testbed and Ohio Cyber Range Akron. Left to right: Elizabeth Kennedy, dean of UA's College of Applied Science and Technology; state Rep. Tavia Galonski; Tim Timken of the Timken Foundation of Canton; UA President Gary L. Miller; Jay Musson of the R.C. Musson and Katherine M. Musson Charitable Foundation; Ohio Secretary of State Frank LaRose; Ohio Army National Guard Commander Col. Daniel J. Shank; and Jackie Horton of the UA Women's Committee.

train the cybersecurity workforce in the government, public, private, military and education sectors.

The university joined the statewide cyber range in January. The establishment made the University of Akron the second service site in the state, after the University of Cincinnati. The cyber range, known as Ohio Cyber Range Akron, differs from the testbed because it is virtual and is not focused on a specific industry. When the cyber range is operational, anyone can log onto Ohio Cyber Range Akron to access educational programs and exercises.

The testbed and cyber range facility is also available for students in the university's cybersecurity degree track, which launched last year. The university had 199 students enrolled in the degree track for the fall 2019 semester.

"The testbed facility will benefit UA students with providing a safe virtual interactive representation of networks, system tools, and a simulated internet environment to work together and solve complex cyber problems," said Stanley Smith, associate professor of disaster science and emergency services, in the news release. "In addition to developing skills, students will use the facility's features to gain hands-on experience

We celebrated the unveiling of the R.C. Musson and Katherine M. Musson Charitable Foundation ICS Testbed at UA with coverage in the Beacon Journal, Cleveland.com, Crain's Cleveland Business, WEWS-TV5, The United States Army website, 1100 AM-WTAM, Spectrum News, and 89.7FM WKSU. Associate Professor Stanley Smith was featured.

Promoted Karl Kaltenthaler, professor of political science, as an expert on the conflict with Iran to

1590AM-WAKR, cleveland.com, Al Ghad Newspaper, Beacon Journal and WEWS

Continues on next page.

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TV5. He was also the focus of a Beacon Journal feature article about the consultation he provides to the Department of Defense and the president’s Joint Chiefs of Staff.

Aided Assistant Professor of Criminal Justice, Mary Myers, on her contribution to a documentary on Douglas Prade, a former Akron police captain who was convicted of a notorious local crime. The special aired on the Discover Channel’s series, “The Devil Speaks.”

Promoted the partnership between the UA’s Ray C. Bliss Institute of Applied Politics and the Ohio Legislative Black Caucus Foundation on a statewide poll of adult black voters regarding “a wide range of issues, including health care, jobs, education, gun safety and the environment.” Coverage was received in the

Beacon Journal, Crain’s Cleveland Business and Ohio Ag Connection.

Coordinated continued impeachment and election coverage with a variety of faculty members including John Green, distinguished professor of political science; David Cohen, professor of political science; and Wilson Huhn, distinguished professor of law, emeritus, in outlets such as 1590AM -WAKR, Akron Beacon Journal, and 89.7FM-WKSU.

Host Jeanne Destro of 1590-WAKR interviewed Elyse Ball, assistant counsel and project manager for the University of Akron Research Foundation, about the new Startup Teams Rising in the Development of

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We secured coverage in local and national media for the Lee L. Forman Collection of Bags that debuted in the Institute for Human Science and Culture within the Cummings Center for the History of Psychology. Jodi Kearns, director of the Institute for Human Science and Culture, and David Baker, the Margaret Clark Morgan Executive Director, discussed the shopping bag display. Coverage was received in the Washington Post, Georgetown Dish, U.S. News & World Report, Beacon Journal and many other outlets through distribution by the Associated Press.

Continued from previous page.

Entrepreneurship (STRIDE) Accelerator which offers “hard-tech” entrepreneurs guidance on the commercializing their products.

The return of Friday classes was featured in an article in Crain’s Cleveland Business and the Beacon Journal.

Worked with WJW-Fox 8 to test the amount of germs a dog brings into a house. Matthew Jennings, a postdoctoral microbiology researcher at UA, contributed to this report.

The Student Emergency Financial Assistance fund was featured in the Beacon Journal and in 89.7FM-WKSU. Alison Doehring, director of ZipAssist, and UA student Faith Hamilton commented about the program. The fund provides short-term emergency assistance to UA undergraduate students.

Tapping the expertise of our faculty

As 2019 drew to a close, we asked several faculty members to predict what might be ahead for their fields in 2020. They tackled topics ranging from terrorism to turnout in the 2020 election, the end of single use plastics and retail vs. online shopping. “What can we expect in 2020? UA experts share predictions” was featured on the UA home page



Office of Academic and Retention Support (OARS)

Through scholarships, academic support, specialized programs and our dedicated staff, the goal of OARS is to provide you with tools and support to succeed at and graduate from UA.



New site for Office of Academic and Retention Support

We created a site for the new Office of Academic and Retention Support (above) to meet two goals:

- to help recruit students who might otherwise look elsewhere for a STEM degree, and
- to help current students enrolled the Choose Ohio First and similar programs by linking them to additional academic and support resources.

Video highlights: Capturing student and faculty achievement

See these videos and more at www.youtube.com/uakron.



Four marketing alumni talk about how well UA prepared them for their careers in a series of videos for prospective students.



Dance major Tiffany Campbell was paired with 10-year-old cancer survivor Kylie Jacobs in the annual Dancing For the Kids fundraiser for Akron Children's Hospital. It was dance, as Kylie's mother and an overwhelming body of research will attest, that helped Kylie remain strong through her illness.



We profiled our esports program, highlighting the national success of the varsity team and the opportunities available on our recreational club teams.



In December, engineering professor Dr. Dane Quinn serenaded students with his take on "It's the Most Wonderful Time of the Year."

FINANCE & ADMINISTRATION COMMITTEE

TAB 13

GOVERNMENT RELATIONS REPORT

PUBLIC LIAISON AND GOVERNMENT RELATIONS UPDATE

January-February 2020

The University of Akron Government Relations Office and Public Liaison communicate with local, state, and federal elected officials and staff about University priorities and objectives. We also monitor and track legislation, regulations, and financial issues and opportunities that could impact higher education in general and the University in particular. During the months of December, January, and February, we worked on the State Capital Bill (described in greater detail below), seeking support for three community projects supported by UA. We procured letters of support and ensured that the three community projects supported by UA were listed on the Greater Akron Chamber's Capital Project Recommendations. We assisted in other meetings on and off campus with elected officials and community leaders with our administration, our faculty, and our students. We are planning for the Ohio Birthday Party and legislative trip to Washington, D.C. during the first week of March. A detailed state legislative update is found at the end of this report.

Events and Meetings

Ohio Cyber Range and R.C. Musson and Katherine M. Musson Charitable Foundation ICS Testbed

On December 9, 2019, The University of Akron held a ribbon-cutting for The University of Akron Ohio Cyber Range and R.C. Musson and Katherine M. Musson Charitable Foundation ICS Testbed. The University's range is the 2nd range to be implemented in the state, which will help train individuals to battle threats to Ohio's critical cyber infrastructure. Several elected officials attended, spoke, and presented proclamations, including Secretary of State Frank LaRose and State Representative Tavia Galonski. Ohio Army National Guard Commander Col. Daniel J. Shank spoke on the importance of defending Ohio against cyber attacks.



*Pictured above at the ribbon-cutting for the R.C. Musson and Katherine M. Musson Charitable Foundation ICS Testbed and Ohio Cyber Range are, from left, **Dr. Elizabeth Kennedy**, former dean of UA's College of Applied Science and Technology; state Rep. **Tavia Galonski**, **Tim Timken** of the Timken Foundation of Canton, UA President **Gary L. Miller, Ph.D.**, **Jay Musson** of the R.C. Musson and Katherine M. Musson Charitable Foundation, Ohio Secretary of State **Frank LaRose**, Ohio Army National Guard Commander Col. **Daniel J. Shank** and **Jackie Horton** of the UA Women's Committee.)*

Polymer Cluster Meeting

On January 14, 2020, The University of Akron hosted a Polymer Cluster meeting that included representatives from the University, the Greater Akron Chamber, the City of Akron, the County of Summit, and the GAR Foundation to discuss how we can work together to encourage further growth and development of the polymer industry in the greater Akron area.

Director of the Ohio Department of Agriculture Dorothy Pelanda

On January 29, 2020, Ohio Department of Agriculture Director Dorothy Pelanda visited campus to meet with UARF representatives to discuss the various water quality initiatives that are being worked on. In addition, Director Pelanda visited The University of Akron Law School, of which she is a graduate, and met with Dean C.J. Peters. She also met with President Gary L. Miller.



Director Dorothy Pelanda

Advanced Manufacturing Meeting

On January 30, 2020, representatives from The University of Akron and Stark State College met to discuss potential collaboration on an Advanced Manufacturing Center/Mechanical Machine Shop. This conversation arose from discussions over the State Capital Budget during which UA and Stark State realized they were proposing similar projects.

Capital Budget Preparation

As was discussed in the previous report, preparations are in full swing to compile the State Capital Budget. Generally, in every even-numbered year, the Ohio General Assembly develops and passes a Capital Appropriations Budget which funds state-owned and backed infrastructure projects throughout the state. The Capital Budget is the single largest opportunity for university maintenance and construction projects to be funded during the legislative cycle. As such, UA Government Relations has been working to advocate for the projects that have been identified as

priorities for The University and The University community, with the legislators who will be crafting the Capital Budget. This year's capital allocation for 4-year public universities will be \$300 million.

Through a collaborative process with the other public universities and colleges in the state, alongside the Inter-University Council, The University of Akron is expected to receive just north of \$18 million which will be allocated to continue the renovations and construction of the Crouse/Ayer Hall consolidation. This includes renovating, updating, and expanding Crouse Hall and abating and razing Ayer Hall. In addition, The University of Akron is advocating for three projects to receive money through a separate allocation of capital dollars which is called the Community Project pot. This process is expected to include an estimated \$150 million and is generally allocated by the House and Senate in consultation with the Governor's office. The University of Akron is supporting a number of community projects, including the South of Exchange Street Safety Initiative, renovations to the Dr. Shirla R. McClain Gallery of Akron's Black History and Culture, and improvements to the Advanced Manufacturing Center at The University.

The Capital Budget, inclusive of community projects, is expected to be introduced by early March and will be debated in the House of Representatives and the Senate, with passage and an anticipated signature by Governor DeWine by March 31, 2020.

SSI Consultation:

The State Share of Instruction (SSI) is Ohio's primary mechanism of subsidizing the instructional costs at Ohio's public institutions of higher education, thus reducing the cost of tuition for Ohio residents. Each fiscal year, the level of SSI funding allocated to each public institution is based on a performance-based funding formula that incentivizes such things as student course and degree completion. The most recent state operating budget included establishment of the Employment Metrics Consultation charged with studying the formula weights for higher education beginning in FY2022. The study must be completed by June 30, 2020. IUC convened its third meeting of the four-year public university working group, comprised of university presidents and chief financial officers, which heard from the Ohio Department of Higher Education on the "Data Challenges Inherent in a Workforce Outcome Formula." The next meeting of the IUC-driven consultation is February 11.

Regional Campus Legislative Day Planning

On February 12, 2020, the deans and several students of Ohio's public colleges and university regional campuses will be participating in the 2020 IUC Regional Campus Legislative Day. This annual event is an opportunity for deans and students to meet with legislators and key staff of the legislature and the administration to advocate for the benefits of regional campuses and the opportunities they afford for Ohioans to earn effective, affordable degrees when a main-campus education is not an option for them. Planning began in mid-2019 and has continued through the start of 2020. Dean Jarrod Tudor of The University of Akron's Wayne College is the Chairman of the IUC Regional Deans, and has led the effort in planning this day alongside UA Government Relations for the last three years.

Efforts for H2Ohio Funds for UARF

UA Government Affairs has been working with The University of Akron Research Foundation (UARF) to secure funds from the H2Ohio programs that were included as part of the biennial budget and several other pieces of legislation. UARF has been working on a species of prairie grass that captures nutrient runoff that creates harmful algae blooms in Ohio's lakes and rivers. During the biennial budget, the legislature and the governor put tens of millions of dollars into the H2Ohio water quality initiatives. To date, meetings have been held with the Ohio Department of Natural Resources and the Ohio Department of Agriculture. There are upcoming meetings with the Ohio Environmental Protection Agency to discuss places where UARF's research can be put into practice. As mentioned above, on January 29, 2020, Ohio Department of Agriculture Director Dorothy Pelanda will be on campus to meet with UARF representatives to discuss the various water quality initiatives that are being worked on.

Legislation Update

State Land Conveyance Bill

From time to time, the State of Ohio has reason to dispose of state-owned land. Ohio law requires a vote of the General Assembly and the signature of the governor for this to happen. As a result, the Ohio Department of Administrative Services is working on a bill that will convey several parcels of state-owned land to other ownership. The University of Akron has three parcels of land that will be included in this bill when it is introduced. These parcels are the site of the Heisman Lodge, the Ballet Center, and a land-swap between The University and Lone Star Fraternity. In addition to the larger bill from the Department of Administrative Services (which bill be introduced soon), Senator Vernon Sykes has also introduced Senate Bill 259 which would convey the Heisman Lodge back to the City of Akron. We anticipate the DAS bill will be the final vehicle for the three UA land conveyances alongside about 20 other land conveyances.

HB 2 (Cross/LaPore-Hagan) & HB 4 (Richardson/Robinson) – HB 2 would create the Tech-Credit program which would develop the Individual Microcredential Assistant Program to develop a grant program for individuals and businesses who earn a short-term certificate in an in-demand field as identified by the Chancellor of Higher Education. HB 4 requires the Governor's Office of Workforce Transformation to act as a liaison between the business community and the Department of Education and the Department of Higher Education to identify and assist businesses with identifying industry-recognized credentials that may be offered to their employees.

Both House Bill 2 and House Bill 4 have passed the General Assembly and have been signed into law by Governor DeWine.

HB 9 (Jones/Sweeney) – HB 9 would create a universal standard for general education courses and would create an equivalency tool at the Department of Higher Education to assist in the transfer of coursework between state institutions of higher education, among other provisions. The IUC has been working with various legislators and all of the government affairs personnel to improve on what we believe is a largely unnecessary bill. The bill passed the Ohio House by a vote of 95-0 and has had two hearings in the Ohio Senate.

HB 16 (Perales) – HB 16 would grant in-state tuition for active-duty members of the military and their dependents who are stationed in the State of Ohio but may not be permanently domiciled here. The bill, which received strong support from the higher education community, has passed both chambers of the legislature and was signed into law by Governor DeWine.

HB 88 (Antani) & SB 40 (Brenner/McColley) – Campus Free Speech. Both bills would require universities to protect expressive activities, bar the use of “free speech zones,” and allow a civil action against the university for violations of the act. IUC has attended several interested party meetings, and there seems to be an appetite to remove the language around sovereign immunity and sexual harassment and an openness to changes around the fee language. Discussions are ongoing.

HB 194 (Greenspan/Kelly) & SB 111 (Eklund/O’Brien) - Sports Wagering. IUC testified in opposition to wagering on college athletics which Governor DeWine seems to support. The question remains whether the House and Senate can come to terms on the appropriate regulatory approach as the House proposal rests the authority with the Ohio Lottery, while the Senate would leave regulation to the Casino Control Commission.

HB 371 (Merrin) – expands the *Forever Buckeye* program by granting in-state college tuition to individuals who receive a certificate of high school equivalence in Ohio and return to the state to enroll in undergraduate or graduate programs at an Ohio college and also establish residency in the state. The bill has had three hearings in the House Higher Education Committee.

HB 404 (Manchester/Sweeney) – Allows boards of trustees of a state university or college to adopt a policy enabling trustees to attend a board meeting via teleconferencing. The bill was recently introduced and has had two hearings in the House Higher Education Committee. The IUC testified in favor of the proposal given its permissive nature.

**ACADEMIC ISSUES & STUDENT SUCCESS
COMMITTEE**

TAB 1

ENROLLMENT MANAGEMENT REPORT

The University of Akron – Enrollment Management Board of Trustees Report for February 2020

2020 High School Class: Focus on Encouraging Students to Apply



 The University of Akron
College of Business Administration



In our increasingly competitive marketplace, it's not enough to simply get a business degree. **You need an edge** — and you need connections.

That's why the **College of Business Administration (CBA)** at The University of Akron, through the CBA Edge program ("Exploring Degree Goals & Experiences"), can give Fatima the **competitive advantage** that employers are looking for.

And the CBA **connects** Fatima to **those employers** — through networking events, mentorships, internships and co-ops — well before graduation.

So when Fatima graduates, Fatima will be career-ready and connected, like the **96% of spring 2018 CBA graduates who were employed** or seeking additional education within six months.

[Apply Today](#)

CBA Edge opportunities include:

- Paid internships and co-ops
- Coach & Connect Mentoring Program
- Career Fairs and networking events
- Mock interview sessions and resume reviews
- Student organizations and national competitions
- Study abroad and foreign language courses


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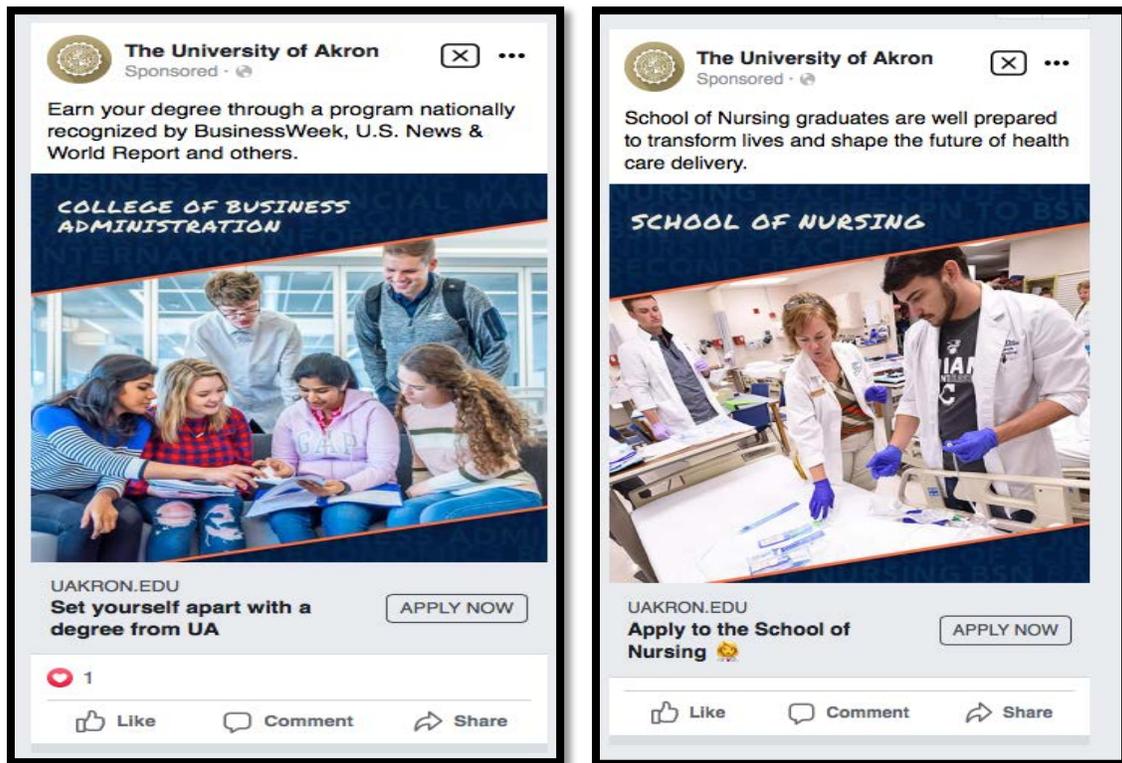
Our aggressive efforts to encourage students to apply to UA for the 2020 fall semester are ongoing. We continue to send targeted “encourage to apply” messages to specific groups of students—these are students who have visited campus and have not applied; students that we met at a high school visit or college fair that have not applied.

We also developed academic specific “encourage to apply” messages. As an example (left) the admissions office sends an email to prospective students who are interested in a major offered within the College of Business Administration.

The **EAB Akron Gold Application Campaign** continues to target high school seniors that have not applied. The campaign this time of year includes electronic messages encouraging students to apply. We have modified and added messages throughout the cycle based on market conditions.

The digital marketing efforts that occur via our **partnership with Fathom** continue to target Ohio and non-Ohio high school students, as well as parents. The focus of the enrollment journey programs that they have in market during this time of year include encourage to apply, admit engagement, and parent engagement. The confirm enrollment efforts will begin in February. We meet regularly with Fathom and UC&M to review the progress within the many efforts (e.g., paid search, paid social) and adjustments to the campaigns are made as needed.

The following are just two examples of in-market Facebook ads to encourage students to apply.



2020 High School Class: Focus on Yield

During this time of year, the Office of Admissions also is focusing on encouraging admitted students to confirm their enrollment at UA. Yield initiatives are critical to our ability to shape the incoming class. The goal of our yield initiatives is to create excitement, increase engagement and further develop the relationship that UA has with the admitted students and their families. The following is an overview of the activities that we have planned for January and February.

UA Scholars Day (January 25)

The students and parents in attendance will have an opportunity to interact with representatives from the Williams Honors College and their academic interest area, talk with several student services areas, tour each residence hall, tour the campus, have lunch in one of our on-campus dining facilities, etc. Students also will be able to confirm their enrollment and complete the housing application during the program. Each student in attendance will receive a UA T-shirt and complimentary Zip Card to use for lunch.

Senior Days: A to Zip (February 17 and March 6)

We are offering the opportunity for any senior that is considering UA to attend this event to learn more, as well as get their questions answered.



Representatives from our academic and student services areas are available to interact with the students and their family members.

Students also have the opportunity to confirm their enrolment and complete the housing application during the program.

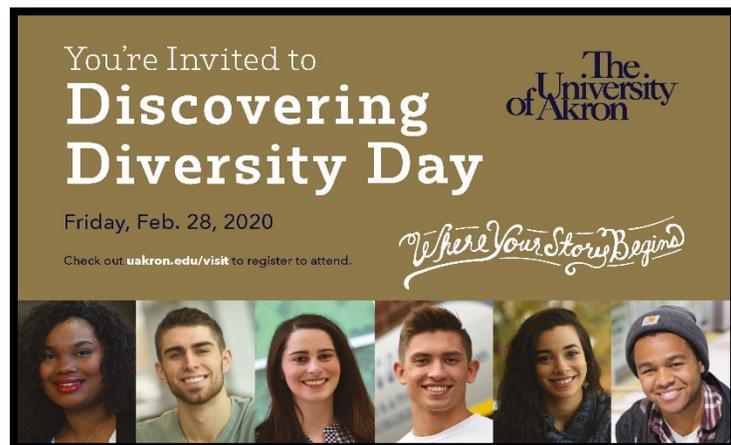
Each student in attendance will receive a UA T-shirt and complimentary Zip Card for lunch.

Discovering Diversity Day (February 28)

This program is designed for underrepresented students interested in learning about UA and our multicultural excellence and support. Transportation to the event is provided for students from the following Ohio counties: Cuyahoga, Franklin, Lorain, Stark and Summit.

Students will have the opportunity to interact with academic and student services areas, talk with current students, tour campus and have lunch.

Each student in attendance will receive a UA T-shirt and complimentary Zip Card for lunch.



Akron Game Day (February 22)

This event is for students that live outside of the local area. Students and their family members will attend a UA presentation, talk with representatives from Student Financial Aid, and Residence Life and Housing, tour the residence halls, tour the campus, have lunch in Rob's Café and attend the Akron Zips men's basketball game.

New Student Financial Aid Awards

The Office of Student Financial Aid is preparing financial aid offers for new freshmen for Fall 2020. Anticipated increases in State and Federal grants as well as Federal Work Student employment offers will result in an additional \$1,050 per year for our neediest students. We anticipate that award offers will reach students in early February and position us competitively with the other public universities in Ohio.

The Office of Student Financial Aid continues to collaborate with colleagues from Admissions and University Marketing and Communications to maximize the effectiveness of the award letter, ensuring that awards and estimated costs are communicated clearly to assist students as they plan to meet their expenses.

Transfer and Adult Students: Focus on Outreach

The University of Akron/Stark State Direct Connect

There are currently 166 students who are participating in the Direct Connect program. There are events hosted on a monthly basis at UA for the students in the Direct Connect program. The Office of Admissions will be represented at two open houses that Stark State is hosting to promote the Direct Connect program.

Visits to Community Colleges

The admissions counselors will visit the following community colleges during the spring semester to talk with students and academic advisors: Stark State College, Tri-C, Lakeland Community College, Lorain County Community College, North Central State Community College, Eastern Gateway Community College, Belmont College, Columbus State Community College, Community College of Beaver County, Community College of Allegheny County and Butler County Community College.

Transfer Fairs

The admissions counselors will represent UA at community college transfer fairs and provide prospective transfer students with information about the enrollment process, majors, college credit evaluation, and more.

Individual Visits

The admissions counselors conduct individual visits with prospective transfer and adult students to guide them through the enrollment process.

Undergraduate Admissions Senior Yield Programs

The admissions counselors who work with transfer students will be available at yield events for high school students to provide families with information on how CCP/Dual Enrollment credits will transfer to UA.

Community College Counselor Outreach

We will host community colleges counselors on Friday, April 17 to provide updates on majors and areas of study, the enrollment process and more.

Supporting Adult Learners through Corporate Partnerships

New First Energy partnership program called “Educate to Elevate” with Stark State College and UA to offer customer service employees classes to eventually complete a Bachelor of Organizational Supervision through UA.

Personnel: Focus on Professional Development

Several staff members in Enrollment Management are involved with the following professional development opportunities:

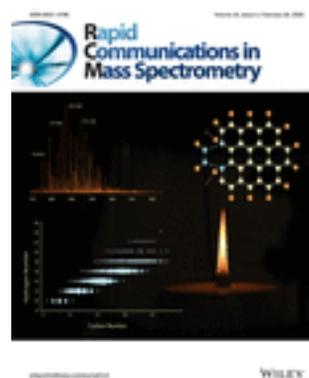
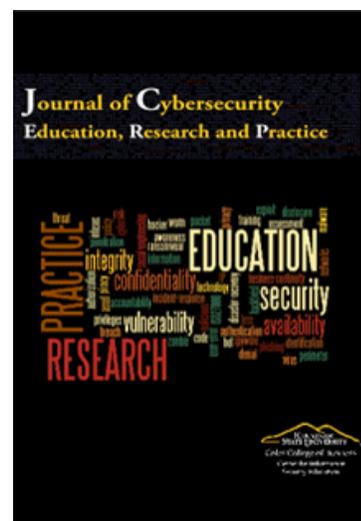
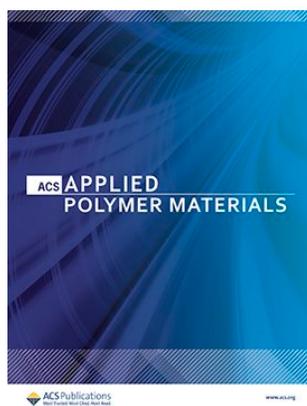
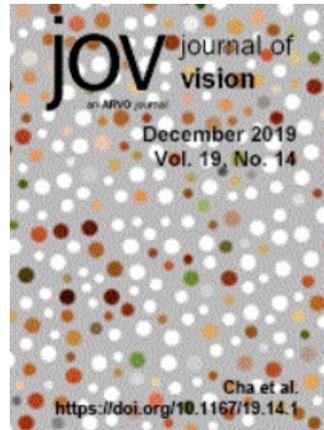
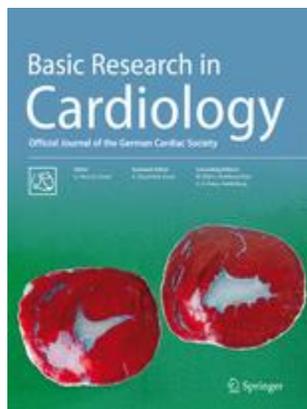
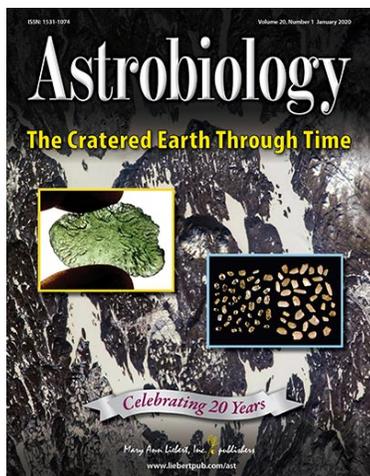
- Kailee Aston – Ohio Association for College Admission Counseling (OACAC): Chair of the Professional Development Committee
- Helen Dauka – Presenter at the 2019 Northeast Ohio Advising Conference (NACADA); attended the Tau Sigma National Leadership Conference
- Jonathan Gates – Ohio Transfer Council (OTC): Chair of the Communication Committee
- Kim Gentile – Member of the Ohio ACT Council
- Courtney Johnson-Benson – OACAC: Executive Board Member; Inclusion, Access and Success – Immediate-Past Chair; Delegate to National Association for College Admission Counseling (NACAC); candidate for OACAC President-Elect. NACAC: 2019 NACAC National Conference Minutes Approval Committee
- Bre Koch – OACAC: Annual Conference Planning Committee Member; Presenting at the Ohio ACT State Conference in January 2020
- Jake Kos – Executive Board member; Summer Institute Committee Chair
- Greg Landis – Presenting at the Ohio ACT State Conference in January 2020

**ACADEMIC ISSUES & STUDENT SUCCESS
COMMITTEE**

TAB 2

**RESEARCH & SCHOLARLY ACTIVITIES
REPORT**

RESEARCH & SCHOLARLY ACTIVITIES



Research and Scholarly Activities Highlights

A small sampling of the multitude of recent publications showcases the wide-ranging and diverse expertise and world-wide collaborations of UA's research faculty and their research teams.

While grant funding is central to the University of Akron's research mission, peer reviewed publication of the knowledge gained from this research is the main mechanism in which this knowledge is shared with the world.

Buchtel College of Arts & Sciences

Dr. Christopher Cox, assistant professor of communication, "Rising with the Robots: Towards a Human-Machine Autonomy for Digital Socialism," published in *triple C: Communication, Capitalism & Critique*.

Dr. Petra Gruber, associate professor of art, "Biomimetic Groundwork for Thermal Exchange Structures Inspired by Plant Leaf Design," published in *biomimetics*.

Mr. Phillip Marcin, associate professor of political science, and **Dr. Nancy Marion**, professor of political science, "Agenda Setting in State Courts of Last Resort," published in the *Journal of Criminal Justice and Law*.

Dr. Yi Pang, professor of chemistry, **Dr. Leah Shriver**, associate professor chemistry, and researchers from Harvard Medical School and Massachusetts General Hospital, "Efficient Synthesis of NIR Emitting bis[2-(2'-hydroxyphenyl)benzoxazole] Derivative and its Potential for Imaging Applications," published in *Bioorganic Chemistry*.

Dr. Sailaja Paruchuri, associate professor of chemistry, with researchers from NEOMED and Kent State University, "TRPV4 Deletion Protects Heart from Myocardial Infarction-Induced Adverse Remodeling Via Modulation of Cardiac Fibroblast Differentiation," published in *Basic Research in Cardiology*.

Dr. Jordan Renna, associate professor of biology, "Melanopsin Ganglion Cells, Critical Players in Visual System Development," published in the *Journal of Vision*.

Dr. Chrys Wesdemiotis, distinguished professor of chemistry, "Collision Cross-Section Analysis of Self-Assembled Metallomacrocyclic Isomers and Isobars via Ion Mobility Mass Spectrometry," published in *Rapid Communications in Mass Spectrometry*.

College of Applied Science and Technology

Dr. Susan Ramlo, professor of engineering and science technology, and **Dr. John Nicholas**, professor of business and information technology, "Divergent Student Views of Cybersecurity," published in the *Journal of Cybersecurity Education, Research and Practice*.

College of Business Administration

Dr. Jill Bisco, assistant professor of finance, "The Changing Face of America and the Demand for Financial Advisors," published in the *Journal of Financial Service Professionals*.

College of Engineering

Dr. Rajeev Gupta, assistant professor of chemical, biomolecular, and corrosion engineering, with researchers from The Australian National University, "A Low-Cost, Low-Density and Corrosion Resistant Compositionally Complex Alloy: AlFeMnSi," published their research findings.

Dr. Ajay Mahajan, professor of mechanical engineering, “Signal Processing Technique for Identifying Pacifier Artifacts in Pediatric Sleep Lab Airflow Data,” published in the *International Journal of Pediatric Research*.

Dr. Ge Zhang, associate professor of biomedical engineering, and **Dr. Jiang Zhe**, professor of mechanical engineering, “A Microfluidic Sensor for Continuous, in Situ Surface Charge Measurement of Single Cells,” published in *ACS Sensors*.

Dr. Jie Zheng, professor of chemical, biomolecular, and corrosion engineering, “Highly Aligned Electrospun Collagen/PCL Surgical Sutures with Sustained Release of Growth Factors for Wound Regeneration,” published in *Applied Bio Materials*.

College of Health Professions

Dr. Matthew Juravich, associate professor of sport science and wellness education, with researchers from the University of Georgia and from Erasmus Research Institute of Management in the Netherlands, “Matching and Winning? The Impact of Upper and Middle Managers on Firm Performance in Major League Baseball,” published in *Management Science*.

Dr. Rikki Patton, associate professor of counseling, and **Dr. Heather Katafiasz**, assistant professor of counseling, “Cisgender Teen Dating Violence: Differential Associations with Various Substances Used,” published in the *Journal of Family Violence*.

College of Polymer Science and Polymer Engineering

Dr. Nita Sahai, professor of polymer science, “Accuracy of Thermodynamic Databases for Hydroxyapatite Dissolution Constant,” published in *Astrobiology*.

Dr. Junpeng Wang, assistant professor of polymer science, and **Dr. Christopher Ziegler**, professor of chemistry, “A Polymer with “Locked” Degradability: Superior Backbone Stability and Accessible Degradability Enabled by Mechanophore Installation,” published in the *Journal of the American Chemical Society*.

Dr. Yu Zhu, associate professor of polymer science, “Polymeric Active Materials for Redox Flow Battery Application,” published in *ACS Applied Polymer Materials*.

School of Law

Ms Camilla Hrdy, associate professor of law, “The General Knowledge, Skill, and Experience Paradox,” published in the *Boston College Law Review*.

Mr. Michael Gentithes, assistant professor of law, “Suspicionless Witness Stops: The New Racial Profiling,” published in the *Harvard Civil Rights – Civil Liberties Law Review*.

Technology Transfer Highlights

UARF technology licensee OKAPI Medical announces successful pre-clinical trial



UA professor Joseph Kennedy stands by patents for novel biomaterials like those licensed to OKAPI Medical

OKAPI Medical, an Akron based company that licensed UA wound closure technology from **Dr. Joseph Kennedy's** lab, announced that the technology has proven itself in preclinical studies conducted between August and December of 2019. The technology uses novel polymers to create an adhesive that is similar to superglue, but it remains flexible like skin, making it useful for closing wounds after a surgery or injury. Since licensing the technology in April 2018, OKAPI has announced the successful fundraising of more than \$500,000 from investors including the Akron Bioinvestments Fund. The company also recently named Dr. Darren Obrigkeit, an experienced medical device developer, as its CEO.

UARF licenses nitric oxide technology to medtech startup company

The University of Akron Research Foundation (UARF) has entered into a license agreement for patent rights associated with nitric oxide (NO) delivery technology invented by **Dr. Dan Smith**, Professor Emeritus of Chemistry and **Dr. Darrell Reneker**, Distinguished Professor of Polymer Science Emeritus. The intellectual property is licensed to a startup company, NO Med Pte., to investigate and commercialize the antispasmodic effects of NO for use in vascular medicine and interventional radiology applications. Preliminary studies have shown significantly improved performance in intravascular medical applications.



UA's Darrell Reneker and Dan Smith

Two UA licensee companies receive \$200,000 in Ohio Third Frontier funding



Ohio Third Frontier funded additional development based on small coin cell batteries from Dr. Yu Zhu's lab

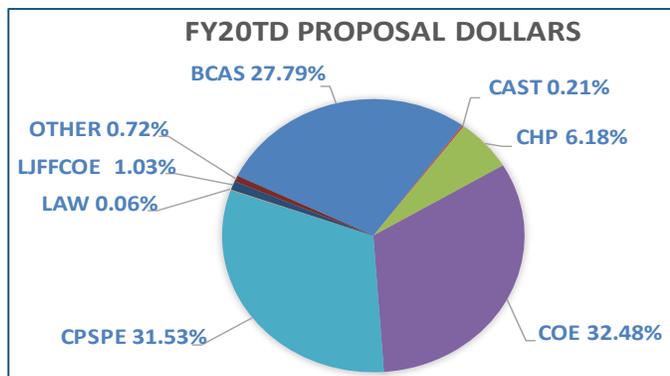
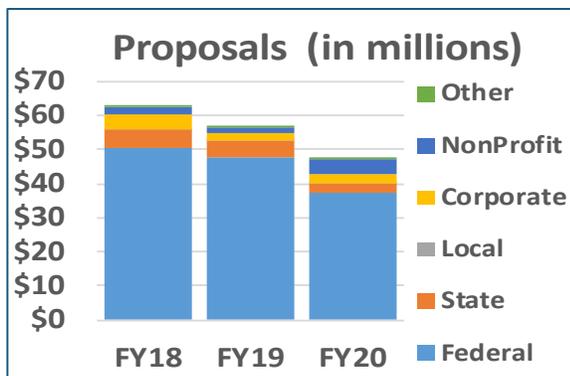
Two UA affiliated startup companies have been awarded \$200,000 from Ohio Third Frontier's Technology Validation and Startup Fund. Akron PolyEnergy Inc. was awarded a \$100,000 grant to develop and commercialize a polymer electrolyte developed in Associate Professor of Polymer Science **Yu Zhu's** lab that can be used to improve the safety and performance of lithium ion batteries. RooSense LLC was awarded a \$100,000 grant to develop and commercialize a wearable fabric that monitors a person's hydration levels during exercise or training, which was developed in Assistant Professor of Chemical, Biomolecular, and Corrosion Engineering **Chelsea Monty's** lab. Both technologies previously received funding from the UARF's Spark Fund to complete preliminary prototyping and testing. The companies are currently in the process of licensing the technology from UARF.

PROPOSALS (New and Continuing)

FY18	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	137	\$ 50,233,391	\$ 15,380,301	\$ 229,527
State	14	\$ 5,809,148	\$ 236,049	\$ 3,391,514
Local	4	\$ 96,907	\$ 5,697	\$ -
Corporate	37	\$ 4,198,073	\$ 1,017,384	\$ -
NonProfit	28	\$ 2,383,779	\$ 112,793	\$ 17,637
Other*	2	\$ 547,447	\$ 176,116	\$ 32,994
Total	222	\$ 63,268,745	\$ 16,928,340	\$ 3,671,672

FY19	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	130	47,764,428	14,438,464	853,311
State	9	5,028,104	125,687	55,872
Local	2	62,455	5,152	-
Corporate	27	1,835,003	424,159	-
NonProfit	24	1,861,070	127,347	31,594
Other*	7	324,910	80,784	40,243
Total	199	56,875,970	15,201,593	981,020

FY20	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	95	\$ 37,178,150	\$ 9,171,277	\$ 384,040
State	11	\$ 2,746,396	\$ 261,125	\$ 351,617
Local	2	\$ 15,995	\$ -	\$ -
Corporate	34	\$ 2,937,327	\$ 439,383	\$ -
NonProfit	35	\$ 4,105,959	\$ 832,387	\$ 2,313,864
Other*	5	\$ 825,028	\$ 132,324	\$ 264,431
Total	182	\$ 47,808,854	\$ 10,836,496	\$ 3,313,952



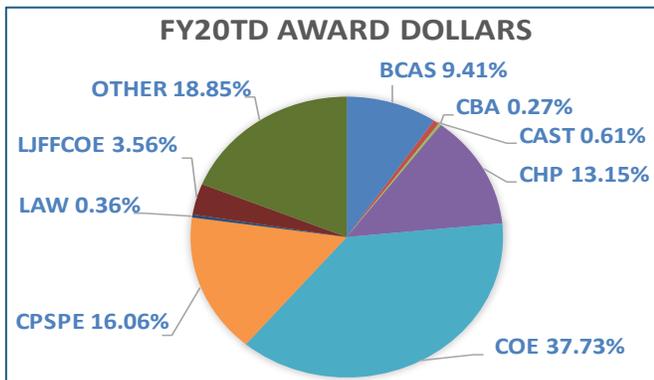
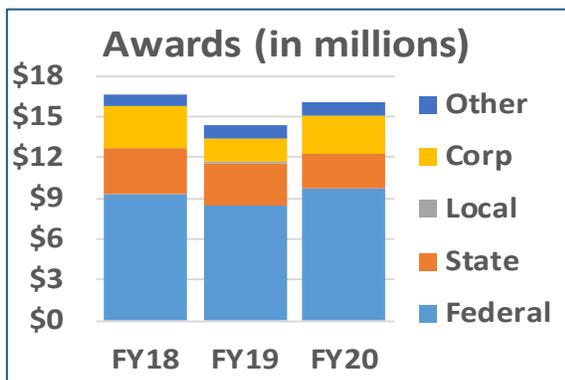
*Other is comprised of sponsor types: individual, non-U.S. government, and other universities.
 This report may co-report with UA's Development Office.

AWARDS

FY18	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	66	\$ 9,369,486	\$ 2,367,177	\$ 367,069
State	11	\$ 3,272,052	\$ 132,474	\$ 2,142,394
Local	6	\$ 86,323	\$ 3,513	\$ -
Corporate	37	\$ 3,073,020	\$ 653,752	\$ 75,000
Other*	23	\$ 801,826	\$ 64,878	\$ 94,463
Total	143	\$ 16,602,707	\$ 3,221,793	\$ 2,678,926

FY19	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	66	\$ 8,406,003	\$ 2,121,628	\$ 124,492
State	8	\$ 3,216,185	\$ 126,667	\$ 78,945
Local	3	\$ 96,021	\$ 5,152	\$ -
Corporate	28	\$ 1,706,409	\$ 431,101	\$ -
Other*	18	\$ 940,662	\$ 41,285	\$ 94,347
Total	123	\$ 14,365,280	\$ 2,725,833	\$ 297,784

FY20	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	54	\$ 9,781,655	\$ 2,005,711	\$ 178,089
State	8	\$ 2,420,757	\$ 26,441	\$ 2,205,800
Local	4	\$ 52,000	\$ 3,302	\$ -
Corporate	36	\$ 2,828,107	\$ 716,056	\$ -
Other*	24	\$ 960,958	\$ 29,269	\$ 80,702
Total	126	\$ 16,043,477	\$ 2,780,779	\$ 2,464,591



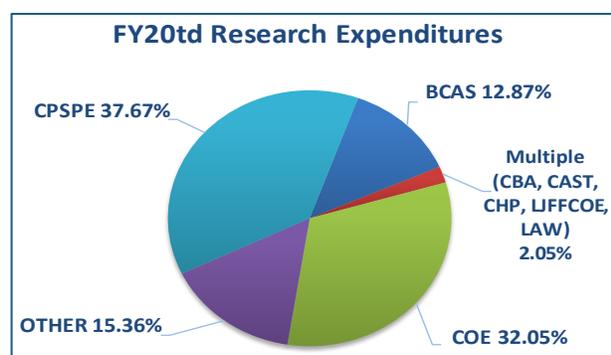
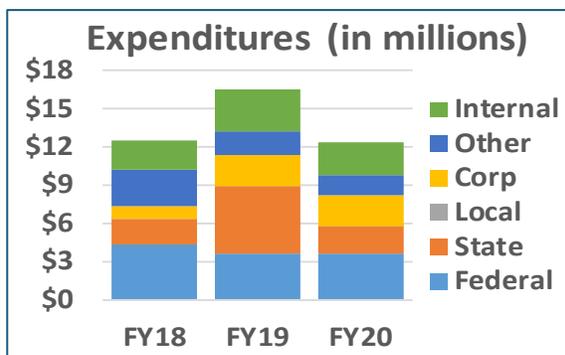
*Other is comprised of sponsor types: foundation/nonprofit, individual, non-U.S. government, and other universities. This report does not include testing agreements. Also, this report may co-report with UA's Development Office.

RESEARCH EXPENDITURES

FY18	Total \$	Actual IDC \$	Actual Cost Share \$
External	\$ 10,187,089	\$ 2,087,657	\$ 1,495,202
Federal	\$ 4,343,354	\$ 1,271,159	\$ 133,153
State	\$ 1,975,984	\$ 154,071	\$ 766,161
Local	\$ 1,806	\$ -	
Corporate	\$ 1,102,150	\$ 352,361	\$ 46,976
Other*	\$ 2,763,794	\$ 310,066	\$ 548,912
Internal	\$ 2,399,701	\$ -	
Grand Total	\$ 12,586,789	\$ 2,087,657	\$ 1,495,202

FY19	Total \$	Actual IDC \$	Actual Cost Share \$
External	\$ 13,211,134	\$ 2,216,193	\$ 2,086,764
Federal	\$ 3,686,116	\$ 1,073,553	\$ 73,300
State	\$ 5,226,122	\$ 144,627	\$ 1,671,582
Local	\$ 38,474	\$ -	\$ 19,397
Corporate	\$ 2,405,790	\$ 750,147	\$ 58,962
Other*	\$ 1,854,632	\$ 247,866	\$ 263,524
Internal	\$ 3,289,244	\$ -	
Grand Total	\$ 16,500,379	\$ 2,216,193	\$ 2,086,764

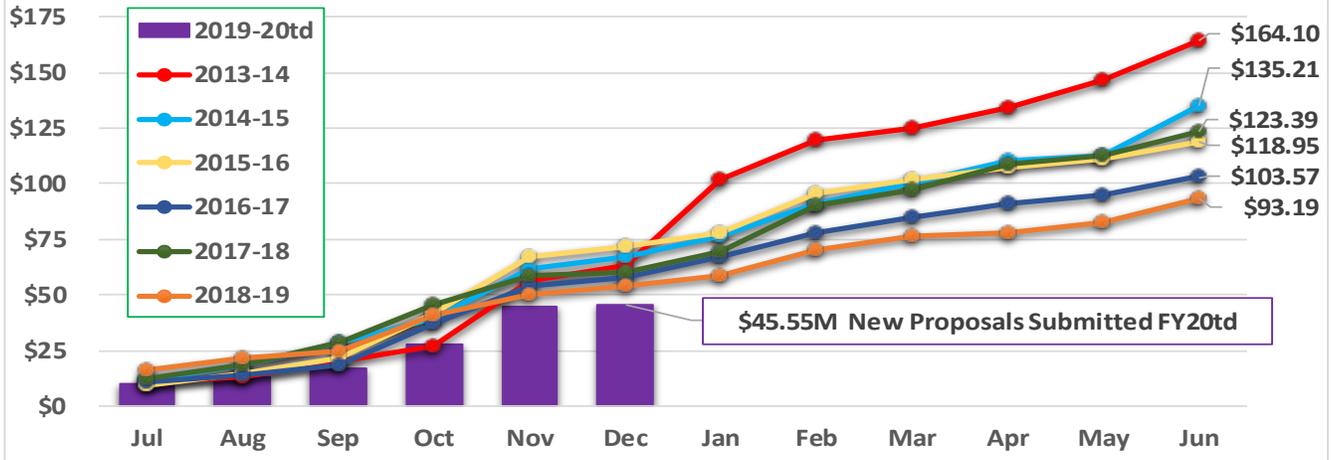
FY20	Total \$	Actual IDC \$	Actual Cost Share \$
External	\$ 9,869,567	\$ 2,027,269	\$ 2,131,023
Federal	\$ 3,582,271	\$ 1,064,184	\$ 51,856
State	\$ 2,181,627	\$ 15,223	\$ 1,867,116
Local	\$ 31,837	\$ -	\$ 19,906
Corporate	\$ 2,493,280	\$ 714,709	\$ 33,655
Other*	\$ 1,580,552	\$ 233,153	\$ 158,490
Internal	\$ 2,552,123	\$ -	
Grand Total	\$ 12,421,690	\$ 2,027,269	\$ 2,131,023



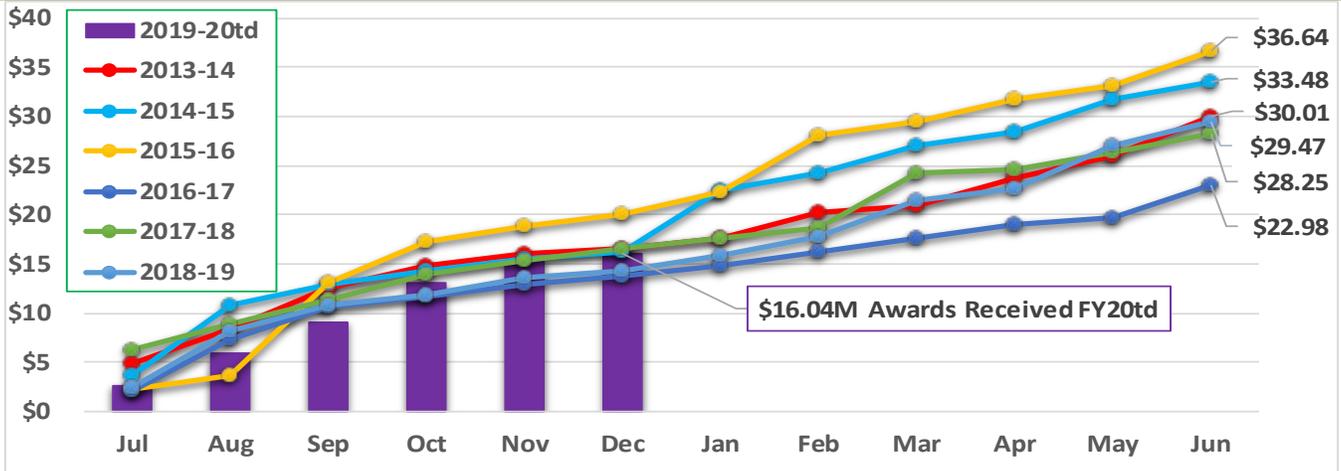
*External Other sponsor types are foundation/nonprofit, individual, non-U.S. gov't. and other universities. This page reports research expenditures only. Internal research expenditures include research-related accounts, such as startup funding.

Fiscal Years 2014-2019 and FY20-to-date
(dollars in millions)

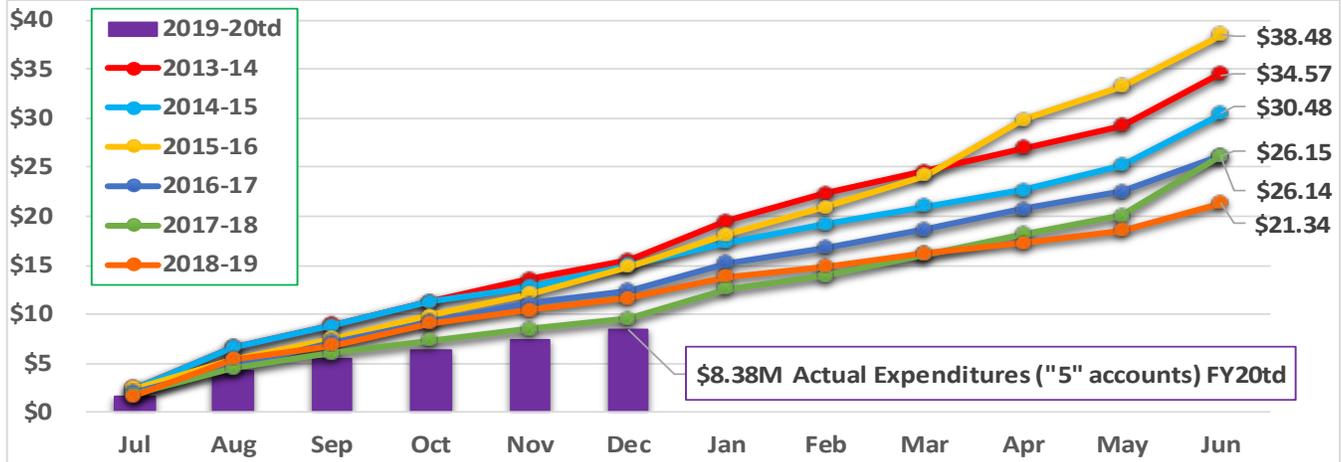
Cumulative New Proposal Dollars Sought



Cumulative New Dollars Awarded

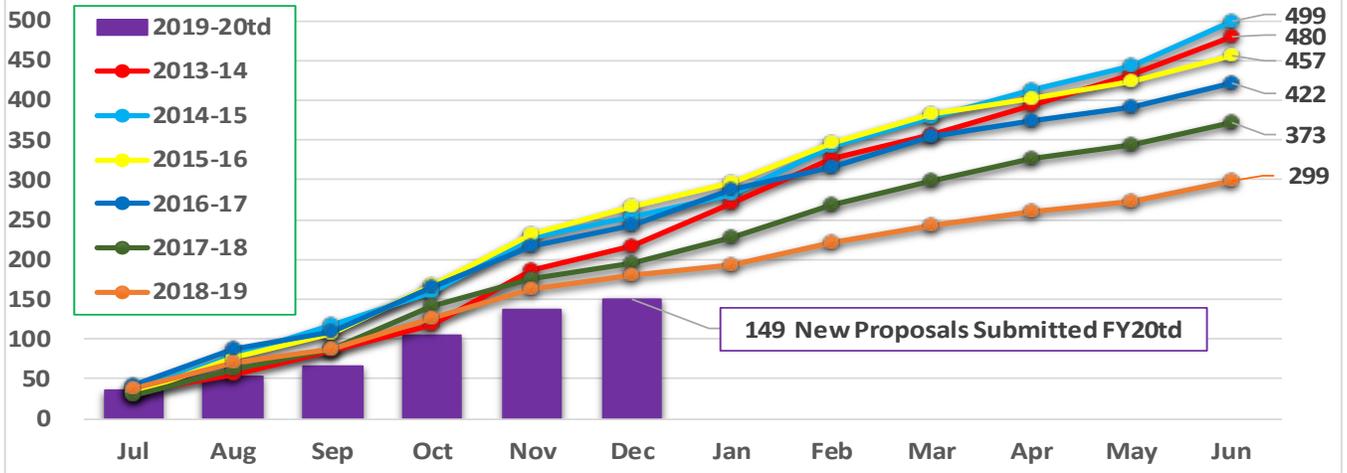


Cumulative Expenditure Dollars on Externally-Funded Research and Other Awards ("5" accounts)

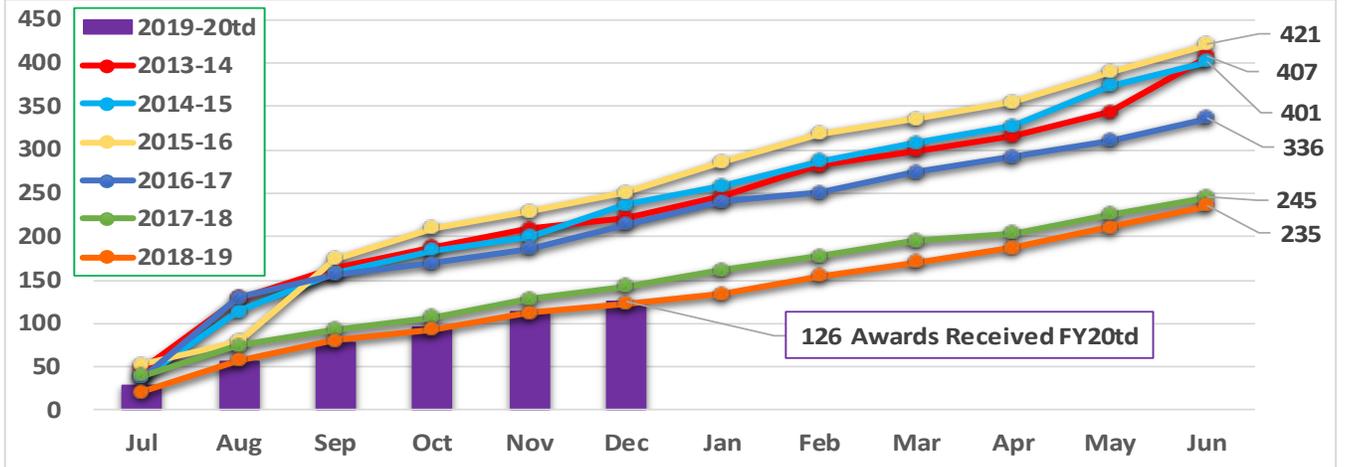


Fiscal Years 2014-2019 and FY20-to-date

Cumulative Count of New Proposals Submitted



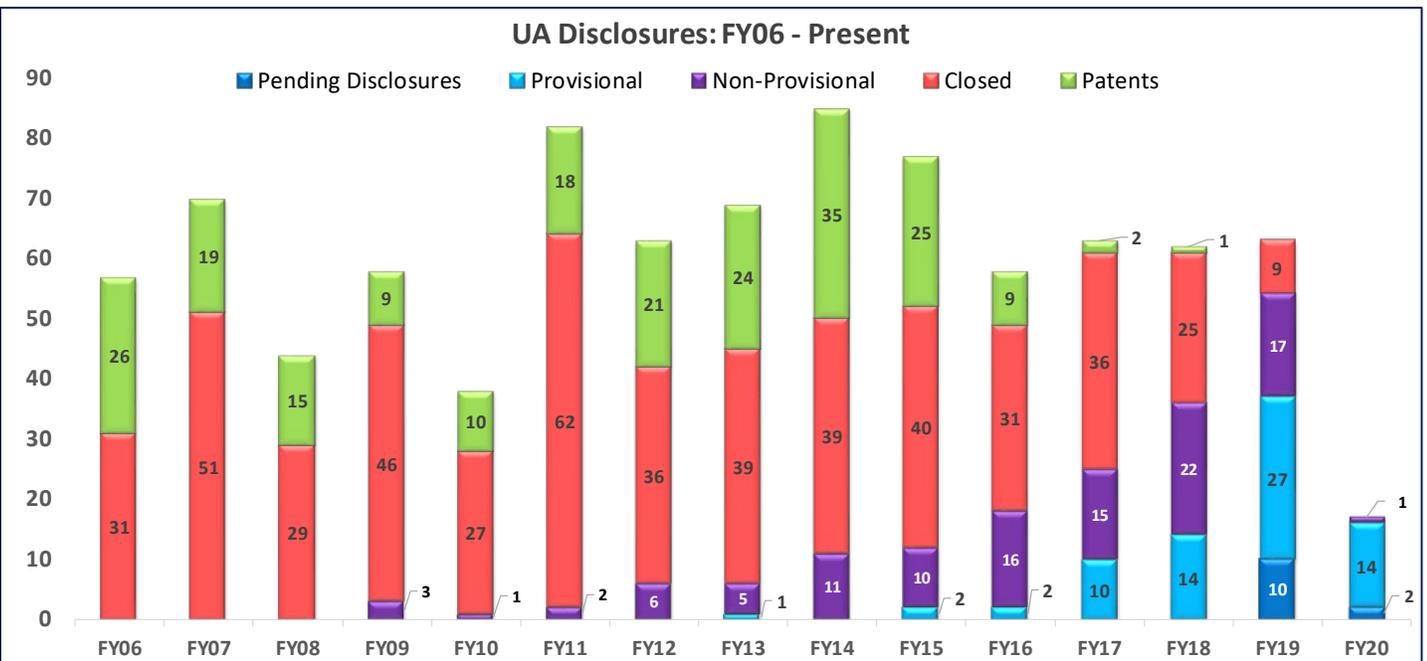
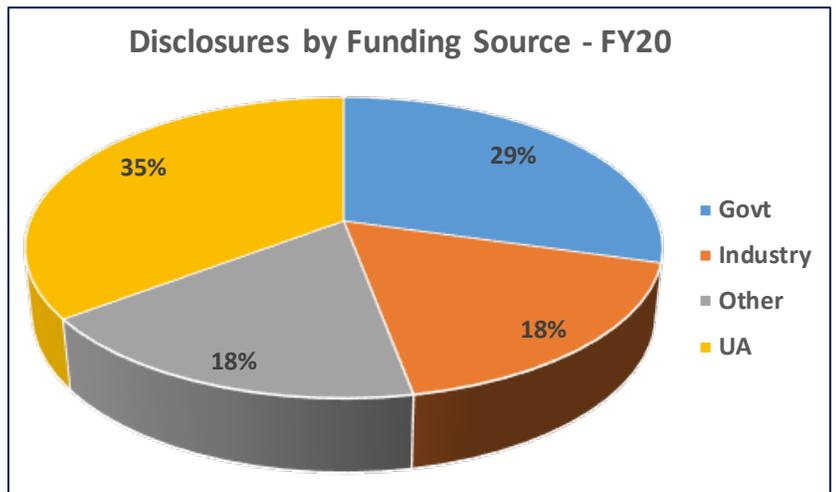
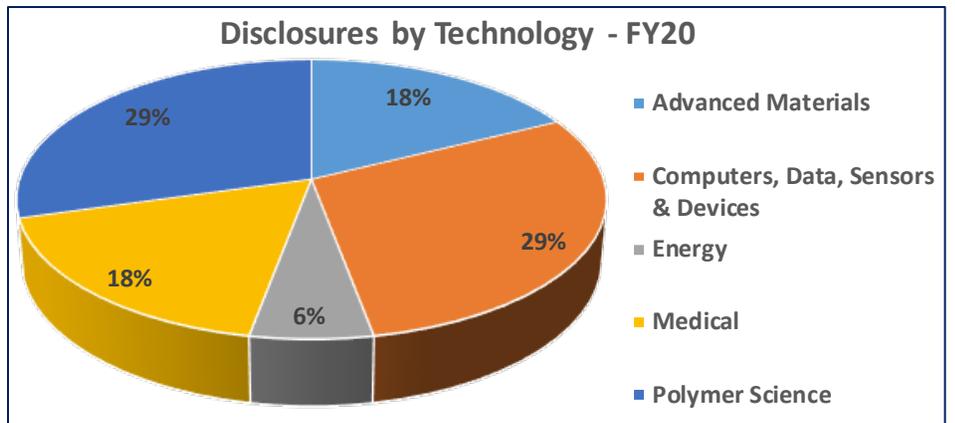
Cumulative Count of New Award Funding Received



Technology Transfer: Invention Disclosures and Patent Activity FY06 to present

Disclosures submitted in FY20 to date continue in a variety of fields, with nearly 60% being in advanced materials and computers/data/sensors/devices. All are being assessed regarding the technology and potential market, and all except four have been protected with a provisional patent. A provisional patent application protects an invention for one year. During this time a technology and market assessment is conducted to determine if a non-provisional patent should be filed. Once filed, it takes several years for the claims to be evaluated, revisions to be filed, and a patent to issue.

The funding source of research leading to inventions can affect the ability to commercialize the technology. Industry research agreements usually provide options for exclusive or non-exclusive licenses, with negotiated fees. Agreements often include provision for patent costs to be paid by the research sponsor. Government funding gives the university the right to patent and license, while including government use provisions. Other funding sources typically leave patent rights under university control and responsibility. Regardless of research funding, by Ohio statute any intellectual property created by State employees or by anyone using state funding or facilities is owned by UA.



U.S. Patents Issued from July 1, 2019 to December 31, 2019
(Sorted by Funding Source & Technology)

U.S. Patent	Issue Date	Patent Title	Inventors	College	Technology	Funding
10,336,896	7/2/2019	One-Pot Synthesis of Highly Mechanical and Recoverable Double-Network Hydrogels	Jie Zheng, Qiang Chen and Chao Zhao	COE	Advanced Materials	Govt
10,350,795	7/16/2019	Flexible and Electrically Conductive Polymer Films and Methods of Making Same	Mukerrem Cakmak	CPSPE	Advanced Materials	Govt
10,472,449	11/12/2019	Polybutadiene Graft Copolymers as Coupling Agents for Carbon Black and Silica Dispersion in Rubber Compounds	Sadhan Jana, Coleen Pugh, Prasad Raut and Hamad	CPSPE	Advanced Materials	Govt
10,344,304	7/9/2019	Materials Derived From Fermentation-Produced Rhamnolipids and Methods of Production	Lu-Kwang Ju and Shida Miao	COE	Biotechnology	Govt
10,414,864	9/17/2019	Degradable Amino Acid-Based Poly(ester urea) Copolymer Adhesives	Matthew Becker, Jinjun Zhou, Adrian Defante and Ali Dhinojwala	CPSPE	Medical	Govt
10,465,044	11/5/2019	Well-Defined Degradable Poly(Propylene Fumarate) Polymers and Scalable Methods for the Synthesis Thereof	Matthew Becker, David Dean and Yuanyuan Luo	CPSPE	Medical	Govt
10,428,355	10/1/2019	Production of Arabitol	Lu-Kwang Ju and Abdullah Loman	COE	Biotechnology	Industry
10,336,137	7/2/2019	Electrorheological Fluids Incorporated into Polymeric Articles and Tires	Shing-Chung (Josh) Wong	COE	Advanced Materials	Other
10,376,009	8/13/2019	Impact Protection and Shock Absorbing System and Method	Emily Kennedy, Daphne Fechey-Lippens, Bor-Kai Hsiung, Douglas Paige and Nathan Swift	BCAS	Computers, Data, Sensors & Devices	Other
10,386,249	8/20/2019	Wearable Inductive-Force Sensor	Jiang Zhe and Li Du	COE	Computers, Data, Sensors & Devices	Other
10,429,419	10/1/2019	System and Method for Iterative Condition Monitoring and Fault Diagnosis of Electric Machines	Seungdeog Choi	COE	Computers, Data, Sensors & Devices	Other
10,340,458	7/2/2019	Perovskite Hybrid Solar Cells	Xiong Gong, Chang Liu and Kai Wang	CPSPE	Energy	Other
10,335,490	7/2/2019	Fluorinated Polymerizable Hydrogels for Wound Dressings and Methods of Making Same	Nic Leipzig and Asanka Wijekoon	COE	Medical	Other
10,368,886	8/6/2019	Surgical Apparatus With Force Sensor for Extraction of Substances Within the Body	Ajay Mahajan and Zahra Najafi	COE	Medical	Other
10,447,947	10/15/2019	Multipurpose Imaging and Display System	Yang Liu	COE	Medical	Other
10,494,538	12/3/2019	Switchable Antimicrobial and Antifouling Carboxybetaine-Based Hydrogels and Elastomers with Enhanced Mechanical Properties	Gang Cheng and Bin Cao	COE	Medical	Other

**ACADEMIC ISSUES & STUDENT SUCCESS
COMMITTEE**

TAB 3

DIVISION OF STUDENT AFFAIRS REPORT

REPORT TO THE ACADEMIC ISSUES AND STUDENT SUCCESS COMMITTEE

February 12, 2020

DIVISION OF STUDENT AFFAIRS

ESPORTS

- In addition to the two national championships taken home by the varsity Rocket League Team in 2019, the newly-added Rainbow Six Siege team won their Collegiate National Championship and two additional league titles, taking home over \$10,000 in scholarships and prizes!
- In the fall 2019 semester, 643 freshmen visited the Esports facilities on campus, bringing the total number of non-varsity participants to 2,056;
- Three new clubs have been added as part of the Esports program bringing the total number of student clubs to 16 with just over 800 students being involved with those clubs. Two more clubs are slated to be approved early in the spring semester;
- The University of Akron is hosting Esports Ohio League 2020 Championship in June, with over 500 high school students and their parents expected to be in attendance;
- The Zips Esports Network (ZEN) is holding monthly events that helps students who are engaged in the program to connect with faculty and staff to not only help the students become more familiar with people on campus, but also to allow those professionals more insight into the program;
- The Esports program launched its second Esports Summer Camp and has added a Level 2 camp for returning ‘campers. The total number of signups so far has broken the 600 mark this month! Also, 192 spots have become available in July for middle and high school students.

SERVEAKRON

During the month of November, serveAkron hosted Hunger and Homelessness Awareness Week (HHAW), a week of programs shining the spotlight on the current issues and local organizations supporting the populations affected by hunger and homelessness. There were 372 students who attended the seven events that were offered both on and off-campus. HHAW programs benefitted local agencies such as ACCESS, Inc., Akron-Canton Regional Foodbank, Legacies of Success, and the Haven of Rest. Additionally, serveAkron sponsored a Winter Wishes Giving Drive benefiting Akron Hope/The Well CDC and Akron Snow Angels. In total, 39 children’s gifts were collected for Mason Elementary School while 125 winter hats and scarves were collected to benefit Akron Snow Angels. Community service hours remained steady, however, and philanthropic donations increased almost \$12,000 from the fall 2018 semester. At the conclusion of fall 2019, 1,984 hours of service were completed by UA students with 35 events offered on and off campus by serveAkron.

The Department of Student Life's Fall 2019 infographic highlighting key areas of student success and impact.



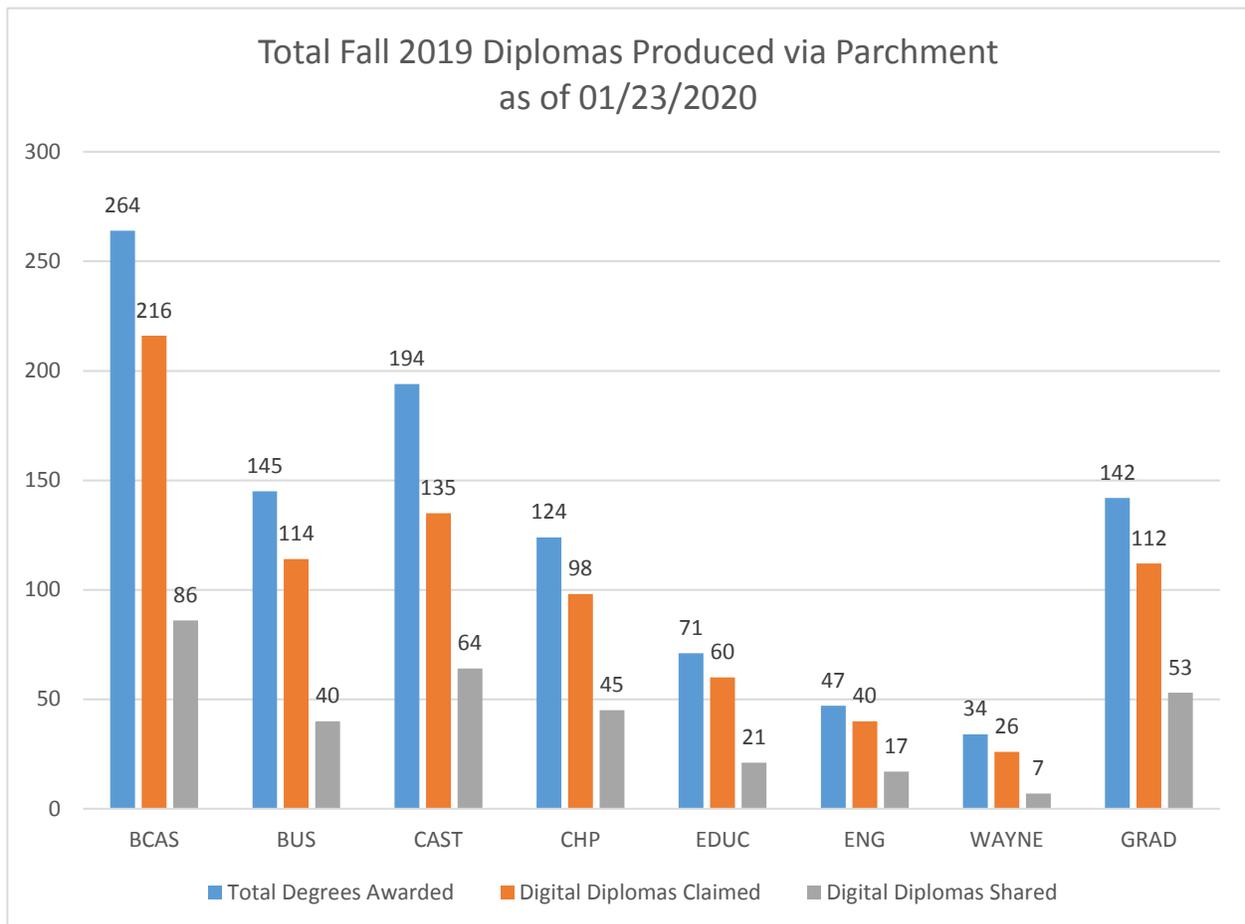
STUDENT EMERGENCY FINANCIAL ASSISTANCE (SEFA)

The programming being done by ZipAssist to provide financial literacy education and other forms of help to our students was recognized in Washington, D.C., on November 19, 2019 at an event titled “Preparing

Students for Financial Success.” Two staff members from ZipAssist, Alison Doehring (Director) and Taylor Sminchak (Coordinator) were among about 100 people invited to a two-hour event in the Eisenhower Building on the White House grounds to highlight institutions and other organizations that employ best practices to improve the financial skills of postsecondary students. Halfway through its year, the Balancing on a Budget program boasts more than 5,000 touchpoints with UA students. The ZipAssist team, with the help of our Akron Experience instructors, provided “Budgeting Basics” programming within each first-year experience course where more than 800 new students were engaged in introductory training on money management.

DIGITAL DIPLOMAS

In today’s digital world, the tide is rapidly turning toward the expectation of digital academic credentials. To meet this rapidly growing trend, the Office of the University Registrar is now teaming with Parchment to provide UA graduates with diplomas in a secure digital environment. Fall 2019 graduates were the first to receive both print and digital diplomas. Digital diplomas offer many benefits to students such as instant gratification, social network sharing and access to a downloadable secure PDF. The University of Akron benefits from branding and visibility. As of January 23, 2020, 78.5% of the fall 2019 graduates have claimed their digital diplomas and 32.6% have shared their diploma on social media.



OHIO COLLEGE2CAREERS PROGRAM

Through the Ohio College2Careers Program, UA's Career Services and Office of Accessibility have partnered with Opportunities for Ohioans with Disabilities (OOD) to share this message with students with disabilities to ensure they have the support they may need to seek internships, complete their degree and/or credential, earn higher wages, and meet the demands of tomorrow's labor market. UA is one of the first 15 public colleges and universities in Ohio in which OOD is working on campus with eligible students.

ASK ME about resources for UA students with disabilities

- Tailored internship and job searches
- Assistive technology
- Academic and workplace accommodations

 The University of Akron
Office of Accessibility
330-972-7928
access@uakron.edu

STUDENT RECREATION AND WELLNESS SERVICES HIGHLIGHTS

- Ten student Pink Gloves Boxing instructors led the fall 2019 Tier Up day with 70 participants. Tier Up day is a time for Pink Gloves Boxing participants to come together as one large class to work on technique and celebrate the accomplishment of completing a "tier" as the participants move up to the next tier.



Sibling Zips Sam and Lilly Dempsey had a blast at the Roller Wave!

- Mile High Challenge is a challenge to climb a vertical mile or 99 times to the highest section of the SRWC rock climbing wall. 50 students participated and 24 (48%) completed the Mile. These 24 students successfully climbed over 5,280 vertical feet on the wall.

- In November and December, Campus Programs hosted two collaborative events: Roller Rave and World AIDS Day. Roller Rave, which is 'black light roller skating' with music, was hosted by the Student Recreation and Wellness Services and Campus Programs on November 5. Think of the 'good ole days' when roller rinks were big! This was an engaging and recreational activity for roughly 100 students.

National and Regional Awards – Since July 1, 2019 residence hall personnel and programs have received 20 Regional of The Month Awards from the Central

Atlantic Affiliate of College and University Residence Halls (CAACUR) and three National of The Month Awards from the National Association of College and University

 Ohio
College2Careers
Opportunities for Ohioans
with Disabilities
330-972-2163
mara.byers@ood.ohio.gov

 The University of Akron
Career Services
330-972-7747
career@uakron.edu
uakron.edu/career

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RESIDENCE HALL ACTIVITIES

Residence Halls (NACURH).

Since July 1, 2019 Residence Hall Program Board (RHPB), Residence Hall Council (RHC), Sigma Lambda Honorary, the Richard L. Hansford chapter of National Residence Hall Honorary (NRHH), and the Emerging Leaders program hosted a combined total of 106 programs with a combined attendance of 17,266. Highlights include:

- Bingo was sponsored by NRHH with 554 attendees;
- RHPB and RHC co-sponsored programs including:



One of the many performances at SAMS Rock Alike.

- Stuff-a-Roo – 504 participants;
- Personacards, which was part of Homecoming festivities – 178 participants;
- As part of Family Weekend, they co-sponsored a Photobooth – 278 participants;
- Singer Olivia Farabaugh – 262 attendees;
- As part of Disabilities Awareness Week, Spoken Word Artist Carlos Andres Gomez as part of the 7:17PM Coffeehouse Series – 221 attendees. Carlos was featured in the hit Spike Lee movie *Inside Man*. Prior to the performance, Carlos was inducted into Sigma Lambda Honorary.
- On November 19 RHC, NRHH, RHPB and Sigma Lambda sponsored the annual SAMS Rock Alike in the Student Union Ballrooms with 125 attendees. There were three awards given: (1) Most Money Collected/Spanton Hall; Audience Favorite/Honors/Orr; and Judges Award/Exchange Street Residence Hall. The three judges were Dr. Messina (VP of Student Affairs), Chris Stimler (Admissions), and Brian Peresi/Head Women’s Swim and Dive Coach. There was over \$1,057 collected for MS Research.
- RHC, RHPB, NRHH, Sigma Lambda and Rob’s co-sponsored the annual Late-Night Study Break with 554 attendees



Brandon Mikulski and Dr. Messina volunteering at the annual Late-Night Study Break at Rob's



Students taking a much-needed break at Late Night Study Break!

FRATERNITY & SORORITY LIFE (FSL)

- The Fraternity and Sorority Life Community had a successful fall semester with recruitment efforts showing a 17% increase in new members from the previous fall. (Fall 2019 new members=266)
- The community total membership numbers were relatively the same from last fall, which is viewed as a success since we had a larger graduating class in spring 2019 than typical.
- The community performed 9,212 hours of community service, an average of 10.8 hours per member and raised \$51,924.09 for charity, an average of \$60.94 per member in the fall.



Students volunteered to assist in renovating a home to provide affordable housing in the Akron community.

STUDENT ORGANIZATION RESOURCE CENTER (SOURCE)

At the conclusion of fall 2019 semester, the SOuRCe reported 335 registered student organizations representing 15,155 involved students, with 17 student organizations newly recognized during the fall from a total of 26 working with staff members to complete the process. Those 17 are:

Akron Climbing Club	
Akron Waterski Club @ UA	
I AM	
Aletheia	
Veg Club	
Students of Color in Health Professions	American Institute of Aeronautics and
Tennis Club	Astronautics (AIAA)
Seize the Clay	Men in Nursing
Biological Anthropology and Human	Akron Roundnet Club
Anatomy (BAHA) Club	The Buchtelite
Zips Warframe Club	Environmental Action
	VR Esports

CAMPUS CUPBOARD

The Campus Cupboard program opened a walk-in pantry within Simmons Hall in December 2019. This addition marks the fourth location where UA students can receive free food and hygiene products. Additional “grab-and-go” locations can be found within the Student Union, Simmons Hall, and Polsky. Students can also request a Zips Care Package online. This option provides further anonymity for students who can request a bag of items through an online form and simply come into Simmons Hall to retrieve selected items. Since March 2019, over 13,000 items have been accessed by UA students.

HELP-A-ZIP REFERRAL PROGRAM

The Help-A-Zip Referral Program is an early alert program that aims to provide needed resources and guidance to enrolled UA students. More than 630 referrals were received during the fall 2019 semester. Each referral receives an individualized email and at least three outreach messages with tailored resources. Primary student concerns: tuition/fees, emergency assistance, textbook assistance, mental health, and academic support.

“ADVICE AND A SLICE” PROGRAM

ZipAssist and the United Way of Summit County – Financial Empowerment Center will host three “Advice and a Slice” programs for UA students. These workshops will provide information about credit, budgeting, and financial goal-setting. This collaboration is a compliment to the United Way’s Bold Goals as well as the UA’s mission to provide holistic mentorship and guidance.

COUNSELING OFFERS GROUPS

The Counseling and Testing Center (CTC) addressed student psychological service demand in part through changing intake scheduling and encouraging students to attend groups such as those that address anxiety, emotional distress, and relationship concerns. The CTC move from a scheduled to walk-in first appointment/intake system in 2017 and decreased average student wait time for assignment to an ongoing counselor. In fall 2019 the average wait time decreased 44 percent in time spent waiting to be assigned a counselor. An increasing number of students also attended group. When comparing fall 2018 and fall 2019, the number of students engaging in group treatment increased by 45.78%.

ZIPS PROGRAMMING NETWORK (ZPN)

ZPN planned and hosted five events and two different movies to wrap up the fall semester. These events engaged 954 students. The following events are highlights of how ZPN helped engage students outside of classroom in November and December:

- **Sushi Night:** ZPN's Sushi Night has become an event that students look forward to in the fall semester where students are able to learn how to make and indulge in sushi and other Japanese food.
- **Casino Night:** ZPN Traditional Chair collaborated with serveAkron to host the annual Casino Night on November 11. This event was in conjunction with Hunger and Homelessness Awareness Week. Casino Night features traditional casino games, free food, prizes, as well as educational components about food insecurity and homelessness. ServeAkron accepted perishable food items at check-in, which allowed students to receive an additional raffle ticket. Donations benefited The University of Akron Campus Cupboard.



Students enjoying an evening of stress-relief through cultural and culinary exchange in ZPN's Sushi Night.

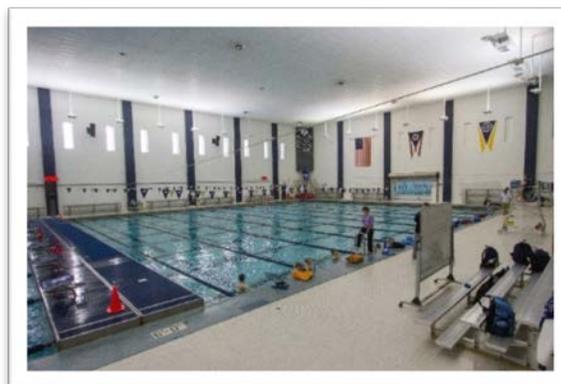


Students enjoying a game of roulette in this no-stakes night of fun at ZPN's Casino Night.

AQUATIC EVENTS

From November thru January 13, Aquatics hosted seven swim meets over 10 days with over 2,180 athletes and an estimated 3,000 spectators. Events hosted included:

- 11/9 & 11/23: Cuyahoga Falls Tigersharks Dual Meets;
- 11/16: The 15th Annual Brooke McMahan Memorial Special Olympics Swim Meet. Teams from the Akron, Canton and Cleveland areas participated in a swim clinic and meet hosted by the Summit County Special Olympics Swim Team. Multiple area swim teams, including UA women's swimming and diving team, Firestone Akron Swim Team, and Walsh High School Swim Team participated and volunteered during the event;
- 11/19: All UA fraternities participated in the Delta Gamma Anchor Splash competition, a fundraising competition of relay races and synchronized swimming;
- 12/6 thru 12/8: At the Zippy Swimming & Diving Invitational, there were 13 men's and women's college teams who participated. Each day of competition included preliminary competition in the morning session, diving in the afternoon, and finals in the evening;
- 12/12: There was a Walsh High School tri-meet vs. CVCA and Hoban;
- 12/15: Athletes ages of five to 18 years of age and comprised of many local swim teams and potential future Zips participated in the Tigersharks swim meet.



DIRECT CONNECT COMMUNITY ENGAGEMENT

Exploratory Advising and the Transfer and Adult Enrollment Center attended Stark State's Open House on November 7 at the Perkins Campus in Akron and met with students and families to share information about the Direct Connect partnership with Stark State. Students and families had the opportunity to ask questions about degree options and campus resources. To date, there are 164 active participants in the Direct Connect program. Of those, 46 Direct Connect participants have attended one of the available Welcome Events since March 2019 at UA to begin building their connection to the UA campus community. On Friday, January 24, the University will host its next available Direct Connect Welcome Event.

RESIDENCE HALL BLITZ

Exploratory Advising coordinated outreach to students living in the residence halls with non-payment holds. Staff visited all residence halls on November 15 and 18 to provide students with information to assist them with spring 2020 registration; 263 students were invited to attend an event in Simmons Hall to have the opportunity to meet with Student Accounts, Financial Aid, and/or Advising.

ONLINE TRANSFER ORIENTATION

The first group of transfer students have completed the new online transfer orientation and enrolled in classes for the semester. Initial results show that 90 percent of on-time transfers (admitted and confirmed by the confirmation deadline) are enrolled in courses for spring. Evaluation results are also positive, with 96 percent of students responding that the orientation was easy to understand and that the instructions were easy to follow. 95% percent of students responded that they felt UA was the right fit for them.

SPRING KICKOFF – SPECIAL HOURS FOR NEW AND RETURNING STUDENTS

Campus services across the University were available for new and returning students Saturday and Sunday, January 11-12. Students had access to services ranging from student Accounts, Financial Aid, ZipAssist, Zip Card Office, and satellite Advising available in Simmons Halls to Parking Services, Student Union, UA Bookstore, Student Recreation & Wellness Center and Health Services to name a few. During the weekend, more than 60 students were able to see an academic advisor to discuss classes and their schedule.

PASSPORT

ZipAssist serves as a U.S. Passport Acceptance Facility, recognized and endorsed through the U.S. Department of State. On January 15, 2020 UA hosted a representative from the U.S. Department of State for a routine site visit and Passport Agent interview. The office received a stellar review by the Acceptance Facility Oversight division.

February 12, 2020
Board Meeting

Presiding:
Alfred V. Ciraldo, M.D.

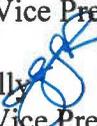
1	*Revisions to University Rule 3359-10-01.1, The University of Akron rules of the University Council
2	*Revisions to University Rule 3359-20-01, Institution mission and goals, affirmative action statement
3	*Revisions to University Rule 3359-38-01, Affirmative action policy and program
4	*Revisions to University Rule 3359-60-02, Undergraduate admissions
*	CONSENT AGENDA: ITEMS 1, 2, 3, 4



Office of the Vice President &
General Counsel

DATE: January 24, 2020

TO: Dr. Rex D. Ramsier
Executive Vice President, Chief Administrative Officer

FROM: John J. Reilly 
Associate Vice President and Deputy General Counsel
Assistant Secretary, Board of Trustees

RE: **Summary of Rules Committee Agenda Items for the
February 12, 2020 Meeting of the Board of Trustees**

The Rules Committee will be asked to consider revisions to the following Rules at its meeting on February 7, 2020.

1. **O.A.C. 3359-10-01.1: The university of Akron rules of the university council.**

University Council has proposed to amend its governing rules to establish a Special Committee on Awards and Recognition as a replacement for the Council's Ad Hoc Awards Committee. The Council has proposed making the committee permanent, rather than ad hoc, as evidence of the importance of employee recognition. However, because the work of the committee focuses only on employee recognition and does not otherwise advise or create policy, as is done by the Council's standing committees, the Council desires to create a separate committee category for this purpose. This proposal has been overwhelmingly approved by a vote of the University Council and is supported by the President.

2. **O.A.C. 3359-20-01: Institution mission and goals, affirmative action statement and**

3. **O.A.C. 3359-38-01: Affirmative action policy and program.**

The proposed revisions to these Rules are being made to make the Rules consistent with the requirements of Governor DeWine's Executive Order 2019-05D and with the University's current practice. The changes will update each Rule to expand the categories against which the University prohibits unlawful discrimination to include: gender expression; ethnic origin; status as a parent during pregnancy and immediately after the birth of a child; status as a parent of a young child; and status as a foster parent.

4. O.A.C. 3359-60-02 – Undergraduate admissions.

The proposed revisions to this Rule update the process for transfer student admission to the University. The changes will:

- a. Clarify the definition of a transfer student to include anyone who has attended another regionally accredited higher education institution following high school graduation, which is consistent with the IPEDS reporting standard;
- b. Establish a credit threshold of twelve earned hours, excluding developmental credit, above which transfer applicants will be evaluated for admission based solely on post-secondary grade point average, and below which transfer applicants will be evaluated for admission based on high-school credentials (GPA and test score);
- c. Require that to be eligible for admission, transfer applicants must be in good standing at their prior institution, or must have a combined post-secondary GPA of 2.0 or higher from multiple institutions; and
- d. Establish a path to admission for applicants whose prior performance does not meet the above criteria, but who have satisfied a five-year waiting period and have submitted a written statement outlining the cause for their prior poor performance and steps taken toward improvement.

These revisions have been approved by the Faculty Senate and are supported by the Provost and the President.

Please let me know if you have any questions or if I can be of further assistance.

cc: Gary L. Miller
Joseph R. Urgo

3359-10-01.1 The university of Akron rules of the university council.

- (A) Name. The name of this body is the university council.
- (B) Defining shared governance. The university council will operate under the principle of consultative decision-making whereby the opinion and advice of the university council membership are sought, but decision-making authority remains with the board of trustees and its appointed agent, the university president. Thus, the university council will function in a manner consistent with information sharing and discussion rather than joint decision-making. The university council provides open lines of communication and informs university administration on matters of planning, policy, and programs that are pertinent to the fulfillment of the university's mission. University council recommendations shall be referred to the president, as provided for in these bylaws. The faculty senate remains the sole body which proposes curricular and academic changes to the board through the president.
- (C) Duties:
- (1) The university council is the representative and legislative body of the university that deliberates and makes recommendations to the president on matters such as strategic planning, university policy, and other substantive matters that pertain to the strategic direction, and operations of the university.
 - (2) The university council provides the integrated framework for both strategic and ongoing planning, decision-making and oversight of the university's strategic plan. It helps to ensure that the goals and objectives of the strategic plan are realized.
 - (3) Based on input from university council committees and its own deliberations, university council contributes to ensuring that university policy is based on sound principles of shared governance, sound reasoning and adequate information.
 - (4) The university council receives inputs on policy issues from constituent members of the university community. Through an executive committee, it refers those inputs to the appropriate standing committee for discussion and recommendation to university council.
 - (5) The university council shall provide recommendations within a time frame specified by the president to fit the calendar and agendas of the board of trustees.
 - (6) The university council receives and discusses reports of the standing committees of university council. It deliberates and votes on their recommendations, and it refers them back to committees, when necessary.
 - (7) The university council considers reports or recommendations from campus constituent groups from which it draws its membership, as well as from the president, provost,

and university council standing committees.

- (a) All recommendations passed by the university council shall be forwarded to the president.
 - (b) Within forty-five calendar days of receipt of a passed recommendation, the president shall do one of the following:
 - (i) Forward the recommendation to the board of trustees for consideration;
 - (ii) Put the recommendation into effect if the president deems it unnecessary to send the matter to the board of trustees;
 - (iii) Send the recommendation back to university council with a request for more information;
 - (iv) Send the recommendation back to university council with an explanation for disapproval.
 - (c) The president will notify university council of the disposition of each recommendation, indicating whether the recommendation has been approved, referred to the board of trustees, sent back for more information, or sent back with an explanation for disapproval.
- (8) University council will record its recommendations in minutes of meetings that are publicly available on its website and communicated to its members by email.
- (D) Membership of university council.
- (1) University council has three components: The university council, the university council executive committee and eight standing committees.
 - (2) The university council and its standing committees shall be composed of representatives from eight campus groups: faculty senate, deans, vice-presidents, department chairs/school directors, contract professional advisory committee (CPAC), staff employee advisory committee (SEAC), graduate student government (GSG) and undergraduate student government (USG).
 - (3) Council members and standing committee members shall be selected or elected by each of the eight campus groups in a manner which each campus group deems appropriate. The process for selection of representatives from each campus group shall be reported in writing to the executive committee and every selection shall be certified in writing by the presiding member of the campus group, and seated by the executive committee, after it receives such certification. Terms shall be for three years with the exception of USG and GSG which will each have one year terms. Employees who retire from the university and continue employment pursuant to a re-employment agreement may, if they wish, continue to fulfill the duties of their

unexpired terms, but may not run for another term. Continuation of terms shall be subject to the approval of the constituency group that selected or elected them.

- (4) The university council shall define its year to begin September first, so that terms expire August thirty-first of the following year.
- (5) The university council shall consist of twenty-five voting members:
 - (a) Fifteen members: Three members from each of the following constituent groups: faculty senate, SEAC, CPAC, USG and GSG. At least one of the three representatives from each constituency shall be from its respective at-large community, i.e., not a member of the representative body.
 - (b) One member: dean from the council of deans.
 - (c) One member: department chair from the association/caucus of department chairs/school directors.
 - (d) Eight members: chairs of the eight standing committees.
 - (e) The president and senior vice president and provost (SVPP) shall be ex officio but non-voting members.
 - (f) Appointed administrators for support shall be ex officio but non-voting members of their respective committees.
- (6) Election of officers.
 - (a) The members of the university council who are elected as chair, vice chair and secretary are also the officers of the executive committee.
 - (b) Terms of officers are for two years. If the seat is held by a member of USG or GSG, the term shall be for one year.
 - (c) Officers must be a representative of faculty senate, CPAC, SEAC, USG or GSG.
- (7) Membership of the executive committee.
 - (a) The executive committee shall be comprised of eight voting members:
 - (i) The officers of university council are the officers of the executive committee.
 - (ii) There shall be five additional members, one from each of the constituency groups (faculty senate, CPAC, SEAC, USG, and GSG). They shall be elected by their constituency's elected/selected representatives to university council from amongst themselves.
 - (iii) Terms for executive committee members shall be for two years except USG and GSG terms which shall be for one year.

- (b) The SVPP will be an ex officio non-voting member.
 - (c) Elections shall be held by secret ballot.
- (8) Each standing committee shall consist of twelve elected/selected members and one appointed administrator for support:
- (a) Membership.
 - (i) Ten members: two members from each of the following constituent groups: faculty senate, CPAC, SEAC, USG and GSG. At least one of the two representatives from each constituency shall be from its respective at-large community, i.e., not a member of the representative body.
 - (ii) One member: dean from the council of deans.
 - (iii) One member: department chair/school directors from the association of department chairs.
 - (iv) One member: An appointed administrator for support shall be designated and appointed by the senior vice president, provost and chief operating officer. The appointed administrator for support shall be an official from the office of academic affairs or the vice president that is most closely associated with the standing committee's topical areas. The appointed administrator for support is a voting member of the standing committee who is responsible for convening the first meeting every year to elect committee officers and providing administrative support to the officers of the committee sufficient to achieve the work of the committee.
 - (b) Officers.
 - (i) At the first meeting of the university council year, the appointed administrator for support shall coordinate an election for the chair, vice chair and secretary of the committee, if necessary. The appointed administrator for support may not be an officer of a committee.
 - (ii) Terms of office for committee officers are two years. If the officer is a student representative, the term shall be one year.
 - (iii) The duties of the chair are to preside over committee meetings, which determine their own agenda. The university council or executive committee may refer matters to the committees directly. The chair of the committee shall coordinate support for committee activities with the appointed administrator for support.
 - (iv) The duties of the vice chair are to assist the chair in such ways as the latter may request; and in the absence of the chair, the vice chair presides over the

meetings of the committee.

- (v) The duties of the secretary are to record, transcribe and distribute the proceedings of the committee to committee members and the university council, assist the chair in such ways as the latter may request, arrange for orderly conduct of the business of the committee, and in the absence of the chair and vice chair, the secretary presides over the meetings of the committee.

(9) Vacancies.

- (a) University council may, at its discretion, declare vacant any university council seat and each standing committee may, at their discretion, declare vacant any standing committee seat for which the relevant council member:
 - (i) Is no longer a member of the group from which they were selected, unless this is due to retirement from the university. Employees who retire from the university and continue employment pursuant to a re-employment agreement may, if they wish, continue to fulfill the duties of their unexpired terms, but may not run for another term. Continuation of terms shall be subject to the approval of the constituency group that selected or elected them. If this approval is not granted, a vacancy may be declared.
 - (ii) Is unable to regularly attend meetings due to conflicting professional duties, imperative personal affairs, illness, or student class schedule.
 - (iii) Has, without notice, missed more than three regular meetings of the university council or of regular meetings of standing committees during the previous twelve months.
- (b) Should a university council vacancy occur the university council chair shall notify the appropriate unit to select a new member to fill the vacant seat for the balance of the unexpired term.
- (c) Should a standing committee vacancy occur, the committee chair shall notify the university council chair to notify the appropriate unit to select a new member to fill the vacant seat for the balance of the unexpired term.

(E) Service support.

- (1) Membership on university council or its committees contributes significantly to the university and is therefore an essential component of university service by faculty, staff, contract professionals and students.
- (2) The administrative and academic units shall recognize that active service on university council and its standing committees, where not in conflict with established unit performance guidelines, is critical to the functioning of the shared

governance system of the university and recognize such service accordingly. Administrators who find that such service is in conflict with established unit performance guidelines shall communicate that finding in writing to the executive committee.

- (3) Membership carries expectations of attendance at and preparation for committee meetings. The chair, appointed administrator for support, vice chair, and secretary of each committee has the responsibility to encourage all committee members to contribute in a substantial manner to committee activities.
 - (4) Supervisors or instructors of members of university council are expected to support all university council committee member activities and consider such service as both professional development and part of the member's work duties.
 - (5) University council membership work shall be planned to the greatest extent possible and should not diminish unit-level activities.
 - (6) Contributions to university council shall be considered in the annual assessment of employee performance and shall be recognized appropriately in the compensation decision-making process. Supervisors may choose to secure feedback from the chair and appointed administrator for support on the level of involvement of their employees in university council activities.
 - (7) Students shall work in advance to make arrangements with instructors regarding missed assignments via the assignment completion form in the event university council business should overlap with class per the guidelines for absence due to participation in university sponsored events policy, approved by the faculty senate and the board of trustees in 2007.
- (F) Material and record support.
- (1) Material support. The university shall, subject to approval of the board of trustees, provide suitable office space, a budget for appropriate expenditures including funds for providing reassigned time or stipends to officers, and at least one full-time staff person for support of the university council activities.
 - (2) Appointed administrators for support for standing committees are responsible for providing materials support to the committee to which they are assigned.
 - (3) Records. All inactive documentary material and related records of the council shall be handled in a manner consistent with rule 3359-11-11 of the Administrative Code.
- (G) Meetings.
- (1) Meeting requirements.
 - (a) Meeting agendas of university council and each standing committee shall be

distributed with the meeting announcement.

- (b) Meetings shall be held in physical or digital form where all members are able to communicate synchronously. Email can be used to inform the activities of a meeting, but cannot be used to replace a meeting.
 - (c) Members cannot designate individuals to substitute for them when they are unable to attend a meeting.
 - (d) For purposes of conducting business, a quorum of the council shall be a majority of the filled council seats.
 - (e) For purposes of conducting business, a quorum of the standing committee shall be a majority of the filled committee seats.
 - (f) Voting. To ensure the ability of members to provide effective independent inputs, all votes shall be made by secret ballot.
 - (g) Scheduling of university council and standing committee meetings shall be determined by their respective chairs. The university council shall meet at least once a month, year round and standing committees shall meet at least once a month, year round.
 - (h) All meetings of the university council and standing committees shall be open to the public.
- (2) Specific guidelines on meetings.
- (a) University council.
 - (i) Announcement of meeting dates and an agenda shall be available electronically at least one calendar week prior to each regularly scheduled meeting accompanied by the minutes of the previous meeting.
 - (ii) Requests to have items placed on the agenda of the council shall be submitted in writing to the secretary of the council by a university council member at least two calendar weeks prior to a meeting of the council.
 - (iii) Special meetings may be called at any time with one week's notice by the chair of the university council.
 - (iv) Items referred to the council by the president shall be automatically placed on the agenda of the council.
 - (b) Standing committees.

An agenda shall be made available electronically at least two full business days prior to each meeting, accompanied by the minutes of the previous meeting

(H) University council executive committee.

The executive committee is responsible for agenda-setting and coordination of the work of university council to facilitate deliberation, communication and action. Executive committee recommendations shall be considered in a timely manner by the standing committee to which it is referred.

(1) Duties of chair, vice-chair and secretary.

- (a) Duties of the chair of the university council/executive committee: Presides over meetings of the university council and executive committee, calls special meetings of the university council, acts as or designates the official spokesperson for the university council in all of its external communications, forwards to the president all recommendations passed by the university council, supervises the clerical staff of the university council, and undertakes such tasks as are directed by the council. Upon the expiration of the chair's term of office, the ex-chair shall for one year be a non-voting member, ex officio of the university council if he or she otherwise would not be a member. During that period, the ex-chair shall also be a non-voting member ex officio of the executive committee.
- (b) Duties of the vice chair of the university council/executive committee: Assists the chair in such ways as the latter may request; and in the absence of the chair, the vice chair presides over the meetings of the university council/executive committee.
- (c) Duties of the secretary: Records, transcribes and distributes the proceedings of the university council to all constituent groups and interested members of the university, assists the chair in such ways as the latter may request, has custody (jointly with the chair) of the books, records, physical facilities, and tangible property of the university council, and arranges for the orderly conduct of the business of the university council. In the absence of the chair and vice chair, the secretary presides over meetings of the university council.

(2) Responsibilities of the executive committee.

- (a) The executive committee shall forward university council policy recommendations to the president, and monitor their disposition.
- (b) When policies are enacted by the board of trustees, the executive committee shall monitor their implementation or may delegate such monitoring to a standing committee.
- (c) The executive committee shall ensure that all policy questions that come to the university council will be referred to the appropriate standing committee for discussion and recommendations to university council. It shall also ensure that

their disposition is managed through a system that will be available to all members of the university community.

- (d) The executive committee shall accept items for consideration by university council or one of the university council standing committees, from the president, or the SVPP or from a member of the university council constituency groups.
- (e) The executive committee shall oversee and monitor the operations of the standing committees and ensure that the business of the standing committees and ad-hoc committees are completed in a timely fashion.
- (f) The executive committee shall receive reports of standing committees and transmit them to the university council for disposition. Each such report must be on the university council agenda.
- (g) The executive committee shall recognize and notify, prior to the first meeting of the university council in each council year, all new members as having been duly chosen based on information provided by the presiding member of each constituency group. No new members of the council or any committee shall be seated until their selection/election by constituency groups is certified as conforming to the written practice of each group. Certifications are to be provided to the persons selected, the constituency, the chair of the standing committee and such others as the executive committee may designate.
- (h) The executive committee shall participate in quarterly meetings with the president.
- (i) The executive committee shall ensure that university council and its committees convene in joint session, two times a year.
- (j) Orientation of new university council members: The executive committee shall oversee appropriate orientation of new members (prior to May first of each year) to the university council. Orientation should consist of university council history, organizational structure and operational protocol at a minimum.

(3) Special committee on awards and recognition.

- (a) The special committee on awards and recognition (awards special committee) is responsible for overseeing the nomination, selection and recognition of faculty, staff and contract professionals through the achievement award function. Further, the committee is responsible for studying, monitoring and making recommendations on employee achievement and recognition issues in collaboration with staff, contract professionals and faculty in appropriate departments.
- (b) Members of the awards special committee shall consist of volunteers and past award recipients from university council and the campus community. The

special committee may ask for additional volunteers to serve only during the selection of finalists in order to ensure a robust and diverse working group for selection of finalists. An appointed administrator for support, who is from the rank of vice president and is most closely aligned with the special committee's topical area, shall be designated by the provost. This appointed administrator shall provide administrative support to the special committee sufficient to achieve the work of employee awards and recognition. Members shall not serve in the selection of finalists in an award category in which they have nominated a colleague and must recuse themselves due to the conflict of interest.

(c) At the first meeting of the special committee for the new university council year, the appointed administrator shall facilitate the selection of a chair, vice chair and secretary for the special committee as appropriate based on expiration of terms or vacancies. Terms and conditions for officers and duties for each shall follow those outlined for standing committees.

(I) Standing committees.

(1) General charges/responsibilities of each standing committee:

- (a) Recommends mid and long-range plans for standing committee work.
- (b) Provides recommendations for action on policy, operations, organization and other matters related to the committee domain to the university council.
- (c) Develops procedures and measures to be used to evaluate progress toward achieving the goals of the mid and long-range plan(s).
- (d) Conducts an annual assessment of the progress toward achieving the goals of the mid and long-range plans(s) based on the procedures and measures referenced above.
- (e) Reports monthly to the full university council in writing made available electronically.
- (f) Participates in evaluation of the development of objectives, strategies, initiatives, and action steps for academic support units to enable the academic units to successfully accomplish the academic mission of the university.

(2) The standing committees of university council are:

- (a) Student engagement and success committee.

The student engagement and success committee is responsible for studying, monitoring and making recommendations regarding the university's student engagement and success strategies and practices in collaboration with staff, contract professionals and faculty in appropriate departments. These

recommendations shall be forwarded to the university council for consideration.

(b) Information technology committee.

The information technology committee is responsible for studying, monitoring and making recommendations regarding information technology planning, policies, strategies and practices in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

(c) Budget and finance committee.

The budget and finance committee is responsible for studying, monitoring and making recommendations to university council on the development of all university budget, finance and purchasing policies and resource allocations in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

(d) Physical environment committee.

The physical environment committee is responsible for studying, monitoring and making recommendations related to overall campus planning, safety, and the use and assignment of university space, physical facilities and equipment in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

(e) Communications committee.

The communication committee is responsible for: assessing and making recommendations regarding the university's internal/external communication strategies and practices; providing/receiving feedback to/from university council on systemic communication issues; tracking issues that have a direct institution-wide impact and recommend action as appropriate; gathering feedback from the constituents that each committee member represents and bring attention to issues for consideration by the whole committee in collaboration with staff, contract professionals, faculty and students in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

(f) Recreation and wellness committee.

The recreation and wellness committee is responsible for studying, monitoring and making recommendations on strategies and policies regarding intercollegiate athletic and recreational sports and wellness issues in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university

council for consideration.

(g) Talent development and human resources committee.

The talent development and human resources committee is responsible for studying, monitoring and making recommendations on the development of all university policies and practices relating to inclusive excellence and to the wellbeing of employees of the university, subject to existing contractual agreements. Issues of wellbeing would include but are not limited to fringe benefits, insurance, employee performance, recreation and wellness and other aspects of working conditions in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

(h) Institutional advancement committee.

The institutional advancement committee is responsible for studying, monitoring and making recommendations on development and alumni issues in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be forwarded to the university council for consideration.

(J) Rules. The parliamentary authority for the university council shall be "Robert's Rules of Order," in its most recent edition. In any conflict between the university council bylaws and "Robert's Rules of Order," the council bylaws take priority. A person who is not a member of the university council shall be appointed parliamentarian by the chair of the university council.

(K) Amendments.

(1) Amendments to these bylaws may be proposed in writing by a member of university council at any regularly scheduled meeting.

(2) A vote by the university council on a proposed amendment may be taken only at a subsequent regular or special meeting of the university council.

(3) To pass, a proposed amendment requires a positive vote by at least two-thirds of the voting members present at a regular or special meeting of the council.

(4) Amendments shall take effect upon approval by the board of trustees.

(L) Authority of board of trustees. Notwithstanding the preceding, Ohio law vests full authority and responsibility for the operation of the university in its board of trustees which retains and reserves exclusively to itself all rights, powers, prerogatives, responsibilities, and authority vested in it, whether exercised or not. Nothing in this rule shall be construed to limit, reduce, modify, or relinquish any authority or power of the board to govern the university consistent with the powers conferred on the board by law.

Any delegation of authority by the board may be enlarged, reduced, modified, or withdrawn at the discretion of the board.

Effective: ~~12/18/2017~~

Certification: _____
M. Celeste Cook
Secretary
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359.01

Rule Amplifies: 3359.01

Prior Effective Dates: 09/11/2016, 12/18/2017

THE UNIVERSITY OF AKRON

RESOLUTION 02- -20

Revisions to University Rule 3359-10-01.1
The university of Akron rules of the university council

BE IT RESOLVED, That the recommendation presented by the Rules Committee on February 12, 2020, to revise Rule 3359-10.01.1, be approved.

M. Celeste Cook, Secretary
Board of Trustees

February 12, 2020

3359-20-01 Institutional mission and goals, affirmative action statement.

The following statement represents the board mission and goals adopted by the board of trustees and under which the university is currently operating.

(A) Mission.

- (1) The university of Akron maintains a commitment to:
 - (a) Provide learning opportunities for the full spectrum of students;
 - (b) Create and discover knowledge through basic and applied research and creative activity;
 - (c) Create a learning environment with emphasis on a full collegiate experience for each student, leading to opportunities for cognitive, social, and personal development;
 - (d) Provide a forum for the examination of ideas and concepts and the generation of scholarly dialogue within the established principles of academic freedom;
 - (e) Encourage opportunities for interdisciplinary study and research;
 - (f) Strive for continued improvement of the teaching and learning environment;
 - (g) Prepare career oriented people for professional leadership roles in regional, national, and international organizations and institutions; and
 - (h) Offer appropriate educational and professional services to its various constituencies within available resources and established continuing education and outreach philosophies.
- (2) In addition, the location of the university of Akron in the northeastern Ohio region mandates a concern for the unique higher educational, economic, and cultural needs of this area.
- (3) The university of Akron mission statement: the university of Akron, a publicly assisted metropolitan institution, strives to develop enlightened members of society. It offers comprehensive programs of instruction from associate through doctoral levels; pursues a vigorous agenda of research in the arts, sciences, and professions; and provides service to the community. The university pursues excellence in undergraduate education and distinction in selected areas of graduate instruction, inquiry, and creative activity.

(B) Goals. In recognition of the above mission statement, the following goals are established for the university to:

- (1) Plan, develop, implement, and evaluate its efforts in light of its major goal of teaching and provide optimal learning opportunities for students of various ages, diverse backgrounds, and different needs;
 - (2) Meet its challenge and responsibility to discover and create new knowledge through continued support of faculty (unless otherwise modified or specified, the term "faculty" refers to "university faculty" as defined in paragraph (I)(2) of rule 3359-20-02 of the Administrative Code) in their research, publication, and creative activities by providing ample resources for basic and applied research and by encouraging professional and intellectual development;
 - (3) Design programs in the teaching/learning process to fulfill the students' varied educational needs and provide opportunities for intellectual, personal, cultural, and social development on the campus so as to enhance the ability of students to participate effectively in a complex society;
 - (4) Provide public service through its traditional and continuing education programs, its faculty, its students, and facilities, and encourage the development of outreach and cooperative education efforts in all colleges, departments, and service units;
 - (5) Coordinate the growth and emphasis of its programs with the long-range plans and needs of the local area, the region, nation, and where appropriate, the international community;
 - (6) Contribute, in cooperation with local and regional institutions, to the development of improved quality of life for the future of the region, the nation, and the world.
- (C) Affirmative action statement.
- (1) The university of Akron is an equal education and employment institution operating under nondiscrimination provisions of Title 41, Ohio Revised Code; Titles VI, VII of the Civil Rights Act of 1964, as amended; and Title IX of the Educational Amendments of 1972, as amended; Executive Order 11246, as amended; Vocational Rehabilitation Act section 504; Vietnam Era Veterans' Readjustment Act, as amended; Age Discrimination in Employment Act of 1967, as amended; Title II of the Genetic Information Nondiscrimination Act of 2008; and Americans With Disabilities Act, as amended as related to admissions, treatment of students, programs and activities, and employment practices.
 - (2) It is the policy of this institution that there shall be no unlawful discrimination against any individual at the university of Akron because of race, color, religion, ~~creed~~, sex, sexual orientation, gender identity or expression, age, national or ethnic origin, disability, status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, military status, genetic information, or status as a veteran.

- (3) The university of Akron will not tolerate sexual harassment of any form in its programs and activities, and prohibits discrimination on the basis of sexual orientation and gender identity in employment and admissions.
- (4) This non-discrimination policy applies to all students, faculty, staff, employees, and applicants. The affirmative action and equal employment opportunity officer will provide assistance with questions or complaints related to this policy.

Effective: 02/01/2015

Certification: _____
M. Celeste Cook
Secretary
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359

Rule Amplifies: 3359

Prior Effective Dates: 05/22/1991, 11/27/1989, 07/31/1992, 01/06/1998,
08/24/2008, 02/01/2015

THE UNIVERSITY OF AKRON

RESOLUTION 02- -20

Revisions to University Rule 3359-20-01
Institutional mission and goals, affirmative action statement

BE IT RESOLVED, That the recommendation presented by the Rules Committee on February 12, 2020, to revise Rule 3359-20-01, be approved.

M. Celeste Cook, Secretary
Board of Trustees

February 12, 2020

3359-38-01 Affirmative action policy and program.

(A) Statement of policy.

- (1) The university of Akron is an equal education and employment institution operating under nondiscrimination provisions of Title 41, Ohio Revised Code; Titles VI, VII of the Civil Rights Act of 1964, as amended; and Title IX of the Educational Amendments of 1972, as amended; Executive Order 11246, as amended; Vocational Rehabilitation Act section 504; Vietnam Era Veterans' Readjustment Act, as amended; Age Discrimination in Employment Act of 1967, as amended; Title II of the Genetic Information Nondiscrimination Act of 2008; and Americans with Disabilities Act, as amended as related to admissions, treatment of students, programs and activities, and employment practices.
- (2) It is the policy of this institution that there shall be no unlawful discrimination against any individual in employment or in its programs or activities at the university of Akron because of race, color, religion, sex, sexual orientation, gender identity or expression, age, national or ethnic origin, disability, status as a parent during pregnancy and immediately after the birth of a child, status as a parent of a young child, status as a foster parent, military status, genetic information, or status as a veteran. The university of Akron prohibits sexual harassment of any form in all aspects of employment and in its programs and activities and prohibits discrimination on the basis of sexual and racial or ethnic orientation in employment and admissions.
- (3) The university affirms that judgments about admissions, education and personnel evaluations at the university of Akron are based on merit, qualifications and performance and not on attributes unrelated to academic or job performance.
- (4) This nondiscrimination policy applies to all students, faculty, staff, employees and applicants for employment and applicants for admission to the university and its programs and activities.
- (5) All faculty and staff members involved in making personnel recommendations will make affirmative efforts to recruit, employ and promote qualified women and minority group members especially in those categories where an underutilization of such members has been identified.
- (6) This policy is an expression of its highest governing body and chief executive officer. By promulgating this program, the president of the university announces a firm and continuing commitment to equal opportunity and affirmative action for members of protected groups and assumes primary responsibility for its implementation.

- (7) To the extent consistent with state and federal laws and regulations, nothing herein shall be construed to modify or impair the operation of the retirement policy and rules for the implementation thereof as established by the board of trustees of the university of Akron from time to time.

(B) Laws and regulations governing equal employment opportunity.

- (1) The Equal Pay Act of 1963 requires every employer to pay employees equal pay for equal work on jobs the performance of which requires equal skill, effort, and responsibility, and which are performed under similar working conditions, except where such payment is made pursuant to a seniority system, a merit system, a system which measures earnings by quantity or quality of production, or a differential based on any other factor other than sex. It is currently administered by the "Equal Employment Opportunity Commission" (EEOC).
- (2) Title VI of the Civil Rights Act of 1964 prohibits discrimination based on race, color, or national origin in all programs or activities which receive federal financial aid. Employment discrimination is prohibited if a primary purpose of federal assistance is provision of employment (apprenticeship, training, work study or similar programs) or if program beneficiaries suffer unequal treatment because of hiring or assignment of counselors, trainers, faculty or others in organizations receiving federal funds. Title VI is administered by the office of civil rights, United States department of education.
- (3) The Civil Rights Act of 1964, Title VII makes it an unlawful employment practice for employers, employment agencies and labor organizations to discriminate in the various aspect of employment on the basis of race, color, religion, sex or national origin. Title VII is administered by the EEOC.
- (4) The Rehabilitation Act of 1973 (sections 503 and 504) prohibits job discrimination on the basis of a physical or mental handicap, provided the applicant is otherwise qualified for the position. Also, employers are required to actively recruit qualified handicapped persons as part of an established affirmative action program. The act is administered by the United States department of labor.
- (5) Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 prohibits discrimination against any person because he or she is a disabled veteran of the Vietnam era. Employers are required to take affirmative action to enhance veteran's employment opportunities.
- (6) Executive Order 11246 as amended seeks to promote and insure equal opportunity for all persons without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin of employees or persons seeking employment with government contractors. The order is administered by the "Office of Federal Contract Compliance Program" (OFCCP), United States department of labor. It is this order that mandates that affirmative action programs be described in written

plans with specific goals and timetables for recruiting, hiring and upgrading blacks, other minorities and women.

- (7) Title IX of the Education Amendments of 1972 prohibits sex discrimination in the programs and activities of any educational institution that receives federal assistance. Title IX is administered by the office of civil rights, United States department of education. The university of Akron does not discriminate on the basis of sex in any of its education programs and activities and is required by Title IX not to discriminate in such a manner. Questions regarding Title IX may be referred to the university's Title IX coordinator or to the United States department of education, office for civil rights. Information regarding Title IX, including the contact information for the Title IX coordinator and deputy Title IX coordinators, can be found on the university's Title IX website located at: <http://www.uakron.edu/title-ix>.
- (8) The Age Discrimination in Employment Act as amended makes it unlawful for employers, employment agencies, and labor organizations to discriminate against persons forty years of age and over in any area of employment because of age.
- (9) Immigration Reform and Control Act of 1986 (with certain exceptions) makes it an unfair immigration-related employment practice to discriminate against any individual (other than an unauthorized alien) with respect to the hiring or recruitment or referral for a fee of the individual for employment or the discharging of the individual from employment because of such individual's national origin, or in the case of a citizen or intending citizen, because of such individual's citizenship status. The act is administered by the United States department of justice.
- (10) State law against discrimination, section 4112.02 of the Revised Code, prohibits discrimination in Ohio by reason of age, sex, disability, color, religion, national origin, military status, or ancestry in housing, public accommodation and employment in terms similar to those contained in federal statutes. This law is administered by the Ohio civil rights commission.
- (11) Americans With Disabilities Act, effective July 26, 1992, has the purpose of providing a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities. It extends federal civil rights protection in several areas to qualified people who are considered disabled. The act prohibits covered entities from excluding people from jobs, services, activities, or benefits based on disability and provides penalties for discrimination.
- (12) The Uniformed Services Employment and Reemployment Rights Act (USERRA), subject to eligibility criteria, has the purpose of ensuring that members of the uniformed services are entitled to return to their civilian employment upon completion of their service.
- (13) Title II of the Genetic Information Nondiscrimination Act of 2008 (GINA) protects applicants and employees from discrimination based on genetic information in

hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral and other aspects of employment.

(C) Affirmative action program.

(1) Dissemination and implementation.

- (a) Information about the affirmative action program will be provided at each orientation meeting for new academic and new nonacademic personnel being employed for all levels of service.
- (b) In order to provide upward mobility for minorities, women, persons with disabilities, and veterans, the university of Akron periodically reviews its workforce to determine whether such employees are given equal opportunity for promotion.
- (c) To assure optimum communication, interpretation, and implementation of the university's EEO program at all levels of supervision and to all employees, recruiting sources, community agencies, contractors providing goods and services, and the general public, the following steps are undertaken.
 - (i) Definition of the existence of the university of Akron's written affirmative action program is made available to all employees, and they will be periodically reminded of this program by:
 - (a) Distribution of the document entitled "Affirmative Action at The University of Akron" to new employees and thereafter through annual reminders to all faculty and staff personnel.
 - (b) Description of the equal employment opportunity policy by publication or references in issues or reissues of faculty and staff manuals which will be reviewed periodically.
 - (c) Periodic publication of the university's equal employment opportunity policy, related programs, and activities by articles or news releases in local newspapers as well as in university publications; and
 - (d) Discussions and explanations at supervisory level conferences and meetings of collegiate faculty and staff members.
 - (ii) Academic and administrative employment opportunities are publicly announced on university bulletin boards and job opportunity bulletins. These opportunities for employment are also posted in a conspicuous and highly frequented location within the department or office where the vacancy exists. Employment and recruiting sources listing job vacancies at the university of Akron will be reminded of the equal employment opportunity policy. Public employment agencies will be contacted initially,

and only when qualified applicants cannot be found will private agencies charging a client fee be contacted.

- (iii) Notices informing applicants and employees of statutes and regulations noted in this policy will be posted on bulletin boards in locations where job interviews and related matters are conducted. All advertisements, notices, and responses to inquiries about positions will prominently contain the statement: "The University of Akron is an Equal Education and Employment Institution."
- (iv) Contractors, subcontractors, and vendors providing goods and/or services to the university of Akron will be notified verbally and in writing of the university's equal employment opportunity policy and affirmative action program. External contractors shall reciprocate by informing The university of Akron's office of contract compliance in writing of their willingness to meet all applicable equal opportunity and affirmative action obligations. Also, building construction and renovation must include reasonable accommodations for disabled persons.
- (v) The university of Akron shall operate an office of affirmative action/equal employment opportunity with an affirmative action/equal employment opportunity director appointed by the president. The office shall have at least one full-time staff member and a full-time secretary. The office shall be responsible to the board of trustees through the president and the constituent groups making up this university for implementation of this affirmative action program.
 - (a) The affirmative action/equal employment opportunity director is responsible for coordinating and monitoring all components of the affirmative action plan and is the university officer responsible for sanctioning and monitoring compliance with the affirmative action/equal employment opportunity component of employment processes.
 - (b) The office of affirmative action/equal employment opportunity shall issue a yearly report on the university's progress in its affirmative action program in accordance with the office of the federal contract compliance guideline 602.21a8. This report shall be made available to the university's board of trustees, president, faculty, support staff, student body, and other parties who may have an interest or who should be advised of its content. This report shall contain such information as comparative numbers of females and minorities as well as comparative wages, salaries, and compensation. The annual report of the affirmative action/equal employment opportunity director shall be available within forty-five days of the beginning of the academic year.

- (c) The affirmative action/equal employment opportunity office shall have the authority to distribute the university of Akron's official policy of equal employment opportunity in accordance with the office of federal contract guideline 60.2.21.
- (vi) The university of Akron shall maintain an affirmative action commission, which shall serve as a continuing review panel on the status of protected class members of the university.

The affirmative action commission shall be appointed by the president annually and shall include adequate representation of teaching personnel, administrative personnel, civil service personnel, and students at the graduate, professional, and undergraduate. The president shall insure that minorities, disabled persons, women, and part-time personnel are represented on the commission. The activities of this commission shall be supported by the affirmative action/equal employment opportunity director and staff. The activities of this commission include, but are not limited to:

- (a) Annual review of the affirmative action plan and publication of the results of such review.
 - (b) Hearing and investigating grievances, complaints, and allegations of violations of the plan and recommending remedies thereto.
 - (c) Making recommendations to university persons with personnel authority through the affirmative action/equal employment opportunity director regarding individual relief, implementation, enforcement, and improvement of the plan.
- (vii) The university of Akron shall not subscribe to, require, or encourage its faculty or non-teaching members to subscribe to any insurance plan which:
 - (a) Does not insure equal benefits to women faculty and staff members or their spouses or survivors; or
 - (b) Take a position on pregnancy, maternity, or abortion coverage contrary to the office of federal contract compliance guideline 60.20.3c (copy is available in the affirmative action/equal employment opportunity office) or Title VII of the 1964 Civil Rights Act.
 - (viii) Minority, female, and disabled employees will be afforded full and complete opportunity and will be encouraged to participate in all university-sponsored educational, training, recreational, and social activities and will have equal access to university facilities. Also, building construction and renovation must include reasonable accommodations for handicapped persons. The university shall not knowingly rent to or allow use of

university facilities, patronize or use the facilities of any off-campus organization that has an invidiously discriminatory pattern or practice involving either membership or employment. Discriminatory patterns include, but are not limited to, those organizations whose membership or employment is closed to women and/or members of minority groups.

(2) Recruitment, training, promotion, and retention.

With these affirmative action commitments, it is necessary to review the total utilization of minority, female, veterans, and disabled group employees and to develop specific steps to accomplish necessary training where there are deficiencies. In all personnel practices of this university, every person with personnel authority and responsibility must:

- (a) Base employment decisions solely upon the individual's qualifications and/or performance in the event of employment. If employment testing is used as a criterion for selection, appropriate guidelines will be followed to assure validity, objectivity, reliability, and compliance with law.
- (b) Insure that every full-time vacancy is communicated to the affirmative action/equal employment opportunity office prior to the announcement and publication of the job opening.
- (c) Record employees by job classifications with identification of minorities, disabled persons and females.
- (d) Record the turnaway rate for all applicants, and meet with interviewers and supervisors to determine turnaway causes to develop remedies for affirmative action deficiencies.
- (e) Insure personnel services and benefits for eligible employees are provided on a nondiscriminatory basis. These services and benefits include, but are not limited to: compensation, fringe benefits, transfers, university-sponsored training, education, tuition assistance, and all other similar services and benefits administered by the university.
- (f) Determine that appointments, retention, promotion, tenure, and termination are based solely on the individual's qualifications and performance and on a nondiscriminatory basis.
- (g) Project collegiate equal employment opportunity goals with target dates and develop collegiate affirmative action programs.
- (h) Establish nondiscriminatory criteria for the large number of men and women who are employed on the faculty and staff at the university of Akron on a part-time basis.

- (i) Allow sufficient time off for childbearing to women at the university of Akron whether faculty, staff, student, or administrator and regardless of marital status. Mandatory leave should not be stipulated by the university; and the length of leave should be based on a bona fide medical need related to pregnancy or childbirth.
- (j) All employees shall be eligible for parental leave and shall be allowed to return to their original position or position of like status and compensation.
- (k) Base all appointments and promotions at the university of Akron upon consideration of qualifications and merit. Policies or practices which prohibit or limit simultaneous employment of two or more members of the same family and which have an adverse impact upon one sex or the other are not consistent with Executive Order 11246. Relationships by marriage or family will neither be an advantage nor deterrent in the process of evaluation and selection for appointment and promotion.

Faculty and staff members in a supervisory capacity should neither formally initiate, participate in the process nor render the final decision on personnel matters involving members of their immediate families. Definition of "immediate family" is as follows: spouse, child, father, mother, sister, brother, grandparents, grandchild, brother-in-law, sister-in-law, mother-in-law, father-in-law, legal guardian or other person who may legally stand in place of a parent.

(3) Student body.

- (a) Undergraduate and graduate admission policies shall be administered consistent with the objectives of the university of Akron's affirmative action plan and the Educational Amendments Act of 1972. If the proportion of minorities, women and disabled persons admitted to the university of Akron falls below a desirable ratio range, the university will actively recruit to correct this deficiency.
- (b) All scholarships, fellowships and other allowances for students as well as any other funds administered directly by the university of Akron personnel or other facilities shall be administered in a manner nondiscriminating to minority groups, women, disabled persons and shall be consistent with the objectives of the affirmative action plan. Married women shall be eligible for financial support on the same basis as married men. Pregnancy shall not be considered an impediment to women's qualification for financial assistance (however, financial assistance would not continue during the period of maternity leave). The university of Akron shall review its scholarship, fellowship, award, loan and grant programs for full- and part-time students to insure consistency with the spirit, aims and specific goals of its affirmative action plan.
- (c) Teaching and/or research fellowships and assistantships available to graduate students as teaching employees of the university of Akron shall be administered

in accordance with the university's affirmative action program.

(d) Counseling services shall be staffed by men and women who have the expertise to deal with the special needs of minority groups.

(4) Goals and timetables.

(a) To reaffirm its commitment to the spirit and intent of affirmative action, the university of Akron annually updates its goals and timetables for faculty and staff.

(b) With regard to academic personnel, the goal shall be to increase and maintain the number of minority persons and women on the faculty and administration in a proportion reasonably equal to the number of doctorates and other appropriate qualifications in the field. Here the goal will be to reduce underutilization to a level where qualified minority, women, and disabled applicants are represented within the university in proportion reasonably equal to their availability in the general or specialized job market.

(c) For purposes of this plan, underutilization is defined as having fewer minorities, disabled persons or persons of either sex in a given job classification than would reasonably be expected by their availability in the appropriate job market.

(d) Those employing units having no minority persons, women, or disabled persons bear an especial obligation in this affirmative action plan. Where underutilization has been determined and a vacancy exists, a thorough documentation of an energetic and systematic search for women and minorities will be filed with the affirmative action/EEO office. Further, each unit will be reviewed to ensure fair and equitable treatment of handicapped and veteran employees and applicants for employment.

Effective: 02/01/2015

Certification: _____
M. Celeste Cook
Secretary
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359.01

Rule Amplifies: 3359.01

Prior Effective Dates: Prior to 11/04/1977, 03/01/1978, 05/22/1991, 09/28/1997, 08/24/2008, 06/30/2011, 02/01/2015

THE UNIVERSITY OF AKRON

RESOLUTION 02- -20

Revisions to University Rule 3359-38-01
Affirmative action policy and program

BE IT RESOLVED, That the recommendation presented by the Rules Committee on February 12, 2020, to revise Rule 3359-38-01, be approved.

M. Celeste Cook, Secretary
Board of Trustees

February 12, 2020

3359-60-02 Undergraduate admissions.

(A) Admissions process.

The university of Akron operates under a policy of "rolling admissions" which means that successful applicants for admission receive a letter of admission as soon as all credentials are processed and have until May 1 to accept the offer of admission. The application/admission process may be through online or other mechanisms appropriate at the time. The university reserves the right to enforce a deadline for applications and admission, and to not consider applications received after such deadline. The university reserves the right to require official high school and prior college transcripts, and/or G.E.D./home-school documentation, before enrolling any applicant. The university reserves the right to require placement testing and/or advising of admitted and/or enrolled students. Admission procedures will vary for: recent high school graduates, home-schooled students, adult students, transfer students, postbaccalaureate students, special students, guest students and international students. Students shall be charged fees and/or tuition and other fees in accordance with schedules adopted by the board from time to time, and through online or other billing mechanisms appropriate at the time.

- (1) Prospective in-state and out-of-state students who have graduated from a regionally accredited secondary school and have taken one of the college entrance tests are eligible to apply. An applicant may submit scores from either the "American College Testing Program" ("ACT") or from the "Scholastic Aptitude Test" ("SAT") of the "College Entrance Examination Board." Applicants may be admitted on the basis of the quality of the secondary schoolwork and scores on the entrance tests.
- (2) Admission is necessarily limited by the university's capacity to provide for student's educational objectives. The university reserves the right to approve admission only to those individuals whose ability, attitude and character promise satisfactory achievement of university objectives.

(B) Admission requirements.

- (1) Recent high school graduates.

Students who have not attended other regionally accredited higher education institutions, and who, within five years of date of application to the university of Akron, have either graduated from high school, or obtained an equivalent home-schooled education, or earned a G.E.D., are in this category. Effective September 1, 2013, all successful applicants will be admitted as follows:

A student's status as college-ready, emergent, or preparatory will be determined on the basis of the student's high school grade-point average (HSGPA) and ACT (or converted SAT) score using the following formula:

$$I = a(\text{HSGPA}) + b(\text{ACT}) + c$$

Where I is an admissions index score used to determine the student's status and a , b , and c are constants. The constants a , b , and c will be determined by an analysis of data from previous cohorts of entering students so as to maximize the accuracy with which the admissions index score (I) predicts students' first-year college grade-point averages.

Students whose admissions index score predicts a first-year college grade-point average of 2.5 or greater will be considered college ready. Those whose admissions index score predicts a first-year college grade-point average of less than 2.5 but greater than 2.0 will be considered emergent. Those whose admissions index score predicts a first-year college grade-point average of less than 2.0 will be considered preparatory. Students with an admissions index score that is slightly below the cut-off for college-ready status and documented extenuating circumstances may, at the discretion of the admissions office, be granted college-ready status. Students with an admissions index score that is slightly below the cut-off for emergent status and documented extenuating circumstances or extraordinary talent not reflected in the admissions index score may, after a holistic review and at the discretion of the office of academic affairs in consultation with the appropriate academic units, be granted admission to the university with preparatory status.

(a) College-ready status.

Students admitted and enrolled on college ready status may be eligible for direct admission to a degree-granting college. Individual degree-granting colleges may have established college-wide or individual department-wide, or program-level criteria for direct admission. These criteria may include but are not limited to minimum high school grade point average, entrance test scores, high school class rank, and curriculum pursued. Such criteria shall not be less stringent than the university-wide criteria.

College-ready students who are not directly admitted may, after meeting established admission standards for individual degree-granting colleges, transfer to the degree-granting college, per paragraph (C) of this rule.

(b) Emergent status.

Students admitted and enrolled on emergent status will be required to complete a set of prescribed courses and/or activities during the first year of enrollment as a condition for further enrollment. Such prescribed courses and/or activities may include, but need not be limited to, completion of college success coursework, tutoring, advising sessions, and achievement of standards for progress.

Students admitted and enrolled on emergent status are not eligible for direct admission to a degree-granting college.

Emergent students may, after meeting established admission standards for individual degree-granting colleges, transfer to the degree-granting college per

paragraph (C) of this rule.

(c) Preparatory status.

Most applicants that would be placed on preparatory status will be referred to a community college or branch campus to begin their academic pursuits. They will be advised to apply to the university of Akron as transfer students after having successfully completed coursework elsewhere and having maintained an academic status commensurate with transfer to a college as noted in paragraph (B)(3) of this rule. The number of preparatory status students enrolled by the university of Akron will decrease by approximately twenty five per cent each year so that by the year 2017, few if any additional preparatory status students will be admitted.

Students admitted and enrolled on preparatory status will be required to complete a set of prescribed courses and/or activities each semester of enrollment as a condition for further enrollment. Such prescribed courses and/or activities may include, but need not be limited to, completion of college success coursework, tutoring, advising sessions, and achievement of standards for progress.

Students admitted and enrolled on preparatory status are not eligible for direct admission to a degree-granting college.

Preparatory status students may, after meeting established admission standards for individual degree-granting colleges, transfer to the degree-granting college per paragraph (C) of this rule.

(2) Adult students.

Students who have never attended other regionally accredited higher education institutions and who, more than five years prior to the date of application to the university of Akron, either graduated from high school, or obtained an equivalent home-schooled education, or earned a G.E.D., are in this category. Admission and enrollment status decisions will be based on placement exams and individual advising.

(3) Transfer students.

A student applying for admission who has attended other regionally accredited higher education institutions following high school graduation is considered a transfer student. Such students are ordinarily ~~is generally~~ eligible to transfer to the university if the student is eligible to re-enter the last institution from which transfer is desired or is a graduate of such institution. Transfer students with fewer than twelve earned credit hours (excluding developmental credits) will be evaluated for admission based on high school academic credentials. Transfer students with twelve

or more earned credit hours (excluding developmental credits) will be evaluated for admission based on post-secondary academic credentials. ~~A student on probation from another institution will not be admitted except in cases of documented extenuating circumstances.~~ A transfer student on probation or dismissed from another institution will not be considered for admission until ~~at least one calendar year after the dismissal~~ the combined post-secondary grade point average reaches 2.0 or higher, or until a five-year waiting period (without post-secondary enrollment) has been satisfied. A transfer student that has satisfied the five-year waiting period must submit a written statement outlining the causes of poor academic performance and steps taken toward improvement. ~~A student dismissed from another institution for academic deficiency will not be admitted unless changes in the student's circumstances indicate a strong likelihood of academic success.~~ A student dismissed from another institution for disciplinary reasons will not be admitted unless changes in the student's circumstances indicate a strong likelihood that the student will abide by the university's code of student conduct.

The student must present scholastic records judged to be satisfactory by university of Akron officials. The assessment of scholastic records may include consideration of prior courses, grade-point average, credit value and other such factors which the university or individual colleges use in evaluating, ranking, or otherwise determining admissibility to the university or to specific programs. Admission and enrollment status decisions will be based on these scholastic records, placement exams and individual advising.

(4) Postbaccalaureate students.

A student who holds a baccalaureate degree from a regionally accredited college or university and desires to obtain further education but has not been admitted to the graduate school should apply as a postbaccalaureate student.

(5) Special students.

A special student is enrolled as a non-degree seeking student to participate in a special short-term program. A special student may not take more than fifteen credits unless official status as a regular student is gained.

(C) Transfer admission into degree-granting colleges, certain departments/schools and certified programs.

(1) Admission procedures and requirements vary for each of the university degree-granting colleges, some departments within the degree-granting colleges and certain certificated programs. Information about these admission procedures and requirements is available in the dean's office of the various degree-granting colleges.

(2) Except as otherwise stated herein, admission to the university of Akron does not, per

se, entitle a student to admission into a degree-granting college, any department which has admission procedures and requirements, or certain certificated programs. Students seeking admission into these colleges, departments or programs must meet the requirements of the respective college, department or program as the situation may warrant.

- (3) Admission procedures and requirements of the degree-granting colleges, any departments which have admission procedures and requirements, or certain certificated programs are subject to change from time to time when recommended by faculty senate and approved by the board of trustees. Students are advised to consult advisers within these colleges, departments or programs, the general bulletin, and other university documents that may apply to the discipline or program in which they seek admission to ascertain the current admission procedure and requirements for the college, department or program in which they seek admission.
 - (4) Unless explicitly stated otherwise in college - or program-specific criteria for inter-college transfer, only the university of Akron grade point average after successful completion of fifteen or more credits will be used to determine eligibility for students to inter-college transfer into their desired degree-granting college and major.
- (D) International student program.
- (1) The university of Akron welcomes qualified students from other lands and seeks to make their educational experiences pleasant and meaningful. These students represent numerous countries, and they pursue studies in a number of major fields.
 - (2) Admission procedures for international undergraduates.
 - (a) Applicants may be accepted for any academic term. All admission requirements should therefore be completed at least forty-five days prior to start of the term for which the student wishes to enroll.
 - (b) The following application procedures should be followed:
 - (i) Apply through online or other mechanisms appropriate at the time.
 - (ii) Submit official transcripts from all secondary or middle schools and all universities/colleges previously attended. Original academic records in languages other than English must be accompanied by exact English translations and certified by the school, an official translator or by a U.S. consular officer, and accompanied by appropriate verifications.
 - (iii) Degree conferral.

Applicants must submit supporting documentation for all earned degrees indicated on the application. Provisional certificates may be accepted pending the award of a degree. High school/secondary school students must

show proof of graduation before they will be permitted to register for their first semester.

(iv) Proof of English language proficiency.

The university of Akron requires all students for whom English is not the native language to take the "Test of English as a Foreign Language" ("TOEFL") the "International English Language Testing System" ("IELTS"), or the "Michigan English Laboratory Assessment Battery" ("MELAB"). "TOEFL" applications may be obtained from bi-national agencies, "United States Information Service" ("USIS") offices, or from the "Educational Testing Service" ("ETS"). The "IELTS" is jointly administered by Cambridge ("ESOL"), British Council and IDP Education Australia. The "MELAB" is a secure test battery, and is administered only by the ELI-UM and ELI-UM authorized official examiners in the United States and Canada. Undergraduate students must achieve a minimum "TOEFL" score of seventy-one (internet-based test) or a corresponding minimum "IELTS" or "MELAB" score. "TOEFL", "IELTS", and "MELAB" scores older than two years are invalid and unacceptable.

(v) Proof of adequate financial support.

An international student is required to submit a "Declaration and Certification of Finances" and official documents showing that the student has sufficient funds to cover the cost of the student's education, living expenses, and health insurance while attending the university of Akron and that these funds will be available to them in this country. Immigration regulations prevent the student from earning any substantial portion of these funds while studying in the United States. Each international student will be held responsible for obtaining and maintaining appropriate health and accident insurance coverage while enrolled at this institution. This insurance coverage is mandatory as described below.

(vi) Student health insurance.

All international students will automatically be enrolled in the student major medical health insurance available through the university, the cost of which will be assessed as a fee and applied to the student's account unless prior to enrollment the student provides proof, as proscribed by the university, and maintains in full force and effect during enrollment, major medical insurance that meets or exceeds requirements established by the university.

(3) Orientation.

The international student is required to attend a special orientation program which is held prior to the beginning of fall/spring semester classes. A student admitted for summer semester must attend the fall semester orientation. The schedule for

orientation will be mailed with the "Certificate of Eligibility" from the office of international programs' immigration specialists. During orientation, the international student is given an English language placement examination. This is in addition to the international proficiency examination. The student may be required to participate in noncredit English classes if it is felt the results of this placement examination warrant such action.

(4) English language institute.

The university of Akron offers an intensive English language institute program for the international student whose command of the English language has not reached the level of proficiency to enable the student to begin full-time coursework. The English language institute operates on a schedule of two fifteen-week semesters and a summer session. An applicant is required to pass a language proficiency test before being fully admitted for academic study. An international student enrolled in the English language institute may not enroll for undergraduate coursework at the same time.

Effective:	12/22/2019
Certification:	<hr/> M. Celeste Cook Secretary Board of Trustees
Promulgated Under:	111.15
Statutory Authority:	3359
Rule Amplifies:	3359
Prior Effective Dates:	Prior to 11/04/1977, 08/30/1979, 01/30/1981, 05/15/1982, 01/30/1987, 05/22/1991, 8/31/1992, 09/11/2000, 10/30/2005, 06/25/2007, 06/30/2011, 05/23/2013, 06/27/2014, 02/01/2015, <u>12/22/2019</u>

THE UNIVERSITY OF AKRON

RESOLUTION 02- -20

Revisions to University Rule 3359-60-02
Undergraduate admissions

BE IT RESOLVED, That the recommendation presented by the Rules Committee on February 12, 2020, to revise Rule 3359-60-02, be approved.

M. Celeste Cook, Secretary
Board of Trustees

February 12, 2020



**Consent Agenda
The University of Akron Board of Trustees
Meeting of February 12, 2020**

Item	Description	Committee	Tab
1	Minutes for December 11, 2019	None	Board of Trustees
2	Investment Report for the Six Months Ended December 31, 2019	Finance & Admin.	2
3	Financial Report for the Six Months Ended December 31, 2019	Finance & Admin.	3
4	Procurements for More Than \$500,000	Finance & Admin.	4
5	Donation of Former Radiator Rich Property	Finance & Admin.	5
6	Summit County Natural Disaster Hazard Mitigation Plan Participation	Finance & Admin.	6
7	Cumulative Gift and Grant Income Report for the Six Months ended December 31, 2019	Finance & Admin.	7
8	Revisions to Rule 3359-10-01.1, The University of Akron rules of the University Council	Rules	1
9	Revisions to Rule 3359-20-01, Institution mission and goals, affirmative action statement	Rules	2
10	Revisions to Rule 3359-38-01, Affirmative action policy and program	Rules	3
11	Revisions to Rule 3359-60-02, Undergraduate admissions	Rules	4

Presiding:
Chair
Joseph M. Gingo

February 12, 2020

1	Pertaining to the Appointment of Nicole Mullet as a Director of Northeastern Educational Television of Ohio, Inc.
2	Board of Trustees 2020-2021 Regular Meeting Schedule and Submission of Materials
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THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

Pertaining to the Appointment of Nicole Mullet as a Director of
Northeastern Educational Television of Ohio, Inc.

WHEREAS, The governance of Northeastern Educational Television of Ohio, Inc., (NETO), is vested in a 15-member board of directors consisting of the presidents of The University of Akron, Kent State University and Youngstown State University, and with each president appointing four members, at least three of whom shall not be employees of the university; and

WHEREAS, Pursuant to Section 4.2 of the Bylaws of NETO, President Gary L. Miller has appointed Nicole Mullet, executive director of ArtsNow, to fill the unexpired term currently filled by Dr. Mark S. Auburn until June 30, 2021 serving on the board of directors of Northeastern Educational Television of Ohio, Inc., and such appointment must be confirmed by The University of Akron's Board of Trustees; Now, Therefore,

BE IT RESOLVED, That the appointment of Nicole Mullet to serve as a member of the board of directors of Northeastern Educational Television of Ohio, Inc., is confirmed.

M. Celeste Cook, Secretary
Board of Trustees

THE UNIVERSITY OF AKRON

RESOLUTION 2- -20

**Board of Trustees 2020-2021 Regular Meeting Schedule
and Submission of Materials**

BE IT RESOLVED, That the 2020-2021 regular meeting schedule for the Board of Trustees and its standing committees be approved as follows, with the understanding that additional Board and/or committee meetings may be scheduled throughout the period, as well as special or emergency meetings pursuant to Rules of the Board of Trustees:

COMMITTEE MEETINGS	BOARD OF TRUSTEES MEETING
Wednesday, August 12, 2020	Wednesday, August 12, 2020
Friday, October 9, 2020	Wednesday, October 14, 2020
Friday, December 4, 2020	Wednesday, December 9, 2020
Wednesday, February 10, 2021	Wednesday, February 10, 2021
Friday, April 16, 2021	Wednesday, April 21, 2021
Friday, June 11, 2021	Wednesday, June 16, 2021

BE IT FURTHER RESOLVED, That the Secretary and Assistant Secretary of the Board shall prepare and implement for each regular Board meeting a schedule with deadlines for the submission of materials and information for Board meetings to the Board office so that each Trustee shall be able to receive such materials in a timely manner prior to each regular Board meeting, and they shall enforce such deadlines unless directed otherwise by the Board Chair.

M. Celeste Cook, Secretary
Board of Trustees